



हरियाणा केंद्रीय विश्वविद्यालय  
CENTRAL UNIVERSITY OF HARYANA  
NAAC ACCREDITED 'A' GRADE UNIVERSITY

**MINUTES**

**69<sup>th</sup> Meeting of the Executive Council**

The 69<sup>th</sup> meeting of the Executive Council of the Central University of Haryana was held on Tuesday, May 26, 2026 at 11:00 AM in the Central University of Haryana, Mahendergarh in hybrid mode.

**The following members attended the meeting:**

- |   |   |                                      |
|---|---|--------------------------------------|
| 1. Prof. (Dr.) Tankeshwar Kumar         | - | Chairman                             |
| 2. Prof. Pawan Kumar Sharma             | - | Member                               |
| 3. Prof. (Retd.) Suhas Pednekar         | - | Member (Joined via Video Conference) |
| 4. Prof. Ashu Rani                      | - | Member (Joined via Video Conference) |
| 5. Prof. R.K. Gupta                     | - | Member                               |
| 6. Prof. (Mrs.) Viney Kapoor Mehra      | - | Member                               |
| 7. Prof. B. B. Goel                     | - | Member                               |
| 8. Dr. Vinod K. Verma                   | - | Member (Joined via Video Conference) |
| 9. Prof. Pardeep Kumar                  | - | Member                               |
| 10. Prof. Mukhtiar Singh                | - | Member                               |
| 11. Prof. Kashmir Singh                 | - | Member                               |
| 12. Prof. Bharat                        | - | Member                               |
| 13. Prof. Dinesh Kumar Gupta            | - | Member                               |
| 14. Prof. Rajesh Kumar Gupta            | - | Member                               |
| 15. Prof. Payal Kanwar Chandel          | - | Member                               |
| 16. Prof. Nand Kishor                   | - | Member                               |
| 17. Prof. (Dr.) Suneel Kumar, Registrar | - | Secretary                            |

**The following members could not attend the meeting due to prior preoccupations: -**

1. Secretary, Higher Education, MoE
2. Prof. Narendra Bahadur Singh

At the outset, the Vice-Chancellor welcomed the members to the 69th Meeting of the Executive Council and expressed gratitude for their presence and continued support. The Vice-Chancellor apprised the Council that the Ministry of Education (MoE) has sanctioned 49 posts for the University, comprising 47 teaching posts and 2 technical posts. The Council noted that the sanction of these posts would significantly

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strengthen the academic and administrative framework of the University and enhance its teaching and research capabilities, thereafter, the Agenda Items were taken up.

Item No.	DESCRIPTION
<b>A</b>	<b>Confirmation of minutes of previous meeting(s) &amp; the actions taken on the resolutions of the previous meeting(s).</b>
69.1	<p>Confirmation of the Minutes of the 68<sup>th</sup> meeting of the Executive Council held on 24-04-2026. <b>(Minutes already circulated)</b></p> <p><b>Note:</b> Draft Minutes of the 68<sup>th</sup> meeting were circulated to all the esteemed members of the Council for any comments/observations (If any), through email dated 29-04-2026. The observations, received from esteemed members of the Council, have been incorporated and the minutes were finalised accordingly.</p> <p>The approved minutes were circulated to all the esteemed members of the Council for information vide email dated 06-05-2026.</p> <p><b>Resolution Passed:</b> The Minutes of the 68<sup>th</sup> meeting of the Executive Council were confirmed.</p>
69.2	<p>To report, record and confirm the actions taken on the resolutions of the 68<sup>th</sup> meeting of the Executive Council held on 24-04-2026. <b>(Annexure-I, Page-15 to 25)</b></p> <p><b>Resolution Passed:</b> The actions taken on the resolutions of the 68<sup>th</sup> meeting of the Executive Council, were reported, recorded and confirmed</p>
<b>B</b>	<b>Items for Consideration</b>
	<b>Recommendations of the Academic Council (41<sup>st</sup> meeting)</b>
	To consider the following recommendations made by the Academic Council in its 41 <sup>st</sup> meeting held on 10.04.2026
69.3	<p><b>Item No 41.3:</b> To consider the “<b>Intellectual Property Rights Policy</b>” of the Central University of Haryana. <b>(Annexure-II, Page-26 to 37)</b></p> <p><b>Resolution Passed by AC:</b> Approved with incorporating the corrections/suggestions suggested by the Council members. Revised Annexure attached with the minutes.</p> <p><b>Resolution Passed by EC:</b> Approved.</p>
69.4	<p><b>Item No 41.4:</b> To consider the “<b>Placement Policy</b>” of the Central University of Haryana. <b>(Annexure-III, Page-38 to 49)</b></p> <p><b>Resolution Passed by AC:</b> Approved.</p> <p><b>Resolution Passed by EC:</b> Approved.</p>

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69.5	<p><b>Item No 41.5:</b> To consider the “<b>University Creche Policy</b>” of the Central University of Haryana. <b>(Annexure-IV, Page-50 to 91)</b></p> <p><b>Resolution Passed by AC:</b> Approved with incorporating the corrections/suggestions suggested by the Council members. Revised Annexure attached with the minutes.</p> <p><b>Resolution Passed by EC:</b> Approved.</p>
69.6	<p><b>Item No 41.6:</b> To consider the “<b>Entrepreneurship Policy</b>” of the Central University of Haryana. <b>(Annexure-V, Page-92 to 98)</b></p> <p><b>Resolution Passed by AC:</b> Approved with incorporating the corrections/suggestions suggested by the Council members. Revised Annexure attached with the minutes.</p> <p><b>Resolution Passed by EC:</b> Approved.</p>
69.7	<p><b>Item No 41.7:</b> To consider the “<b>Institutional Development Plan (2024-39)</b>” of the Central University of Haryana. <b>(Annexure-VI, Page-99 to 129)</b></p> <p><b>Resolution Passed by AC:</b> Approved.</p> <p><b>Resolution Passed by EC:</b> Approved.</p>
69.8	<p><b>Item No 41.8:</b> To consider the “<b>Policy for Financial Assistance to Full time Ph.D. students for participation in International Conference Abroad</b>”. <b>(Annexure-VII, Page-130 to 138)</b></p> <p><b>Resolution Passed by AC:</b> After detailed deliberations, the Council suggested that the Minimum financial Assistance be increased upto ₹ 20,000/- and the funding arrangements be made from the IRG.</p> <p><b>Resolution Passed by EC:</b> Approved.</p>
69.9	<p><b>Item No 41.9:</b> To consider the “<b>Policy for Fee Waiver to Persons with Disabilities</b>”, recommended by the Committee constituted. <b>(Annexure-VIII, Page-139 to 147)</b></p> <p><b>Resolution Passed by AC:</b> Approved with incorporating the corrections/suggestions suggested by the Council members. Revised Annexure attached with the minutes.</p> <p><b>Resolution Passed by EC:</b> Approved.</p>
69.10	<p><b>Item No 41.32:</b> To report, record and confirm the action taken by the Vice-Chancellor in approving the guideline for the Fee Waiver Applications. <b>(Annexure-IX, Page-148 to 151)</b></p> <p><b>Resolution Passed by AC:</b> Noted.</p> <p><b>Resolution Passed by EC:</b> Approved.</p>

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69.11	<p><b>Item No 41.33:</b> To report and record the action taken by the Vice-Chancellor in approving the “<b>Incubation Policy</b>” of the Central University of Haryana. <b>(Annexure-X, Page-152 to 170)</b></p> <p><b>Resolution Passed by AC:</b> Noted.</p> <p><b>Resolution Passed by EC:</b> Approved.</p>
69.12	<p><b>Item No 41.34:</b> To report and record the action taken by the Vice-Chancellor in approving the “<b>Research Policy</b>” of the Central University of Haryana. <b>(Annexure-XI, Page-171 to 177)</b></p> <p><b>Resolution Passed by AC:</b> Noted with incorporating the corrections/suggestions suggested by the Council members. Revised Annexure attached with the minutes.</p> <p><b>Resolution Passed by EC:</b> Approved.</p>
69.13	<p><b>Item No 41.51:</b> To note the approval of the Executive Council regarding approval of the proposal for establishment of “<b>Praiyaaran Sanrakshan Peeth</b>” in Central University of Haryana, vide resolution No-66.54 of its 66<sup>th</sup> meeting held on 02-02-2026. <b>(Annexure-XII, Page-178 to 183)</b></p> <p><b>Resolution Passed by AC:</b> Noted with the suggestions that the Praiyaaran Sanrakshan Peeth be renamed as “<b>Praiyaaran Sanrakshan Shodh Peeth</b>”.</p> <p><b>Resolution Passed by EC:</b> Approved.</p>
69.14	<p>To consider the “<b>Policy for Sponsored Projects from Non-Government Agencies</b>”. <b>(Annexure-XIII, Page-184 to 198)</b></p> <p><b>Resolution Passed:</b> Approved with modification that remarks against actual expenditure in table budgeting norms will include expenditure incurred by the University.</p>
69.15	<p>To consider the “<b>Policy for Integrated Management and Utilization of Synthetic Athletics Track</b>”. <b>(Annexure-XIV, Page-199 to 205)</b></p> <p><b>Resolution Passed:</b> Approved.</p>
69.16	<p>To consider the recommendation of the Committee constituted vide CUH/2025/E&amp;GA/5228D dated 30-07-2025 to decide the continuance/re-allotment of quarter number 102 (Type-IV) to Dr. DPS Punia, Associate Professor, Department of Law. <b>(Annexure-XV, Page-206)</b></p> <p><b>Background Note:</b></p> <ul style="list-style-type: none"> <li>• Dr. DPS Punia joined the University on 31-12-2019 as an Associate Professor in the Department of Law and late he was promoted as Professor, and he was allotted residential quarter No 102 (Type-IV), on seniority basis, in the year 2022.</li> <li>• Dr. DPS Punia is also a person with Disability (Benchmark Disability).</li> </ul>

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- The services of Dr. DPS Punia were discontinued by the University vide letter No. CUH/Reg.Off./2025/अधिसूचना/1731 dated 07-05-2025 issued by the office of the Registrar, CUH.
- Dr. D. P. S. Punia had been selected afresh on the post of Associate Professor in the Department of Law and duly joined the same on 23/05/2025.
- He has submitted an application to the Hon'ble Vice-Chancellor requesting continuance/re-allotment of residential quarter No-102 (Type-IV) in light of his disability.
- In view of his request, the Competent Authority has constituted a Committee to decide the continuance/re-allotment of quarter to Dr. DPS Punia. The recommendations of the Committee are attached.

**Resolution Passed:**

The Executive Council approved the continuance/re-allotment of Quarter No. 102 (Type-IV) to Dr. DPS Punia as a one-time special measure.

- 69.17 To consider the recommendations of the Confirmation Committee regarding confirmation of the services of the following Group 'A' Non-Teaching employees, to their respective post w.e.f. the date mentioned against each:

Sr. No.	Name of Employee	Designation	Date of Joining	Date of Confirmation
1.	Mr. Radhe Shyam Singh (Emp Id: A-146)	Deputy Registrar	12-03-2025	12.03.2026
2.	Mr. Paramjeet Singh (Emp Id: A-38)	Assistant Registrar	15-02-2024	15.02.2026

**Resolution Passed:**

Approved.

- 69.18 To consider the recommendations of the Committee constituted vide Notification No. CUH/Reg.Off./2026/Notification/2107 dated 04.05.2026 constituted for preparing proposal for requirement of Teaching and Non-Teaching Posts in the Department of Teacher Education (for ITEP), Department of Tourism & Hotel Management (for Hindu Studies), Department of Pharmaceutical Sciences (for B. Pharma.) and Centre for Distance and Online Education. The Committee recommended the following posts: **(Annexure-XVI, Page-207 to 209)**

Sr.No.	Department	Post	No of Posts Required
1.	Department of Teacher Education (for I.T.E.P.)	Assistant Professor	09 (Educational Studies-02, History-01, Geography-01, Political Science-01, Economics-01, Hindi-01, Communicative Skill in English-01, Communicative Skills in MIL/Classical Languages-01) for Integrated Teacher Education Programme (ITEP) (B.A. B.ed at Secondary Stage) as per the NCTE regulations, 2021, and the Gazette of India (Part-III, Sec.4, Page No. 14)
2.	Department of Tourism & Hotel Management (for M.A. Hindu Studies)	Professor	01
		Associate Professor	02
		Assistant Professor	04

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3.	Pharmaceutical Sciences (for B.Pharma)	Professor	02
		Associate Professor	04
		Assistant Professor	08
4.	Centre for Distance and Online Education	Director (at the Level of Professor)	01
		Professor (full time)	01
		Associate Professor (Full Time)	01
		Assistant Professor (Full Time)	04
		Deputy Registrar	01
		Assistant Registrar	01
		Section Officer	01
		Assistant	03
		Computer Operator	02
		Multi-Tasking Staff	02
5.	Computer Science & Information Technology (for M.Sc. Data Science)	Professor	01
		Associate Professor	01
		Assistant Professor	01

**Resolution Passed:**

The Executive Council approved the recommendations of the Committee regarding requirement of Teaching and Non-Teaching posts and recommended placing the same before the Finance Committee of the University for consideration before submission to UGC/MOE

**C**

**REPORTING ITEMS**

69.19 To report and record the action taken by the Vice-Chancellor in approving the Empanelment of the following advocate upto the term of current panel of advocate i.e. upto 23.02.2029:  
(Annexure-XVII, Page-210 to 211)

Sr. No.	Advocate Name & Address	Name of the Court for which Empanelled
1.	Adv. Shourya Mehra, H. No. 912, Dhab Khatikan, Opp. Hindu College, Amritsar, Punjab-143001	High Court of Punjab and Haryana, Chandigarh.

**Resolution Passed:**

Noted.

69.20 To report and record the action taken by the Vice-Chancellor in approving the extension of the term of Retainer/Standing Counsel of Mr. Puneet Gupta for a period of one year, w.e.f. 20.02.2026.  
(Annexure-XVIII, Page-212)

**Resolution Passed:**

Noted.

69.21 To report and record the action taken by the Vice-Chancellor in approving the consideration of Mr. Puneet Gupta as Senior Panel Counsel for payment of his legal fee in respect of the cases handled on behalf of the University.  
(Annexure-XIX, Page-213)

**Resolution Passed:**

Noted.

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69.22 To report the action taken by the Vice-Chancellor in approving the following recommendations of the Selection Committee for appointment to teaching post on regular basis in the University and issuance of appointment to the selected candidate:

Sr. No.	Department	Post	Date of Meeting of Selection Committee	Category	No. of Posts	Name of Selected Candidates	Name of Candidates in Waiting
1.	Psychology	Assistant Professor	15.05.2026	UR	01	Deepika Lohan	I. Anupam II. Neharshi

**Resolution Passed:**

Noted.

69.23 To report, record and confirm the action taken by the Vice-Chancellor in approving the recommendations of the Screening-Cum Evaluation Committee /Selection Committees, in promoting the following faculty members under Career Advancement Scheme (CAS) as per UGC Regulations on Minimum Qualifications for Appointment of Teachers and Other Academic Staff in Universities and Colleges and Other Measures for The Maintenance of Standards in Higher Education, 2018 as per the details given below: **(Annexure-XX, Page-214 to 220)**

**A. Assistant Professor (Academic Level-10) to Assistant Professor (Academic Level-11):**

Sr. No.	Name of the teacher	Department	Date of meeting of Screening-cum-Evaluation Committee	Date of Eligibility (w.e.f.)
1	Dr. Manoj Kumar Gupta (T-36)	Chemistry	10.04.2026	12.02.2016 (Revised)
2	Dr. Ravi Kumar (T-116)	Biotechnology	22.04.2026	28.01.2020
3	Dr. Tarun Kumar (T-169)	Pharmaceutical Sciences	22.04.2026	22.03.2026
4	Dr. Sunil Kumar (T-180)	Computer Science and Information Technology	22.04.2026	08.07.2022
5	Dr. Cheetar Mal Meena (T-206)	Geography	22.04.2026	05.10.2022
6	Dr. Archana Yadav (T-234)	Teacher Education	22.04.2026	05.10.2023
7	Dr. Saran Prasad (T-227)	Teacher Education	22.04.2026	30.08.2023
8	Dr. Dilip Kumar Patel (T-231)	Teacher Education	22.04.2026	01.09.2023
9	Dr. Rubul Kalita (T-237)	Teacher Education	22.04.2026	05.10.2023
10	Dr. Kiran Rani (T-243)	Teacher Education	22.04.2026	06.03.2024
11	Dr. Chandvir (T-244)	Teacher Education	22.04.2026	30.01.2025
12	Dr. Ram Gopal Nitharwal (T-122)	Biotechnology	22.04.2026	31.01.2020
13	Dr. Suraj Arya (T-181)	Computer Science and Information Technology	08.05.2026	08.07.2022 (Revised)

**B. Assistant Professor (Academic Level-11) to Assistant Professor (Academic Level-12):**

Sr. No.	Name of the teacher	Department	Date of Meeting of Screening-Cum-Evaluation Committee	Date of Eligibility (w.e.f.)
1	Dr. Kheraj (T-142)	Geography	22.04.2026	25.02.2025

2	Dr. Manoj Kumar Gupta (T-36)	Chemistry	10.04.2026	12.02.2021 (Revised)
3	Dr. Vishnu Narayan Kucheria (T-127)	Psychology	15.05.2026	15.05.2026

**C. Associate Professor (Academic Level-13A) to Professor (Academic Level-14):**

Sr. No.	Name of the teacher	Department	Date of Meeting of Screening-Cum-Evaluation Committee	Date of Eligibility (w.e.f.)
1	Dr. Vidyullatha Peddireddy (T-177)	Nutrition Biology	08.05.2026	14.03.2026

**Resolution Passed:**

Noted.

69.24 To report the joining of the following teachers on regular basis in the University:

Sr. No.	Name	Designation	Department	Category	DOJ	FN/AN
1.	Dr. Navjot Kour	Assistant Professor	History and Archaeology	UR	29.04.2026	AN

**Resolution Passed:**

Noted.

69.25 To report and record the action taken by the Vice-Chancellor in assigning the charge of **Chair Professor "Paryavaran Sanrakshan Shodh Peeth"** to Prof. Mona Sharma, a Professor in the Department of Environmental Studies of the University. **(Annexure-XXI, Page-221)**

**Resolution Passed:**

Noted.

69.26 To report and record the action taken by the Vice-Chancellor in approving the extension of Sabbatical Leave to Prof. Sanjiv Kumar, Professor, Department of English and Foreign Languages from 04.05.2026 to 14.07.2026.. **(Annexure-XXII, Page-222)**

**Resolution Passed:**

Noted.

69.27 To report and record the action taken by the Vice-Chancellor in accepting the request dated 23.04.2026 of Prof. Dinesh Kumar Gupta, Senior Professor, Department of Library and Information Science regarding three-month notice for resignation from the services. He will be relieved from the University from due date of three-month notice period after submission of duly completed No Dues Certificate. **(Annexure-XXIII, Page-223 to 224)**

**Resolution Passed:**

Noted.

69.28 To report and record the action taken by the Vice-Chancellor in terminating the Lien of Dr. Rupesh Deshmukh on the post of Associate Professor, Department of Biotechnology after confirmation of his services on the Post of Professor, Department of Biotechnology at Central University of Haryana. **(Annexure-XXIV, Page-225 to 226)**

**Resolution Passed:**

Noted.

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69.29	To report and record the action taken by the Vice-Chancellor in terminating the Lien of Dr. Anju on the post of Assistant Professor, Department of Law after confirmation of his services on the Post of Associate Professor, Department of Law at Central University of Haryana. <b>(Annexure-XXV, Page-227 to 228)</b> <b>Resolution Passed:</b> Noted.												
69.30	To report the action taken by the Vice-Chancellor in terminating the Lien of Dr. T. Longkoi Khamniungan on the post of Assistant Professor, Department of Sociology after confirmation of her services on the Post of Associate Professor, Department of Sociology at Central University of Haryana. <b>(Annexure-XXVI, Page-229 to 230)</b> <b>Resolution Passed:</b> Noted.												
69.31	To report and record the action taken by the Vice-Chancellor in withdrawal of the condition “appointment against lien vacancy” from Offer of Appointment No. CUH/2025/Estt.Sec./T/1036 dated 22.12.2025 issued to Dr. Humira Sonah (T-269), Associate Professor, Department of Biotechnology, consequent upon the termination of the lien of Dr. Rupesh Deshmukh on the post of Associate Professor. <b>(Annexure-XXVII, Page-231)</b> <b>Resolution Passed:</b> Noted.												
69.32	To report and record the action taken by the Vice-Chancellor, in approving the recommendations of the Selection Committees for appointment to the following posts on regular basis in the University: <table border="1" data-bbox="210 1059 1506 1200"> <thead> <tr> <th>Sr. No.</th> <th>Date of Meeting of Selection Committee</th> <th>Post</th> <th>Category</th> <th>Name of Selected Candidates</th> <th>Name of candidate in waiting list</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>24.04.2026</td> <td>MTS</td> <td>UR</td> <td>1. Rakesh Kumar (CUH36877)</td> <td>1. Pooja Sharma (CUH39431) 2. Tanuj (CUH36911)</td> </tr> </tbody> </table> <b>Resolution Passed:</b> The Executive Council observed that the post of MTS falls under Group ‘D’ category and, therefore, need not be placed before the Executive Council; accordingly item withdrawn.	Sr. No.	Date of Meeting of Selection Committee	Post	Category	Name of Selected Candidates	Name of candidate in waiting list	1	24.04.2026	MTS	UR	1. Rakesh Kumar (CUH36877)	1. Pooja Sharma (CUH39431) 2. Tanuj (CUH36911)
Sr. No.	Date of Meeting of Selection Committee	Post	Category	Name of Selected Candidates	Name of candidate in waiting list								
1	24.04.2026	MTS	UR	1. Rakesh Kumar (CUH36877)	1. Pooja Sharma (CUH39431) 2. Tanuj (CUH36911)								
69.33	To report the joining of following non-teaching employees, have joined the University on regular basis to the post, mentioned against each: <table border="1" data-bbox="210 1462 1490 1619"> <thead> <tr> <th>Sr. No.</th> <th>Name of the Employee</th> <th>Designation</th> <th>DOJ</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>Mr. Bhoopendra Pratap Singh</td> <td>Hindi Officer</td> <td>15.05.2026 (FN)</td> </tr> <tr> <td>2.</td> <td>Mr. Rakesh Kumar</td> <td>Multi-Tasking Staff (MTS)</td> <td>15.05.2026 (FN)</td> </tr> </tbody> </table> <b>Resolution Passed:</b> Noted. The Executive Council observed that the post of MTS falls under Group ‘D’ category and, therefore, need not be placed before the Executive Council; accordingly item above at point no. 2 is withdrawn.	Sr. No.	Name of the Employee	Designation	DOJ	1.	Mr. Bhoopendra Pratap Singh	Hindi Officer	15.05.2026 (FN)	2.	Mr. Rakesh Kumar	Multi-Tasking Staff (MTS)	15.05.2026 (FN)
Sr. No.	Name of the Employee	Designation	DOJ										
1.	Mr. Bhoopendra Pratap Singh	Hindi Officer	15.05.2026 (FN)										
2.	Mr. Rakesh Kumar	Multi-Tasking Staff (MTS)	15.05.2026 (FN)										
69.34	To report and record the action taken by the Vice-Chancellor in approving the issuance of offer of appointment on the post of Hindi Officer to Mr. Bhoopendra Pratap Singh, from the waiting list. <b>Background Note:</b> The Executive Council, vide Resolution No-68.9 of its 68 <sup>th</sup> meeting held on 24-04-2026 has resolved the following:												

*“After detailed deliberations on the matter, the Council members resolved to give last and final extension up to 01.05.2026 to Mr. Smit Sharma to join the University on the post of Hindi Officer.”*

*If he fails to join the University on or before 01-05-2026, the offer of appointment will be made to the person next in the waiting list, on merit basis.”*

Since, Mr. Smit Sharma failed to join the University within stipulated time i.e. on or before 01-05-2026, therefore, offer of appointment has been issued to Mr. Bhoopendra Pratap Singh, candidate next in the waiting list.

**Resolution Passed:**

Noted.

69.35 To report and record the action taken by Vice-Chancellor, in approving the issuance of offer of appointment to Mr. Aman Singh s/o Late. Sh. Jitender Kumar on the post of Lower Division Clerk (LDC), under Compassionate Appointment Scheme. Mr. Aman Singh has joined the post of LDC on 11.05.2026 (AN) in the University.

**Background Note:**

Late. Sh. Jitender Kumar was working in the University on the post of Driver on regular basis since 18-10-2017 and expired on 30-03-2026, while in service.

Therefore, in accordance with the provisions of the Compassionate Appointment Scheme, duly approved by the Executive Council vide Resolution No-63.8 of its 63<sup>rd</sup> meeting, and the recommendations of duly constituted Committee, the Vice-Chancellor approved the issuance of offer of appointment to Mr. Aman Singh s/o Late. Sh. Jitender Kumar on the post of Lower Division Clerk (LDC) under the Compassionate Appointment Scheme.

**Resolution Passed:**

Noted.

**SUPPLEMENTARY AGENDA**

**Items for Consideration**

69.36 To consider the recommendations of the Selection Committee dated 14.05.2026 for the post of Assistant Professor, Department of English and Foreign Languages Advertised vide Advt. No. CUH/01/R/T/2025 dated 16.04.2025.

**Resolution Passed:**

The sealed envelope containing the recommendations of the Selection Committee for direct recruitment to the post of Assistant Professor (01 ~~UR~~) in the Department of English and Foreign Languages was opened. The recommendations of the Selection Committee, as under, were approved:

Sr. No.	Department	Post	Date of Meeting of Selection Committee	Category	No. of Posts	Name of Selected Candidates	Name of Candidates in Waiting
1)	English and Foreign Languages	Assistant Professor	14-05-2026	<del>Unreserved</del> OBC	01	Dr. Munesh Yadav	1. Aditya Raj 2. Shiv Kumar

OBC ✓

22/5/26

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69.37 To consider the recommendations of the Screening-Cum Evaluation Committee/Selection Committees, in promoting the faculty members/other academic staff under Career Advancement Scheme (CAS) as per UGC Regulations on Minimum Qualifications for Appointment of Teachers and Other Academic Staff in Universities and Colleges and Other Measures for the Maintenance of Standards in Higher Education, 2018 of the various departments.

**Resolution Passed:**

The sealed envelope(s) containing the recommendations of the Screening-Cum Evaluation Committee/Selection Committees, in promoting the faculty members of various departments, under Career Advancement Scheme (CAS), were opened. The recommendations of the Screening-Cum Evaluation Committee/Selection Committees, as under, were approved:

To report the promotion of the following faculty members of various departments, under Career Advancement Scheme (CAS):

**A. Assistant Professor (Academic Level-10) to Assistant Professor (Academic Level-11):**

Sr. No.	Name of the teacher	Department	Date of Meeting of Screening-Cum Evaluation Committee	Date of Eligibility (w.e.f)
1	Dr. Pankaj Kumar (T-191)	Journalism and Mass Communication	22.05.2026	10.08.2022
2	Dr. Swati Choudhary (T-155)	Physical Education & Sports	22.05.2026	12.03.2024
3	Dr. Suman Rani (T-166)	Sanskrit	22.05.2026	09.03.2026

**B. Assistant Professor (Academic Level-11) to Assistant Professor (Academic Level-12):**

Sr. No.	Name of the teacher	Department	Date of Meeting of Screening-Cum-Evaluation Committee	Date of Eligibility (w.e.f.)
1	Dr. Arun Kajla (T-151)	Mathematics	22.05.2026	01.12.2025

**C. Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A):**

Sr. No.	Name of the teacher	Department	Date of meeting of the Selection Committee	Date of Eligibility (w.e.f.)
1	Dr. Renu	Department of Economics	22-05-2026	Date of Eligibility

**D. Associate Professor (Academic Level-13A) to Professor (Academic Level-14):**

Sr. No.	Name of the teacher	Department	Date of meeting of the Selection Committee	Date of Eligibility (w.e.f.)
1	Dr. Pawan Singh (T-259)	Computer Science & Information Technology	08.05.2026	06.02.2026

**E. Professor (Academic Level-14) to Senior Professor (Academic Level-15):**

Sr. No.	Name of the teacher	Department	Date of meeting of the Selection Committee	Date of Eligibility (w.e.f.)
1	Prof. Ravinder Pal Ahlawat (T-117)	Physical Education & Sports	22.05.2026	01.07.2024

To report the action taken by the Vice-Chancellor in approving the recommendations of the Screening-Cum Evaluation Committee /Selection Committees, in promoting the following faculty members/other academic staff under Career Advancement Scheme (CAS) as per UGC Regulations on Minimum Qualifications for Appointment of Teachers and Other Academic Staff in Universities and Colleges and Other Measures for The Maintenance of Standards in Higher Education, 2018 as per the details given below:

**A. Deputy Librarian from Academic Level 13A to Academic Level 14):**

Sr. No.	Name of the Employee	Designation	Date of Meeting of Screening-Cum Evaluation Committee	Date of Eligibility (w.e.f)
1	Dr. Rajeev Vashistha (Emp. ID: A93)	Deputy Librarian	22.05.2026	11.08.2025

**B. Assistant Librarian (Academic Level-10) to Assistant Librarian (Academic Level-11):**

Sr. No.	Name of the Employee	Designation	Date of Meeting of Screening-Cum Evaluation Committee	Date of Eligibility (w.e.f)
1	Mr. Naresh Kumar	Assistant Librarian	22.05.2026	30.11.2019

69.38 To consider the request dated 18.05.2026 of Dr. Dharam Pal Singh Punia regarding relinquishment of claim to join as Professor in the Department of Law, CUH and request for confirmation of services as Associate Professor in the Department of Law CUH, Facts and observations regarding the experience certificates and eligibility of Dr. Dharam Pal Singh Punia for appointment to the post of Associate Professor (2019 and again 2025), and the Legal Opinion dated 19.05.2026 rendered by Mr. Puneet Gupta, Advocate, High Court of Punjab and Haryana, Chandigarh. (**Annexure-S1, Page-232 to 237**)

**Background Note:**

An Agenda Item (68.8) regarding extension of the probation of Dr. Dharam Pal Singh Punia, Associate Professor, Department of Law till the process of verification of experience certificates is completed, was placed before the Executive Council for consideration in its 68<sup>th</sup> meeting held on 24-04-2026. The resolution passed by the Council is reproduced as under:

**Resolution No-68.8 of the 68<sup>th</sup> meeting of EC:**

*“The Executive Council (EC) also noted that Dr. Dharam Pal Singh Punia is required to join the position of Professor in compliance with the order of the Hon’ble High Court. It was further noted that the University has filed a Letters Patent Appeal (LPA), which is presently pending adjudication before the Hon’ble Court.*

*The EC also observed that Dr. Punia already holds a confirmed position as Professor. In order to facilitate his joining pursuant to the Court’s directions, and to avoid any legal inconsistency arising from him being treated as confirmed in two positions simultaneously, it was considered necessary to take appropriate administrative action.*

*Accordingly, in view of the above circumstances, the EC approved the extension of the probation period until such time as both matters ((i) his joining as Professor and (ii) authentication of his experience) are conclusively resolved.”*

In compliance of the above resolution of the EC, the probation period of Dr. Dharam Pal Singh Punia has been extended vide Office Order CUH/2026/Estt.Sec./T/398 dated 13-05-2026.

In reference to this Office Order, Dr. Dharam Pal Singh Punia has submitted the aforesaid request dated 18-05-2026, which is placed before the Executive Council for consideration.

**Resolution Passed:**

The Executive Council authorized the Vice-Chancellor to take decision.

69.39 To consider the confirmation of the following teachers of the University who have completed/to be completed one-year probationary period as on dates mentioned against each:

Sr. No.	Name	Designation	Department	Date of Joining	AN/ FN	Date of completion of one year probation period	Proposed date of Confirmation
1.	Dr. Mukesh Kumar Mishra	Associate Professor	Political Science	05.05.2025	F.N.	04.05.2026	05.05.2026
2.	Dr. Pawan Singh	Associate Professor	Computer Science and Information Technology	08.05.2025	F.N.	07.05.2026	08.05.2026
3.	Prof. Vipan Kumar Parihar	Professor	Pharmaceutical Sciences	28.05.2025	F.N.	27.05.2026	28.05.2026

**Resolution Passed:**

Approved. This item was taken prior to 69.37.

69.40 To consider the request of Dr. Amita, Associate Professor, Department of Journalism and Mass Communication regarding non-confirmation of services for 6 months. (Annexure-S2, Page-238)

**Background Note:**

Dr. Amita has joined as Associate Professor in the Department of Journalism and Mass Communication on 21-05-2025 (FN). Her confirmation on the post of Associate Professor is due w.e.f. 21-05-2026. Dr. Amita, vide her E-mail dated 08-05-2026 has requested the following:

*"I would like to inform you that, currently I am not willing to confirm the services in the University and I require an extension of 06 months for the confirmation."*

**Resolution Passed:**

Approved.

**Reporting Items**

69.41 To report the joining of the following faculty on the regular basis in the University:

Sr.No.	Name	Designation	Department	Category	DOJ	FN/AN
1.	Dr. Deepika Lohan	Assistant Professor	Psychology	UR	20.05.2026	FN

**Resolution Passed:**

Noted.

*SKumar*

69.42 To report and record the signing of the Memorandum of Understanding (MoUs) with various Institutes/ Organisations, as per details below: **(Annexure-S3, Page-239 to 245)**

S.No.	Name of the Institute/Organisation
1.	National Institute of Social Defence (NISD), Ministry of Social Justice & Empowerment, GoI

**Resolution Passed:**

Noted.

69.43 To report the action taken by the Vice-Chancellor, to appoint Prof. Pawan Kumar Sharma as Pro- Vice Chancellor till 28.07.2026, or until expiration of present term of the Vice Chancellor, under the statues 4 of the Central University Act, 2009.

**Resolution Passed:**

The Executive Council noted and approved the action taken by the Vice-Chancellor in appointing Prof. Pawan Kumar Sharma as Pro-Vice Chancellor till 28.07.2026 or till the expiry of the term of the present Vice-Chancellor. During this item Prof. Pawan Kumar Sharma recuse.

The meeting ended with a vote of thanks to the Chair.

*T. Kumar*  
5/6/26

**VICE-CHANCELLOR**  
(Chairperson)

*S. Kumar*  
5/6/2026

**REGISTRAR**  
(Secretary)

**ACTION TAKEN REPORT****68<sup>th</sup> Meeting of the Executive Council****(24-04-2026)**

<b>Item No.</b>	<b>DESCRIPTION</b>	<b>Action Taken</b>
<b>A</b>	<b>Confirmation of minutes of previous meeting(s) &amp; the actions taken on the resolutions of the previous meeting(s).</b>	
68.1	<p>Confirmation of the Minutes of the 66<sup>th</sup> meeting of the Executive Council held on 02-02-2026. <b>(Minutes already circulated)</b></p> <p><b>Note:</b> Draft Minutes of the 66<sup>th</sup> meeting were circulated to all the esteemed members of the Council for any comments/observations (If any), through email dated 06-02-2026. The observations, received from esteemed members of the Council, have been incorporated and the minutes were finalised accordingly.</p> <p>The approved minutes were circulated to all the esteemed members of the Council for information vide email dated 11-02-2026.</p> <p><b><u>Resolution Passed:</u></b> The Minutes of the 66<sup>th</sup> meeting of the Executive Council were confirmed.</p>	Noted
68.2	<p>To report, record and confirm the actions taken on the resolutions of the 66<sup>th</sup> meeting of the Executive Council held on 02-02-2026. <b>(Annexure-I, Page-13 to 32)</b></p> <p><b><u>Resolution Passed:</u></b> The actions taken on the resolutions of the 66<sup>th</sup> meeting of the Executive Council, were reported, recorded and confirmed. Regarding Item No-66.18, it was resolved that EC member Dr. B.B. Goel to decide from which date it is to be implemented that will be final.</p>	Noted <b>Item No-66.18:</b> Under Process.
68.3	<p>To note the Minutes of the 67<sup>th</sup> meeting (through circulation) of the Executive Council. <b>(Minutes already circulated)</b></p> <p><b>Note:</b> Agenda of the 67<sup>th</sup> meeting was circulated to all the esteemed members for their consideration and approval, through circulation, vide email dated 29-03-2026.</p> <p>The approved minutes were circulated to all the esteemed members of the Council for information vide email dated 02-04-2026.</p> <p><b><u>Resolution Passed:</u></b> Noted.</p>	Noted
<b>B</b>	<b>Items for Consideration</b>	
68.4	<p>To consider the scheduling of the Annual Convocation of the University in the month of October or November, each year.</p> <p><b>Note:</b> It is submitted that in the meeting of the Statutory and Administrative Officers of the University held on 16.03.2026, it was resolved that the Annual</p>	Noted and Examination branch has been informed for compliance.

	<p>Convocation of the University shall preferably be organised in the month of October or November each year, in accordance with the UGC Guidelines.</p> <p><b><u>Resolution Passed:</u></b> Approved.</p>	
68.5	<p>To consider the report of Prof. Madan Mohan Goel (Retd.) Enquiry Officer for the charges levelled against Prof. Rajesh Kumar Malik, Professor, Department of Law under Rule 14 of CCS (CCA) Rules, 1965 vide Memorandum No. CUH/2025/Estt.Sec./T/156 dated 20-02-2025. The chargesheet was issued in reference to Item No-63.4 of the 63<sup>rd</sup> meeting of the Executive Council held on 30-05-2025.</p> <p><b>Note:</b> The Item was placed before the Executive Council in the 66<sup>th</sup> meeting held on 02-02-2026 vide Item No-66.11. The Council resolved as under:</p> <p><i>“After detailed deliberations, the Council members resolved to authorize the Vice-Chancellor to open the report 2 weeks before the next meeting of the Executive Council and till then it will be kept in the custody of the Registrar, Secretary, Executive Council.</i></p> <p><i>The Report will be opened 2 weeks before the next meeting of the Executive Council and a copy will be shared with all members of the Executive Council through confidential email, in password protected file or through Speed Post, as per the convenience of the member’s alongwith Agenda.”</i></p> <p>As per the resolution, copy of the report has already been shared with all members of the Council vide email dated 02-04-2026, in password protected PDF file.</p> <p><b><u>Resolution Passed:</u></b> After detailed deliberations, the Executive Council resolved to constitute a three-member Sub-Committee of the Executive Council. The Vice-Chancellor is hereby authorized to constitute the said Sub-Committee.</p> <p>The Sub-Committee shall be provided with all relevant records and communications, including witness statements and any statements submitted by Dr. Rajesh Malik. The Sub-Committee shall examine the material on record and determine, on the basis of documentary evidence and witness testimonies, which of the charges, if any, stand proved.</p> <p>The Sub-Committee shall further examine the applicable provisions of the Central Civil Services (CCS) Rules and, based on its findings, recommend the imposition of appropriate minor or major or no penalty, as may be warranted.</p>	Sub-Committee has been constituted.
68.6	<p>To consider the confirmation of the following teachers of the University who have completed one-year probationary period as on dates mentioned against each:</p>	Complied.

Sr · N o.	Name	Designation	Department	Date of Joining	AN / FN	Date of completion of one year probation period	Proposed date of Confirmation
1	Dr. Vinay Kumar	Associate Professor	Statistics	04.03.2025	FN	03.03.2026	04.03.2026
2	<b>Prof. Renu Yadav*</b>	Professor	Teacher Education	<b>05.03.2025</b>	AN	<b>05.03.2026</b>	<b>06.03.2026</b>
3	Dr. Kailash Chand Gurjar	Associate Professor	History and Archaeology	07.03.2025	FN	06.03.2026	07.03.2026
4	Dr. Sankalp Sharma	Assistant Professor	Teacher Education	12.03.2025	AN	12.03.2026	13.03.2026
5	Prof. Tirtharaj Bhoi	Professor	History and Archaeology	19.03.2025	FN	18.03.2026	19.03.2026
6	Dr. Sumit Kumar	Associate Professor	Economics	27.03.2025	FN	26.03.2026	27.03.2026
7	Dr. T Longkoi Khiamniungan	Associate Professor	Sociology	26.03.2025	FN	25.03.2026	26.03.2026
8	Dr. Anurag Bhadur Singh	Associate Professor	Management Studies	07.04.2025	AN	07.04.2026	08.04.2026
9	Dr. Joginder	Associate Professor	Statistics	23.04.2025	FN	22.04.2026	23.04.2026

\* Prof. Renu Yadav was appointed on the post of Professor against the Lien vacancy of Prof. Gaurav Singh, his last extension was upto 21.11.2025 and as per the E-mail dated 06.02.2026 received from Prof. Gaurav Singh that he has not been received the letter for confirmation of his services, as soon as the letter is received he will communicate the same to the CUH. However, Prof. Gaurav Singh has not yet submitted any request for extension of his Lien after 21.11.2025.

**Resolution Passed:**

Approved, except for the confirmation of Prof. Renu Yadav (Sr. No.-2.).

In case of Prof. Renu Yadav, the Council resolved that she will be stand confirmed when the Lien retained by Prof. Gaurav on the post is terminated.

68.7	To consider the request of Dr. Kankanam Neeli Lokesh Kumar (T-263), Associate Professor, Department of Tourism and Hotel Management regarding deferment of confirmation of services and extension of probation period for one year. <b>(Annexure-II, Page-33)</b>	Complied.
68.8	To consider the extension of the probation of Dr. Dharam Pal Singh Punia, Associate Professor, Department of Law till the process of verification of experience certificates is completed. <b>(Annexure-III, Page-34 to 41)</b> <b><u>Background Note:</u></b> 1. It is submitted that Rayat College of Law has furnished contradictory remarks on point no. 3 ( <i>Whether the essential qualifications of the post held were not lower than the qualification prescribed by the UGC for Assistant Professor, Associate Professor and Professor, as the case may be</i> ) of the	Complied.

	<p>Verification report initially as ‘No’ vide E-mail dated 09.02.2026 and whereas replied as ‘Yes’ vide E-Mail dated 23.02.2026.</p> <ol style="list-style-type: none"> <li>2. It is also submitted that in view of contradictory remarks a letter regarding verification of experience certificate submitted by Dr. Dharam Pal Singh Punia along-with documentary evidence was sent to the Principal Rayat College of Law, Railmajra, Distt. Shaheed Bhagat Singh Nagar, Punjab vide letter no. CUH/2026/Estt.Sec./T/200 dated 13.03.2026, the verification report has not been received till date. The reminder has also been sent vide letter no. CUH/2026/Estt.Sec./T/295 dated 09.04.2026.</li> <li>3. It is further submitted that Dr. Dharam Pal Singh Punia has been working as Associate Professor in the Department of Law w.e.f. 23.05.2025 A.N. and his probation period is going to be completed on 23.05.2026</li> </ol> <p><b><u>Resolution Passed:</u></b></p> <p>The Executive Council (EC) also noted that Dr. Dharam Pal Singh Punia is required to join the position of Professor in compliance with the order of the Hon’ble High Court. It was further noted that the University has filed a Letters Patent Appeal (LPA), which is presently pending adjudication before the Hon’ble Court.</p> <p>The EC also observed that Dr. Punia already holds a confirmed position as Professor. In order to facilitate his joining pursuant to the Court’s directions, and to avoid any legal inconsistency arising from him being treated as confirmed in two positions simultaneously, it was considered necessary to take appropriate administrative action.</p> <p>Accordingly, in view of the above circumstances, the EC approved the extension of the probation period until such time as both matters ((i) his joining as Professor and (ii) authentication of his experience) are conclusively resolved.</p>	
68.9	<p>To consider the case of Mr. Smit Sharma for grant of further extension up to 01.05.2026 for joining the post of Hindi Officer.</p> <p><b><u>Background Note:</u></b></p> <ol style="list-style-type: none"> <li>1. An Offer of Appointment was issued to Mr. Smit Sharma for the post of Hindi Officer vide letter No. CUH/2025/Estt.Sec./NT/508 dated 01.12.2025.</li> <li>2. He accepted the offer of appointment vide email dated 02.12.2025 and conveyed his willingness to join the University on 24.12.2025.</li> <li>3. Subsequently, he requested a three-month extension for joining vide email dated 11.12.2025. The request was considered and approved by the Competent Authority and he was directed to join the University within three months from the date of issue of the offer of appointment vide email dated 22.12.2025.</li> <li>4. On his requests, he was given multiple extensions to join the said post. The last extension given to him was up to 10.04.2026.</li> <li>5. Now, Mr. Smit Sharma vide his email dated 11.04.2025, has further requested for granting extension in joining time up to 01.05.2026.</li> </ol>	<p>Mr. Smit Sharma has failed to join the University within stipulated time i.e. on or before 01-05-2026.</p> <p>Subsequently, Offer of appointment has been issued to Mr. Bhoopendra Pratap Singh, person next in the waiting list, on merit basis.</p>

	<p>Para <b>21.2 &amp; 21.3</b> of the Central University of Haryana Cadre Recruitment (Non- Teaching and Other Academic Posts) Rules, 2018, pertaining to appointment &amp; joining time provides the following:</p> <p><b>21. APPOINTMENT AND JOINING TIME:</b></p> <p><i>21.2: An offer of appointment made by the University should clearly specify the period (which shall not normally exceed one or two months), after which the offer would lapse automatically if the candidate did not join within the specified period.</i></p> <p><i>21.3: If, however, within the specified period, a request is received from the candidate for extension of time, it may be considered by the University but extension beyond three months shall not ordinarily be granted. It may however be granted by the competent authority only as an exception where facts and circumstances so warrant. In any case extension may be given only up to a maximum of six months from the date of issue of the original offer of appointment. An offer of appointment would lapse automatically after expiry-of six months from the date of issue of the original offer. The candidate who joins within the above-mentioned period of six months shall have his seniority fixed under the seniority Rules applicable to the service/post concerned to which he/she is appointed, without any depression of seniority.</i></p> <p><i>Under exceptional circumstances, the Executive Council may extend the period of the joining beyond six months. However, in such cases, the seniority of the appointee shall be depressed to the date of joining.</i></p> <p><b><u>Resolution Passed:</u></b> After detailed deliberations on the matter, the Council members resolved to give last and final extension up to 01.05.2026 to Mr. Smit Sharma to join the University on the post of Hindi Officer.</p> <p>If he fails to join the University on or before 01-05-2026, the offer of appointment will be made to the person next in the waiting list, on merit basis.</p>	
<b>C</b>	<b>REPORTING ITEMS</b>	
68.10	<p>To report and record the action taken by the Vice-Chancellor in approving the adoption of fee Structure and Other terms and conditions as prescribed by the Judicial Section, Department of Law and Justice, Ministry of Law and Justice for the Payment of various types of Legal Fee to Advocates/Senior Advocates/Retired Judges, etc. and Repealing of Fee Structure and Other terms and conditions for payment of fees to Advocates as approved vide Resolution No. 6(e) of the 42<sup>nd</sup> meeting of the Executive Council of the University.</p> <p style="text-align: right;"><b>(Annexure-IV, Page-42)</b></p> <p><b><u>Resolution Passed:</u></b> Noted. It was also resolved that for taking services of senior advocates previous approved guidelines remain effective.</p>	Noted

68.11 To report, record and confirm the action taken by the Vice-Chancellor in approving the recommendations of the Screening-Cum Evaluation Committee /Selection Committees, in promoting the following faculty members under Career Advancement Scheme (CAS) as per UGC Regulations on Minimum Qualifications for Appointment of Teachers and Other Academic Staff in Universities and Colleges and Other Measures for The Maintenance of Standards in Higher Education, 2018 as per the details given below:

(Annexure-V, Page-43 to 59)

**A. Assistant Professor (Academic Level-10) to Assistant Professor (Academic Level-11):**

Sr. No.	Name of the teacher	Department	Date of meeting of Screening-cum-Evaluation Committee	Date of Eligibility (w.e.f.)
1	Dr. Kaluram Palsaniya (T-187)	History and Archaeology	05.02.2026	03.11.2025
2	Dr. Vishnu Kucheria (T-127)	Psychology	05.02.2026	15.05.2021
3	Dr. Neeraj Karan Singh (T-193)	Journalism and Mass Communication	05.02.2026	11.08.2022
4	Dr. Amit Singh (T-235)	Teacher Education	05.02.2026	05.10.2023
5	Dr. Neha Bishnoi (T-245)	Teacher Education	05.02.2026	30.01.2025
6	Dr. Vivek Balyan (T-192)	Tourism & Hotel Management	23.03.2026	04.09.2023
7	Dr. Puja Yadav (T-40)	Microbiology	23.03.2026	30.08.2016 (Revised)
8	Dr. Avijit Pramanik (T-39)	Microbiology	23.03.2026	15.02.2016 (Revised)
9	Dr. Meenu Thakur (T-157)	Physics and Astrophysics	23.03.2026	05.04.2022 (Revised)
10	Dr. Ajay Pal (T-110)	Yoga	23.03.2026	23.08.2023
11	Dr. Devendra Singh Rajput (T-167)	Sanskrit	04.04.2026	09.03.2022

**B. Assistant Professor (Academic Level-11) to Assistant Professor (Academic Level-12):**

Sr. No.	Name of the teacher	Department	Date of Meeting of Screening-Cum-Evaluation Committee	Date of Eligibility (w.e.f.)
1	Dr. Muralidhar Nayak Bhukya	Electrical Engineering	05.02.2026	23.08.2025
2	Dr. Puja Yadav (T-40)	Microbiology	23.03.2026	30.08.2021 (Revised)
3	Dr. Avijit Pramanik(T-39)	Microbiology	23.03.2026	16.12.2022 (Revised)
4	Dr. Jaswant Kumar (T-137)	Physics and Astrophysics	23.03.2026	03.05.2025

Noted

**C. Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A):**

Sr. No.	Name of the teacher	Department	Date of meeting of the Selection Committee	Date of Eligibility (w.e.f.)
1	Dr. Sudeep Kumar (T-24)	English and Foreign Languages	20.01.2026	26.09.2025
2	Dr. Rinu (T-18)	English and Foreign Languages	20.01.2026	01.01.2026
3	Dr. Snehsata (T-22)	English and Foreign Languages	20.01.2026	04.01.2026
4	Dr. Amit Kumar (T-19)	Hindi	04.04.2026	02.01.2026

**D. Associate Professor (Academic Level-13A) to Professor (Academic Level-14):**

Sr. No.	Name of the teacher	Department	Date of meeting of the Selection Committee	Date of Eligibility (w.e.f.)
1	Dr. Anita Singh (T-216)	Environmental Studies	20.01.2026	29.12.2025

**Resolution Passed:**

Noted.

68.12

To report the action taken by the Vice-Chancellor in approving the following recommendations of the Selection Committees for appointment to various teaching posts on regular basis in the University:

Noted

Sr. No.	Department	Post	Date of Meeting of Selection Committee	Category	No. of Posts	Name of Selected Candidates	Name of Candidates in Waiting
1)	Chemistry	Assistant Professor	19.01.2026 & 20.01.2026	Unreserved	01	Deependra Bawari	1. Badri Parshad 2. Lalit

**Resolution Passed:**

Noted.

68.13

To report the joining of the following teachers on regular basis in the University:

Noted

Sr. No.	Name	Designation	Department	Category	DOJ	FN/AN
1.	Dr. Deependra Bawari	Assistant Professor	Chemistry	UR	06.02.2026	FN

**Resolution Passed:**

Noted.

68.14	<p>To report the action taken by the Vice-Chancellor in extending the Validity of following Advertisement for a period of Six Months, upto the date as mentioned against each:</p> <table border="1" data-bbox="201 259 1225 501"> <thead> <tr> <th data-bbox="201 259 284 371">Sr. No.</th> <th data-bbox="284 259 671 371">Advt. No. &amp; Date</th> <th data-bbox="671 259 852 371">Last Date of Advt.</th> <th data-bbox="852 259 1032 371">Validity upto</th> <th data-bbox="1032 259 1225 371">Validity Extended upto</th> </tr> </thead> <tbody> <tr> <td data-bbox="201 371 284 501">i.</td> <td data-bbox="284 371 671 501">Advt. No. CUH/02/R/T/2025 dated 24.06.2025</td> <td data-bbox="671 371 852 501">23-07-2025</td> <td data-bbox="852 371 1032 501">22-01-2026</td> <td data-bbox="1032 371 1225 501">22-07-2026</td> </tr> </tbody> </table> <p><b><u>Resolution Passed:</u></b> Noted.</p>	Sr. No.	Advt. No. & Date	Last Date of Advt.	Validity upto	Validity Extended upto	i.	Advt. No. CUH/02/R/T/2025 dated 24.06.2025	23-07-2025	22-01-2026	22-07-2026	Noted
Sr. No.	Advt. No. & Date	Last Date of Advt.	Validity upto	Validity Extended upto								
i.	Advt. No. CUH/02/R/T/2025 dated 24.06.2025	23-07-2025	22-01-2026	22-07-2026								
68.15	<p>To report the action taken by the Vice-Chancellor in relieving Dr. Chanchal Kumar Sharma (T-28), Professor, Department of Political Science w.e.f. 28.01.2026 (AN) to join as Professor-cum-Dean-School of Election Management at India International Institute of Democracy and Election Management (IIIDEM), Election Commission of India, Dwarka, New Delhi on deputation basis initially for one year. <b>(Annexure-VI, Page-60)</b></p> <p><b><u>Resolution Passed:</u></b> Noted.</p>	Noted										
68.16	<p>To report the action taken by the Vice-Chancellor in relieving Dr. Mukesh Upadhyay (T-229), Assistant Professor, Department of Teacher Education w.e.f. 28.01.2026 (AN) to join as Deputy Director, Programme on Deputation basis at North Central Cultural Centre, Prayagraj, U.P. initially for a period of one year. <b>(Annexure-VII, Page-61)</b></p> <p><b><u>Resolution Passed:</u></b> Noted.</p>	Noted										
68.17	<p>To report the action taken by the Vice-Chancellor in relieving Prof. Keshav Singh Rawat (T-174), Professor (CAS), Department of Computer Science and Information Technology w.e.f. 24.03.2026 (AN) to join as Professor at the Cluster Innovation Centre, University of Delhi, New Delhi.</p> <p>The lien will be protected in respect of Prof. Keshav Singh Rawat on the post of Professor (CAS), (substantive post, Associate Professor), Department of Computer Science &amp; Information Technology till confirmation on the post of Professor at the Cluster Innovation Centre, University of Delhi, New Delhi for a period of one year or till his confirmation on the post of Professor at the Cluster Innovation Centre, University of Delhi, New Delhi, whichever is earlier. <b>(Annexure-VIII, Page-62)</b></p> <p><b><u>Resolution Passed:</u></b> Noted.</p>	Noted										
68.18	<p>To report the action taken by the Vice-Chancellor, on request of Dr. Swati, Assistant Professor, Department of Physical Education &amp; Sports to re-join as Assistant Professor in the Department of Physical Education &amp; Sports w.e.f. 21.01.2026, after availing EOL. <b>(Annexure-IX, Page-63)</b></p> <p><b><u>Resolution Passed:</u></b> Noted.</p>	Noted										

68.19	<p>To report the action taken by the Vice-Chancellor in extending the engagement of Mr. Shri Prakash, Professor of Practice (Full Time) in the Film Making under the Department of Journalism and Mass Communication w.e.f. 10.03.2026 to 09.03.2027.</p> <p style="text-align: center;"><b>(Annexure-X, Page-64 to 65)</b></p> <p><b><u>Resolution Passed:</u></b> Noted.</p>	Noted																																			
68.20	<p>To report the action taken by the Vice-Chancellor in extending the engagement of Dr. Vijay Kumar Soni, Professor of Practice (Part Time) in the Department of Journalism and Mass Communication w.e.f. 04.03.2026 to 03.03.2027.</p> <p style="text-align: center;"><b>(Annexure-XI, Page-66)</b></p> <p><b><u>Resolution Passed:</u></b> Noted.</p>	Noted																																			
68.21	<p>To report, record and confirm the action taken by Vice-Chancellor in approving the recommendations of the Selection Committees for appointment to the following posts in the University:</p> <table border="1" data-bbox="201 801 1225 1547"> <thead> <tr> <th>Sr . No.</th> <th>Date of Meeting of Selection Committee</th> <th>Post</th> <th>Category</th> <th>Name of Selected Candidates</th> <th>Name of candidate in waiting list</th> </tr> </thead> <tbody> <tr> <td rowspan="2">1.</td> <td rowspan="2">10.03.2026</td> <td>Lower Division Clerk</td> <td>UR</td> <td>1. Suraj Kumar Giri (CUH42773) 2. Paras (CUH43095) 3. Kalpana (CUH 40266) 4. Gaurav (CUH 39367)</td> <td>1. Bablu Kumar (CUH47135) 2. Kavita (CUH39774) 3. Amit (CUH41479) 4. Devender (CUH39440)</td> </tr> <tr> <td>Lower Division Clerk</td> <td>SC</td> <td>1.Dinesh Kumar (CUH 44149)</td> <td>1.Rakesh Kumar (CUH36874) 2. Nutan (CUH42883)</td> </tr> <tr> <td>2.</td> <td>10.03.2026</td> <td>Upper Division Clerk</td> <td>SC</td> <td>1. Neeraj Kumar (CUH42077)</td> <td>1.Bharat Kumar (CUH43676) 2. Manjeet Singh (CUH39190)</td> </tr> <tr> <td>3.</td> <td>10.03.2026</td> <td>Library Assistant</td> <td>UR</td> <td>1. Akash Baliyan (CUH46007)</td> <td>1. Atul Tiwari (CUH40884)</td> </tr> </tbody> </table> <p><b><u>Resolution Passed:</u></b> Noted.</p>	Sr . No.	Date of Meeting of Selection Committee	Post	Category	Name of Selected Candidates	Name of candidate in waiting list	1.	10.03.2026	Lower Division Clerk	UR	1. Suraj Kumar Giri (CUH42773) 2. Paras (CUH43095) 3. Kalpana (CUH 40266) 4. Gaurav (CUH 39367)	1. Bablu Kumar (CUH47135) 2. Kavita (CUH39774) 3. Amit (CUH41479) 4. Devender (CUH39440)	Lower Division Clerk	SC	1.Dinesh Kumar (CUH 44149)	1.Rakesh Kumar (CUH36874) 2. Nutan (CUH42883)	2.	10.03.2026	Upper Division Clerk	SC	1. Neeraj Kumar (CUH42077)	1.Bharat Kumar (CUH43676) 2. Manjeet Singh (CUH39190)	3.	10.03.2026	Library Assistant	UR	1. Akash Baliyan (CUH46007)	1. Atul Tiwari (CUH40884)	Noted							
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68.22	<p>To report the joining of following non-teaching employees have joined the University on Regular/Deputation basis to the post, mentioned against each:</p> <table border="1" data-bbox="201 1776 1225 2098"> <thead> <tr> <th>S.N o.</th> <th>Name of the Employee</th> <th>Emp. ID</th> <th>Designation</th> <th>DOJ</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>Mr. Dinesh Kumar</td> <td>A-156</td> <td>LDC</td> <td>18.03.2026 (FN)</td> </tr> <tr> <td>2.</td> <td>Mr. Paras</td> <td>A-157</td> <td>LDC</td> <td>18.03.2026 (FN)</td> </tr> <tr> <td>3.</td> <td>Ms. Kalpana</td> <td>A-158</td> <td>LDC</td> <td>18.03.2026 (AN)</td> </tr> <tr> <td>4.</td> <td>Mr. Gaurav</td> <td>A-160</td> <td>LDC</td> <td>20.03.2026 (AN)</td> </tr> <tr> <td>5.</td> <td>Mr. Suraj Kumar Giri</td> <td>A-161</td> <td>LDC</td> <td>23.03.2026 (FN)</td> </tr> <tr> <td>6.</td> <td>Mr. Neeraj Kumar</td> <td>A-159</td> <td>UDC</td> <td>18.03.2026 (FN)</td> </tr> </tbody> </table>	S.N o.	Name of the Employee	Emp. ID	Designation	DOJ	1.	Mr. Dinesh Kumar	A-156	LDC	18.03.2026 (FN)	2.	Mr. Paras	A-157	LDC	18.03.2026 (FN)	3.	Ms. Kalpana	A-158	LDC	18.03.2026 (AN)	4.	Mr. Gaurav	A-160	LDC	20.03.2026 (AN)	5.	Mr. Suraj Kumar Giri	A-161	LDC	23.03.2026 (FN)	6.	Mr. Neeraj Kumar	A-159	UDC	18.03.2026 (FN)	Noted
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	7.	Mr. Ajay Pal	A-155	Chief Security Officer (On Deputation)	05.02.2026 (FN)	
	8.	Mr. Akash Baliyan	A-162	Library Assistant	01.04.2026 (FN)	
	9.	Mr. Jai Kumar	A-163	Computer Lab Attendant	06.04.2026 (FN)	
	<b><u>Resolution Passed:</u></b> Noted.					
68.23	<p>To report the action taken by the Vice-Chancellor, regarding relieving of Mrs. Ravita Saraswat, Senior Technical Assistant, Department of Electrical Engineering w.e.f. 16.03.2026 (AN), to enable her to join the post of Assistant Professor (On Contract), Grade-II in the Department of Electrical Engineering at National Institute of Technology, Durgapur.</p> <p>The lien will be protected in respect of Mrs. Ravita Saraswat (A-107) on the post Senior Technical Assistant, Department of Electrical Engineering in this University initially for a period of one year or till the confirmation on the post of Assistant Professor (On Contract), Grade-II in the Department of Electrical Engineering at National Institute of Technology, Durgapur, whichever is earlier. (Annexure-XII, Page-67)</p> <p><b><u>Resolution Passed:</u></b> Noted.</p>					Noted
68.24	<p>To report the action taken by the Vice-Chancellor, regarding relieving of Mr. Shailender Singh, Public Relations Officer w.e.f. 26.02.2026 (AN), to enable him to join the post of Assistant Director (Media) at Bureau of Energy Efficiency, New Delhi on deputation basis initially for a period of one year. (Annexure-XIII, Page-68)</p> <p><b><u>Resolution Passed:</u></b> Noted.</p>					Noted
68.25	<p>To report the action taken by the Vice-Chancellor, regarding relieving of Mr. Neeraj Kumar, Lower Division Clerk w.e.f. 18.03.2026 (FN), to enable him to join as Upper Division Clerk at Central University of Haryana. (Annexure-XIV, Page-69)</p> <p><b><u>Resolution Passed:</u></b> Noted.</p>					Noted
68.26	<p>To report the action taken by the Vice-Chancellor, regarding relieving of Mr. Suraj Kumar Giri, Computer Lab Attendant w.e.f. 23.03.2026 (FN), to enable him to join as Lower Division Clerk at Central University of Haryana. (Annexure-XV, Page-70)</p> <p><b><u>Resolution Passed:</u></b> Noted.</p>					Noted
68.27	<p>To report the action taken by Vice-Chancellor, to offer the appointment on the post of Computer Lab Attendant to Mr. Jai Kumar from the waiting list as Mr. Suraj Kumar Giri resigned from the post of Computer Lab Attendant w.e.f. 23.03.2026 (FN)</p> <p><b><u>Resolution Passed:</u></b> Noted.</p>					Noted

68.28	<p>To report and record the action taken by the Vice-Chancellor on 12-02-2026 in approving the recommendations of Examination Disciplinary Committee 2025-26. <b>(Annexure-XVI, Page-71 to 77)</b></p> <p><b><u>Resolution Passed:</u></b> Noted. EC also observed that only the papers in which a student has been found to use unfair means has been cancelled. This may encourage unfair means and therefore, recommend that rules be re-looked into.</p>	Noted and Committee has been notified.																												
<b>Any other item with the permission of the Chair</b>																														
68.29	<p>To consider the opening of the sealed envelope containing the recommendations of the Selection Committee for direct recruitment to the post of Assistant Professor (01 UR) in the Department of History &amp; Archaeology, as per the details below:</p> <table border="1" data-bbox="201 689 1225 887"> <thead> <tr> <th>Sr. No.</th> <th>Selection Committee Reference No.</th> <th>Date of Selection Committee</th> <th>Department</th> <th>Post</th> <th>Category</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>CUH/2026/RECT/T/UR/126</td> <td>04-04-2026</td> <td>History &amp; Archaeology</td> <td>Assistant Professor</td> <td>01 UR</td> </tr> </tbody> </table> <p><b><u>Resolution Passed:</u></b> The sealed envelope containing the recommendations of the Selection Committee for direct recruitment to the post of Assistant Professor (01 UR) in the Department of History &amp; Archaeology was opened and approved by the Council members. The recommendations of the selection Committee as under, were confirmed:</p> <table border="1" data-bbox="201 1240 1225 1597"> <thead> <tr> <th>Sr. No.</th> <th>Department</th> <th>Post</th> <th>Date of Meeting of Selection Committee</th> <th>Category</th> <th>No. of Posts</th> <th>Name of Selected Candidates</th> <th>Name of Candidates in Waiting</th> </tr> </thead> <tbody> <tr> <td>2)</td> <td>History &amp; Archaeology</td> <td>Assistant Professor</td> <td>04-04-2026</td> <td>Unreserved</td> <td>01</td> <td>Dr. Navjot Kour</td> <td>1. Iswar Parida 2. Amit Ranjan</td> </tr> </tbody> </table>	Sr. No.	Selection Committee Reference No.	Date of Selection Committee	Department	Post	Category	1	CUH/2026/RECT/T/UR/126	04-04-2026	History & Archaeology	Assistant Professor	01 UR	Sr. No.	Department	Post	Date of Meeting of Selection Committee	Category	No. of Posts	Name of Selected Candidates	Name of Candidates in Waiting	2)	History & Archaeology	Assistant Professor	04-04-2026	Unreserved	01	Dr. Navjot Kour	1. Iswar Parida 2. Amit Ranjan	Appointment letter has issued & Dr. Navjot Kour has joined the University on 29-04-2026 (AN)
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2)	History & Archaeology	Assistant Professor	04-04-2026	Unreserved	01	Dr. Navjot Kour	1. Iswar Parida 2. Amit Ranjan																							

**INTELLECTUAL PROPERTY RIGHTS POLICY OF  
CENTRAL UNIVERSITY OF HARYANA**

The Central University of Haryana (hereinafter referred to as 'University') is dedicated to teaching, research, and the extension of knowledge to the public. The University recognizes its responsibility to produce and disseminate knowledge. Inherent in this responsibility is the need to encourage creativity and scholarly works and the development of new and useful materials, devices, processes and other intellectual property (IP). The creation of this intellectual property may have potential for commercialization, which thereby contributes to the professional development of the individual involved, enhances the reputation of the University, provides expanded educational opportunities for students and promotes public welfare.

The University is committed to provide an environment where scholarship and innovation can flourish and those participating can be just rewarded for their efforts. The University encourages the development of inventions and technologies resulting from University research, and seeks to facilitate the transfer of such technology for the use and benefit of the public, the University and the Creator. In order to establish the respective rights and obligations of the University, its faculty, students, and other employees in IP of all kinds, the University has established an Intellectual Property Rights (IPR) Cell which governs the matter of intellectual property rights related to the University, faculty members, researchers, students and others.

In today's information and knowledge-driven society, higher educational institutions play a crucial role in generating new knowledge and also safeguarding and maximizing the value of IPR. So it is important to have guidelines to protect innovation, encourage collaborations, attract talent and investment, carrying out IP tasks ethically, commercialisation/ revenue generation, etc. In this context IPR guidelines are indispensable to build the conducive environment to have a proper IP eco-system in the University landscape.

**1. OBJECTIVES**

Central University of Haryana, through its IPR Cell, intends to build a robust IP eco-system in the University to support and encourage new inventions, innovations and creativity. Accordingly, the following key objectives are set to be achieved through the IPR Cell and IPR guidelines:

- 1.1. To undertake systematic search and identification of IP within all university activities by locating IP assets generated through research, consultancy, education, and other academic endeavours by our teaching and research community.
- 1.2. To encourage and raise awareness among the teaching and research community regarding the importance of IP rights and their protection.
- 1.3. To ensure that IPR remain relevant and in line with current trends/ regulations and support commercialization, licensing, and other dissemination methods for technologies developed by the University community.

- 1.4. To protect legitimate rights and benefits of the University, faculty, scholars, students, and other members of the University and the broader society.
- 1.5. To establish a transparent administrative system to oversee the ownership, control, and allocation of intellectual properties, as well as the distribution of revenues generated.
- 1.6. To Develop an organizational framework and protocols to ensure that inventions and discoveries resulting from University research can be easily accessible to the public through commercial channels.
- 1.7. To develop guidelines to determine the rights and responsibilities of the university, creators of intellectual property (such as inventors, developers, and authors) and their sponsors.

## 2. TYPES OF INTELLECTUAL PROPERTIES

The intellectual properties can be broadly listed as:

- Patents
- Copyrights
- Trade/Service marks
- Industrial designs
- IC layout designs
- New plant variety and Biotechnology inventions
- Traditional knowledge and Geographical Indications
- Trade secrets
- Domain name

## 3. DEFINITIONS

- a) **Patent**- is an exclusive right granted for an invention, which is a product or a process that provides a new way of doing something, or offers a new technical solution to a problem.
- b) **Copyright**- is an exclusive right given to the author of the original literary, architectural, dramatic, musical and artistic works; cinematograph films; and sound recordings
- c) **Trade/Service mark**- means a mark capable of being represented graphically and which is capable of distinguishing the goods or services of one person from those of others and may include shape of goods, their packaging and combination of colours.
- d) **Industrial Design**- means only the features of shape, configuration, pattern, ornament or composition of lines or colours applied to any article whether in two dimensional or 5 three dimensional or in both forms, by any industrial process or means, whether manual, mechanical or chemical, separate or combined, which in the finished article appeal to and are judged solely by the eye; but does not include any mode or principle of construction or anything which is in substance a mere mechanical device.
- e) **IC Layout Designs** - means a layout of transistors and other circuitry elements and includes lead wires connecting such elements and expressed in any manner in a semiconductor integrated circuit
- f) **New Plant Variety**- a plant variety that is novel, distinct and shows uniform and stable characteristics.

- g) **Traditional Knowledge:** Traditional Knowledge refers to the accumulated knowledge, practices, and innovations developed by indigenous communities and local societies, passed down through generations
- h) **Geographical Indications:** Geographical Indications are marks used on products that have a specific geographical origin and possess qualities or a reputation directly attributable to that place.
- i) **Trade secrets:** Trade secrets are intellectual property (IP) rights on confidential information which may be sold or licensed
- j) **Domain name:** Domain name functions as a brand identifier, making it a potential asset that can be protected under trademark law if it's distinctive and used to distinguish goods or services
- k) **First Party** – Central University of Haryana, Mahendergarh (CUH).
- l) **Second Party-** Faculty, Supporting staff, Project staff and Students of CUH
- m) **Faculty** means a person professionally qualified to carry out teaching and research at CUH as a whole-time employee, Emeritus fellow or Visiting professor appointed by CUH. (Note this definition of faculty is meant only for the purposes of this document and is not intended to replace the definition of faculty in the statutes or other documents of CUH, Mahendergarh or any other relevant and applicable documents).
- n) **Supporting Staff** means a person employed full-time or part-time by CUH to support the research, development, teaching and other supporting activities (including administrative activities) of CUH.
- o) **Student** means a person who has registered or enrolled as full-time student, part-time student, casual student or exchange student from other universities/colleges
- p) **Project staff** means a person employed temporarily on a contract under a research project, consultancy or any other activity carried out by CUH.
- q) **Third Party-** Any governmental or non-governmental organization with whom the First or the Second Party interacts for any activity with/without exchange of consideration in cash or kind.
- r) **Creator(s)** encompasses all individuals employed by the university, regardless of their employment status (full-time, part-time, probationary, or temporary), as well as research scholars, students, and project fellows, post doc fellow who utilize the university's facilities to develop intellectual property.

#### 4. COMMENCEMENT OF THE POLICY:

The Intellectual property Rights policy shall be effective from the date of approval granted by the Executive Council of the Central University of University.

#### 5. OWNERSHIP OF INTELLECTUAL PROPERTY

All the IPR filed through Central University of Haryana, CUH will be the patentee and the faculty/Staff/ Research scholar/ Student on the rolls of CUH involved would be the inventors. The University shall have ownership rights over all intellectual properties, such as inventions, designs, software, specimens and integrated circuits, that are created by individuals as a direct outcome of University research. In case of collaborative or

sponsored activity specific provisions related to the IPR made in the contracts shall determine the ownership. In case of funding from external sources such as industries, governments, corporations, foundations or trusts, the ownership of the intellectual property resulting from such funded project will be shared between the University, creator of the intellectual property, and the funding agency. However, this joint ownership arrangement only applies if the funding agency has provided Rs. 10/- lac or more for a specific research, invention, or intellectual creation, as outlined in a specific agreement with the University. The IPR Cell of CUH holds the responsibility of the management of an IPR.

The creator of intellectual property will have the option to transfer their IPR to the University, which will then be responsible for managing it through the intellectual property cell. If the University fails to take prompt action to protect and license its intellectual property or chooses not to do so, it will transfer ownership to the creator.

**5.1 Exceptions to the ownership:** The creator of the intellectual property may opt to retain the ownership of the following: -

- i. All rights in artistic, literary, and scholarly intellectual property, such as scholarly articles, books, and other publications (including electronic mode), as well as works of art, literature, and music recordings, shall retain all rights to their creations, despite the use of University resources. This applies as long as these works are not part of university research projects, not created under the University's supervision, and not developed as part of sponsored research or third-party agreements.
- ii. All intellectual property rights in papers, theses, and dissertations written by students to fulfill university course requirements or to meet the criteria for obtaining a University degree.

## 6. Protection of Biodiversity and Traditional Knowledge

Central University of Haryana is affirming that it follows India's national laws concerning:

**Biodiversity:** Governed by the *Biological Diversity Act, 2002*, which regulates access to biological resources and associated knowledge.

**Traditional Knowledge:** Refers to indigenous or community-held knowledge, often passed down through generations, especially in areas like pharmaceuticals, nutraceuticals, agriculture, ecology and engineering. Sciences.

Inventors affiliated with CUH must ensure that:

- a) They do not violate these laws when applying for IP protection (e.g., patents).
- b) They respect the rights of communities or individuals who hold traditional knowledge.
- c) They seek necessary approvals from authorities like the National Biodiversity Authority (NBA) if their invention involves biological resources or traditional knowledge.

## **7. Material Transfer Agreement**

If CUH faculty/students shares any research material (e.g., biological samples, data, prototypes, traditional knowledge, etc.) with Institutes/Corporates/Research partners for research or commercial purposes, then there must be a prior agreement that defines:

- Ownership of outcomes (e.g., inventions, publications, patents)
- Benefit-sharing mechanisms
- Confidentiality terms
- Usage rights of the shared material

## **8. Evaluation and Management of IPR:**

The IPR Cell of the University will oversees the evaluation, protection, promotion, licensing, and overall management of intellectual property developed within the institution. The creators of the IPR shall provide all the necessary information to the cell for the management of the IPR. When deemed necessary the IPR cell shall get it evaluated through the IPR Advisory Committee. In cases requiring specialized legal insight, the Cell may engage qualified patent attorneys or other external legal experts to assist in the process before making decisions regarding its management. An invention will be patented only if it has some commercial use, motivation and viability at some point of time in the future.

## **9. Registration of Patents / copyrights**

Creators of intellectual property including designs, instruments, devices, processes, specimens, and other patentable innovations, who wish to file patents or pursue commercial transfer must submit an application to the IPR Cell. In cases where immediate protection is deemed necessary, creators may directly file for a professional patent after securing permission from the University, while also initiating the University's evaluation process as prescribed. If the University opts to file the patent jointly in its name (Registrar of the University along with the creator or team), only government fee incurred by the creator(s) will be reimbursed. All University employees involved in IPR-related activities are required to maintain strict confidentiality regarding IPR information until the date specified by the University or as outlined in relevant agreements, unless such information is already publicly available.

## **10. Renewal of Patents**

The University will pay the Patent Fees for the first seven years in all cases where patent is taken by the University (Registrar of the University Jointly with Creator). If it is a joint patent with a sponsoring agency, the patenting costs may be equally shared. If the patent has been commercially exploited within the first seven years, the University shall pay the Patent Fees for the remaining period of the life of the patent. If the patent has not been commercially exploited within the first seven years, the University and the creator(s) shall share the subsequent instalments of renewal fees on 50:50 basis. If the

creator, does not show interest in such renewals, the University can either continue the patent by paying the fees for its full term or withdraw application for the patent protection at its discretion.

## **11. Revenue Sharing**

The income generated by licensing/assigning of IPR or on receipt of royalties associated with technology transfer / specific innovation programs shall be distributed as follows:

- 11.1 When an individual researcher or a team of researchers is the creator of intellectual property, the revenue generated from its economic use will be shared as follows:
  - a) 60% to the individual researcher or research team
  - b) 30% to the University
  - c) 5% IPR Cell of the University
  - d) 5% Supporting staff (To be decided by individual researcher or research team)
  
- 11.2 When intellectual property is created as a result of funded research, the revenue generated from IP will be shared with the funding institution according to the revenue-sharing terms specified in the agreement. However, if no such agreement is there the revenue will be shared as follow:
  - a) 60% to the individual researcher or research team
  - b) 30% to the University
  - c) 5% IPR Cell of the University
  - d) 5% Supporting staff (To be decided by individual researcher or research team)
  
- 11.3 The shares as mentioned above shall be determined after deducting the direct expenses if any from the total income received by the University.

## **12. Applicability of the IP guidelines**

- 12.1. The University's IP guidelines shall apply to the University community that includes faculty, staff, students, and any other individuals associated with the University by following set standards of the University and all applicable regulations.
  
- 12.2. The IP guidelines shall apply to all IP categories viz. copyrights, patents, trade marks, registrations, geographical indicators, designs, etc.

## **13. Commercialization/ utilization of University IP**

This policy outlines the University's rights and procedures regarding the commercialization and utilization of IP generated through research and development (R&D) projects. The University is authorized to enter into agreements with parties for the commercial or non-commercial use of its IP while ensuring the rights of both the University and the inventors.

- 13.1. This includes granting licenses, potentially exclusive ones, for commercial exploitation, with consideration for terms of public funding. The cooperation of inventors is crucial throughout the process, from IP protection to technology transfer and negotiations with potential licensees.
- 13.2. Additionally, inventors seeking to develop and commercialize University IP are typically given priority and may receive favourable terms, potentially through equity stakes in start-up companies. Agreements for such commercialization efforts are tailored on a case-by-case basis.

#### **14. Fees/ financial assistance**

- 14.1. Only government fees for filing IPRs may be reimbursed by the University no other expenditure with respect to obtaining IPR shall be supported. In case of group of applicants of the other organisations, one of the applicant has to be of the University and all expenses for the filing of patent will be borne by the main inventor or the concern Institute.

#### **15. Coordination**

The IPR Cell of the University shall take care of effectively implementing these guidelines and objectives. The Cell shall act as the nodal point to coordinate, guide and oversee implementation of these guidelines and shall also take care of all concerned activities and processes. The objectives of the Cell are to:

- 15.1. Promote, preserve, encourage and aid scientific investigation and research;
- 15.2. Provide an organizational structure and procedures through which inventions and discoveries made in the course of University research may be made readily available to the public through channels of commerce;
- 15.3. Establish standards for determining the rights and obligations of the University, creators of intellectual property (e.g., inventors, developers, authors) and their sponsors with respect to inventions, discoveries and works created at the University;
- 15.4. Encourage, assist and provide mutually beneficial rewards to the University and members of the University and others who transfer University intellectual property to the public through commercial channels;
- 15.5. Ensure compliance with applicable laws and regulations and enable the University to secure sponsored research funding at all levels of research;
- 15.6. Supervise the activities related to the Intellectual Property of the University like evaluation and filling of patents, copyrights and design etc.

15.7. Investigate the matter of violation/infringement of any IP related to CUH and deal with any issue arising out of promotion as well as implementation of IPR.

#### **16. Application proforma/ format**

The applicants of the University shall strictly follow these guidelines and use the concerned application proforma/ format attached with these guidelines (Annexure-1).

#### **17. Amendments/ revision**

The guidelines/formats/forms may be revised from time to time to incorporate the necessary changes, with the permission/ approval of the competent authority, if any. The stakeholders of the University may propose/suggest amendments/ revision to the IPR Cell of the University for consideration.

#### **18. Compliance, IP infringement, appeal and discretionary power**

All the concerned stakeholders shall abide by these guidelines for the effective implementation. While executing the provisions contained in this document, the concerned stakeholders shall ensure strict compliance with any relevant rules/guidelines/statutes/others as amended from time to time, whichever is applicable.

In case of any IP infringement/ appeal/ ambiguity / clash in the domain of responsibilities or whatsoever reason, the directions of the Competent Authority shall prevail and binding. For any legal issues/ disputes, Mahendergarh jurisdiction is applicable.

#### **19. IPR Advisory Committee (IPRAC)**

In case of any dispute/clarification the case will referred to the Committee of following members for further directions

Dean Research:	Chairperson (Ex-officio)
Dean Academic:	Member (Ex-officio)
Chairman IPR:	Member secretary (Ex-officio)
Vice-Chancellor nominee from CUH:	Member
Vice-Chancellor nominee (with legal background):	Member



## Intellectual Property Rights (IPR) Cell Central University of Haryana Mahendergarh (Haryana), 123031

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### IPR Disclosure Form

**1. Applicant Information**

- a) Name of the lead inventor: \_\_\_\_\_
- b) Designation: \_\_\_\_\_
- c) Department/School: \_\_\_\_\_
- d) Email Address: \_\_\_\_\_
- e) Contact Number: \_\_\_\_\_

**2. Type of Intellectual Property:**

**3. Title of the Invention:**

**4. Abstract / Brief Description:** May be attached as separate Annexure

**5. Inventors Details\***

Name	Designation	Affiliation	Contribution	Email

\*Inventors from outside CUH must be clearly identified

**6. Funding/Resources Details**

University-funded	Sponsored Project
-------------------	-------------------

If sponsored:

- **Funding Agency:**
- **Project Title:**
- **CUH Unique Project Number:**

**7. Disclosure**

Has the invention been disclosed in public domain?  Yes  No

If yes, provide details (publication/conference presentation/date):

**8. Commercialization Potential (choose appropriate): Low/Medium/high/Very High**

- Possible market/application:

- Target industry/users:

- Commercial viability (brief):

**9. Declaration by the lead inventor:**

I hereby declare that:

- The information provided is true and complete
- All contributors (including student if any) have been appropriately listed as inventors
- I agree to abide by the University IPR Policy

**Signature of the lead inventor:** : \_\_\_\_\_  
**Name** : \_\_\_\_\_  
**Date** : \_\_\_\_\_

**10. Recommendation by Head of Department (HOD) / Dean of the School**

**Signature of HOD/Dean:** \_\_\_\_\_  
**Name:** \_\_\_\_\_  
**Date:** \_\_\_\_\_

**IPR Cell**

<b>Field</b>	<b>Details</b>
Date Received	:
Reference Number	:
Evaluated By	:
Recommendation	<input type="checkbox"/> File Patent <input type="checkbox"/> Revise <input type="checkbox"/> Reject
Remarks	



# Intellectual Property Rights (IPR) Cell Central University of Haryana Mahendergarh (Haryana), 123031

## Proforma for Patent Filing Fee Reimbursement

### 1. Applicant Details

Name	
Organization	

### 2. Patent Filing Details

Title of the Invention	
Name of the Patantee/Applicant	Central University of Haryana
Name of the Inventor	
Patent Application Number	
Date of Filing	
Type of Filing	

### 3. Fee Details

Fee Type	Form No	Amount Paid	Date of Payment	Receipt/Invoice No.	Transaction ID

### 4. Bank Details for Reimbursement

Account Holder Name	
Bank Name	
Account Number	
IFSC Code	
Branch Address	

### 5. Declaration

I hereby declare that:

- The above information is true and correct to the best of my knowledge.
- I have not claimed reimbursement for this patent filing from any other government scheme.
- I shall abide by the terms and conditions of the reimbursement scheme.

#### Signature of Applicant

Name: \_\_\_\_\_

Date: \_\_\_\_\_



# हरियाणा केंद्रीय विश्वविद्यालय

प्रशिक्षण एवं नियुक्ति प्रकोष्ठ  
नीतिगत दिशानिर्देश

## Central University of Haryana

Training and Placement Cell  
Policy Guidelines

*Ashu* *Ajaya* *Sushil* *Yash* *V* *Singh*

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**1. Introduction**

**2. Functions of the Placement Office**

**3. Training and Skill Enhancement Programmes**

**4. Eligibility of Students**

**5. Placement & Internship Process**

**6. Early Joining of Students**

**7. General Guidelines**

**8. Forms of Placement**

*Ashu* *Raj* *sushil* *g* *D* | Page 39  
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## Introduction

Central University of Haryana Placement Office is fully equipped to render all the necessary assistance for students to make your job search meaningful. The Placement Office works to provide a wide range of opportunities by establishing connections with external organisations in order to meet the various needs and goals of the students. The student's participation in the various placement processes is governed by the following policy framework.

## Functions of Placement Office

1. Invite firms/organizations for campus recruitment.
2. Coordinate with mentors for students' preparedness for interviews and employability through training programme.
3. Coordinate with various departments of the University with regard to Training & Placement activities.

## Training & Skill Enhancement Programmes

To ensure that students are industry-ready, the Training & Placement Office conducts structured skill-building programmes throughout the academic year. These programmes are mandatory for registered students and are tailored to meet the diverse needs of different academic backgrounds.

Key components of the training programmes include:

1. **Aptitude Development:** Quantitative aptitude, logical reasoning, analytical ability, and data interpretation sessions delivered through expert trainers.
2. **Communication & Soft Skills:** Intensive modules covering resume writing, email etiquette, public speaking, interview skills, group discussion techniques, and personality development.
3. **Technical Skill Enhancement:**
  - For technical/management students: domain-based training in IT tools, project management, industry software, business analytics, and sector-specific competencies.
  - **For Humanities and Social Sciences students:** training focused on research writing, content creation, documentation skills, proposal writing, public policy understanding, socio-economic analysis, internships in NGOs/CSR divisions, and preparation for jobs in education, development sector, media, HR, and public administration.
4. **Career Counselling & Guidance:** Personal mentoring sessions with Placement Mentors to help students align their strengths with suitable job roles.

*Ashu* *Divy* *Sushil* *Ly* *3 | Page*

5. **Mock Recruitment Drives:** Simulated interview panels, mock group discussions, and practice tests conducted regularly to familiarise students with real placement conditions.
6. **Workshops with Industry Experts:** Sessions on emerging trends, corporate expectations, new-age career pathways, entrepreneurship and start-up ecosystem orientation.

These training modules ensure holistic development and prepare students across disciplines—including Humanities—to build strong careers in both corporate and social sectors.

### **For Humanities & Social Sciences Students**

The University acknowledges the diverse career aspirations and academic orientations of students from Humanities and Social Sciences. To ensure equitable placement opportunities, the Placement Office extends dedicated support tailored for these disciplines.

#### **1. Sector-Specific Opportunities:**

Placement drives will include organisations from:

- Education & EdTech
- Media, journalism, and content development
- NGOs, INGOs, and development sector organisations
- CSR wings of corporations
- Research organisations and think tanks
- Public administration support roles
- Human resource and training services

#### **2. Skill Development for Humanities Students:**

Specialised sessions will be organised on:

- Academic and social research methods
- Report writing and documentation
- Fieldwork-based analytical skills
- Communication, counselling, and public interaction skills
- Digital literacy and content management tools

#### **3. Internship Assistance:**

Humanities students will receive support for securing internships with government bodies, policy institutes, social enterprises, and media houses, enabling experiential learning.

#### **4. Career Awareness Programmes:**

5. Dedicated workshops on non-traditional and emerging career paths such as public policy, community outreach, social development management, cultural studies, mental health support roles (where permissible), and creative industries.

This structured approach ensures that Humanities students are equally prepared, trained, and exposed to a wide range of placement opportunities relevant to their domain of study.

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### Eligibility of students

The University would facilitate final placement of its students undergoing UG/PG Programme basis fulfilling the below mentioned criteria:

1. Successfully completed the semester examinations/course with a CGPA equivalent to 6 or higher, and with no backlogs.
2. Satisfactory conduct with no disciplinary action throughout the program.
3. 75% attendance according to the University Academic Guidelines.
4. Passing students who wish to pursue their start-up ambitions instead of seeking placements, may seek deferment from the on-campus placement process by obtaining formal approvals from their respective Deans/HoD/In-charge.
5. The University placement office will attempt to find suitable opportunities for deferred-students who return to request placement support within 12 months of their course passing date. Placement support to such students will be made on a best-attempt basis without any assurances or guarantees.
6. **It is mandatory for every student to attend a 7-day Soft Skills Training Programme organized by the University or any other recognized institution. Submission of the duly completed training declaration form to the concerned cell is compulsory before the student is permitted to participate in any campus placement activities.**

### Placement & Internship Process

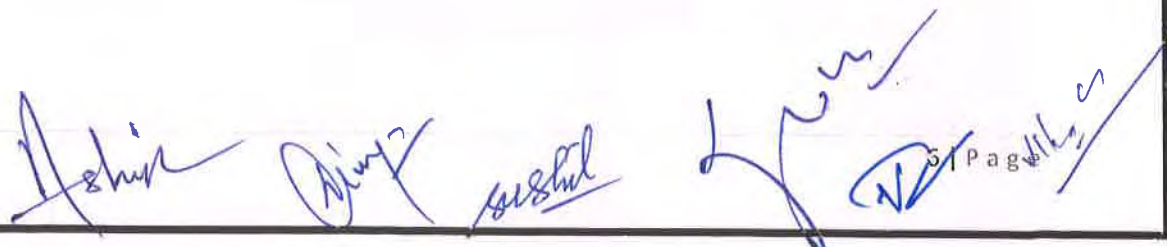
1. Invitation of the Company to conduct campus placements drives will be through Placement Brochure (softcopy / hard copy) sent by the Placement Office/Department Mentor.
2. Job Description (JD) for the Campus placements/ Internship with all details will be floated on Email Groups, & WhatsApp Group.
3. Pre-placement presentation/talk to students will be done by the respective visiting company to the Campus.
4. Recruitment process can be a written test, group discussions and interviews etc., it will be decided by the respective visiting company only.

*Ashu* *Shrey* *Sushil* *L. Srinivas* *5 | Page* *Silpa*

5. It shall be mandatory for short-listed students to appear for the interview. Absence from the interview would result in debarring such student(s) from the placement assistance process.
6. Student must fill the two internship forms and submit it to the TPO before and after completing the Internship.
7. If a student gets a pre-placement offer (PPO) from an Organisation, it will be counted in placement opportunities provided and further if wishes will be considered for more such opportunities.
8. Announcement of selected list will be done by the respective company via email or message to the selected students.
9. Offer letters / Appointment letters acceptance copy should be sent to the Placement office of the University.
10. Students not interested in placements need to fill the placement opted-out form only through Department Placement Mentor.
11. Students joining family business or self-employed need to submit the details in the placement office through Department Placement Mentor.
12. Students interested for higher studies need to submit admission offer letters to the placement office through Department Placement Mentor.

### Early Joining of Students

1. Companies may indicate early joining in their offer letters. Such cases will be reported to the placement office via HoD and Dean. In early joining circumstances the student would be allowed to join early only if recommended by the respective Dean and approved by the Vice Chancellor.
2. If a student is allowed to join early, then he/she would have to give an undertaking whereby he/she would diligently undertake the Assignments given to him/her and report to the concerned faculty member on the mutually agreed days. The student must manage the leave of absence from the company, to write their final examinations and complete other academic requirements in time.
3. The University reserves the right to change/modify any or all of the above-mentioned rules/ regulations and procedures, whenever it is deemed necessary to do so.

The bottom of the page contains several handwritten signatures and initials in blue ink. From left to right, there are approximately six distinct marks, including what appears to be a signature that looks like 'Ashin', another signature, and some initials. A circular stamp is partially visible on the right side, containing the text '51 Page'.

## General Guidelines

1. The Training and Placement shall be responsible for the Placement Process. At the commencement of each academic year, HoD's of each participating department will nominate a Placement Coordinator/Mentor.
2. The University's Placement Office will facilitate the placement of all eligible students who are enrolled in the respective programmes.
3. All students who are eligible and require placement assistance must fill a Placement registration form.
4. Once registered, each student must participate in the placement activities.
5. All participating students are required to be present in the University on all days of placement-related activities in formal attires. For male students this means blazers/suits/shirt & tie, and for female students this means salwar suit / business suits.
6. Students are required to keep a track of the communications regarding the companies with Job opportunities. If a student is eligible as per the Job Description and chooses not to apply for three (3) consecutive eligible job postings, then it may validly imply that the student is not interested in pursuing the placement assistance process. In such cases, the student will be denied further placement assistance.

### **Multiplier-Based Placement Policy**

- To ensure fair opportunities for all students, the following multiplier-based system will be implemented:
  - A student can have a maximum of only one internship offer.
  - A student can hold a maximum of 2 FTE offers (any combination of Intern + FTE, and FTE offers). Students will be eligible to apply for more than two FTE offers after 70% of the respective batch (UG/PG) is placed.
  - Any on-campus internship that is converted into a PPO will count as one FTE offer.
  - The 1.5X multiplier will be applied to FTE offers. A student will be eligible to apply for companies offering CTC  $\geq 1.5X$  LPA of their current offer.
  - Example: If a student has an 8 LPA FTE offer, they will be eligible for  $\geq 12$  LPA FTE offers (1.5X multiplier applied to the current FTE offer).
  - FTE offers below 7.5 LPA will be considered non-blocking, i.e., they won't trigger the 1.5X rule or count toward the 2-offer limit.
7. Students appearing for the campus drive shall take the process with utmost seriousness and shortlisted students in the preliminary screenings shall attend the subsequent stages of all the selection process.

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8. Interactions with external entities and persons are part of the campus placement process. It offers a big chance to build respect and goodwill for the student and the University. The organisations involved see the student as a representative of the university. So, when communicating with the outside parties, students are advised to act politely and with professionalism. Any student who is found to be breaking the professional code of conduct risks losing access to placement support.
9. The student is in charge of adhering to any deadlines that result from the placement procedures. To accomplish this, the student must regularly check his or her emails, messages, or notices from the online portal and take the necessary activities within the specified time frames. Failure to follow the deadlines could result in the succeeding process outcomes, such as interviews, being rejected.
10. All the registered students are responsible to stay in constant touch with Training and Placement coordinators for the details and updates regarding Placement Matters.
11. Any student who has been suspended for the indiscipline activity by the University cannot avail the benefits of the Training and Placement Cell activities.
12. The role of Training and Placement Cell is a facilitator for Training and Placement related activities. **The cell does not guarantee a job.**
13. **It is mandatory for the Registered student under the Training and Placement Cell to attend workshop or Seminars organized by the T&P Cell for at least cumulative 7 days the student's skill enhancement. If any student who fails to attend the workshop will not be allowed to sit in the Campus Placement.**

Note:

1. *The Training placement cell of the University will only be responsible for the placement drive who are registered under the training and placement cell.*
2. *Student must get the NOC form signed from the placement office and submit its offer letter to the office.*

*Ashwin* *Chung* *Arshad* *S. J. W.* *V. K. S.*  
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हरियाणा केन्द्रीय विश्वविद्यालय  
(संसद के अधिनियम 25 (2009) के तहत स्थापित)  
महेंद्रगढ़ (हरियाणा), भारत - 123031  
नैक द्वारा 'ए' ग्रेड मान्यता प्राप्त विश्वविद्यालय  
प्रशिक्षण एवं नियुक्ति प्रकोष्ठ



**CENTRAL UNIVERSITY OF HARYANA**  
(Established vide Act No. 25 (2009) of  
Parliament)  
Mahendergarh (Haryana), India - 123031  
NAAC ACCREDITED 'A' GRADE UNIVERSITY  
Training and Placement Cell

**Achieving Through Believing**

**UNDERTAKING FOR INTERNSHIP FOR FINAL YEAR STUDENTS**

I \_\_\_\_\_ S/o \_\_\_\_\_ Resident  
of \_\_\_\_\_ Enrolled Programme in \_\_\_\_\_  
Semester in the Department of \_\_\_\_\_, do hereby affirm as  
follows:

1. That during the course of internship, I will abide by the rules and regulations as specified by the institute from time to time.
2. I will update my attendance and work record and present them at the University whenever required.
3. That this internship will not affect my academics and I will study on my own to take the end-semester examination.
4. That I will appear for the online/offline examinations as per Institute notify dates.
5. That I will not leave the internship in between without intimating the TPO office of the University in writing.
6. That during the course of internship, I will not do any activity which will malign the reputation of the University.
7. That I have cleared all my subjects till the last end-semester examination.
8. I have attached a copy of the offer letter along with the complete contact details of the Industrial Supervisor.
9. Within one week of my joining, the HR of my firm must email the institute to confirm that I have joined the organization. Only after this confirmation will the institute address my attendance and academic requirements.
10. The HR of my firm must send a monthly email to the institute, detailing my progress and confirming that I am actively working with the organization.

Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

**Guardian Details:**

Guardian Name: \_\_\_\_\_ Contact Number: \_\_\_\_\_  
Email ID: \_\_\_\_\_ Signature: \_\_\_\_\_

*Ashin*

*Om*

*Sushil*

*Ravi*

*Vishal*



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**INTERNSHIP INFORMATION**

Company/Organization Name: \_\_\_\_\_

Mode of Internship: \_\_\_\_\_

Company/Organization Website: \_\_\_\_\_

Role/Title: \_\_\_\_\_

Start Date: \_\_\_\_\_ End Date \_\_\_\_\_

Duration in Months: \_\_\_\_\_

Internship Address: \_\_\_\_\_

HR Name: \_\_\_\_\_

HR Phone: \_\_\_\_\_

HR Email: \_\_\_\_\_

Industrial Supervisor Name: \_\_\_\_\_

Industrial Supervisor Phone: \_\_\_\_\_

Industrial Supervisor Email: \_\_\_\_\_

**STUDENT'S INFORMATION**

Name: \_\_\_\_\_

Department: \_\_\_\_\_

Programme: \_\_\_\_\_

Phone No.: \_\_\_\_\_

Email Id: \_\_\_\_\_

**Guardian Details:**

Guardian Name: \_\_\_\_\_

Email ID: \_\_\_\_\_

Contact Number: \_\_\_\_\_

Signature: \_\_\_\_\_

*Ashu*

*Divy*

*Sushil*

*[Signature]*

*[Signature]*



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Training and Placement Cell

**Achieving Through Believing**

**Declaration Form to Opt-Out from Placements**

I, \_\_\_\_\_ (Full Name), hereby declare that I wish to  
**opt out of the campus placement process** organized by the Training & Placement Cell, Central  
University of Haryana, for the academic year \_\_\_\_\_

**I understand and acknowledge that:**

- 1) By opting out. I will not be eligible to participate in any placement activities organized by the institute.
- 2) This decision is final and irrevocable.
- 3) The Institute/Training & Placement Cell shall not be held responsible for my future career opportunities once I opt out.

**Reason for opting out (briefly state and attach relevant documents)**

**Student's Details**

- 1) Name: \_\_\_\_\_
- 2) Roll No.: \_\_\_\_\_
- 3) Programme & Year \_\_\_\_\_
- 4) Department \_\_\_\_\_
- 5) Specialization (if any): \_\_\_\_\_
- 6) Contact No.: \_\_\_\_\_
- 7) Email ID: \_\_\_\_\_

**Declaration**

I hereby confirm that the information provided above is true to the best of my knowledge, and I voluntarily choose to withdraw from the placement process.

Signature of Student \_\_\_\_\_

Date \_\_\_\_\_

**For Office Use (Training & Placement Cell)**

- Received on: \_\_\_\_\_
- Verified by: \_\_\_\_\_
- Approved by: \_\_\_\_\_

*[Handwritten Signature]*

*[Handwritten Signature]*

*[Handwritten Signature]*

*[Handwritten Signature]*



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Training and Placement Cell

**Achieving Through Believing**

**STUDENT DECLARATION FORM 7-DAY SOFT SKILLS TRAINING**

**Student Details:**

- Name of the Student: \_\_\_\_\_
- Roll Number/Registration Number: \_\_\_\_\_
- Course & Year/Semester: \_\_\_\_\_
- Department/Institution: \_\_\_\_\_
- Contact Number: \_\_\_\_\_

**Details of Soft Skills Training Programmes Attended**

Day	Date	Topic/ Soft Skill Covered	Resource Person/Trainer	Duration (Hours/days)
1				
2				
3				
4				
5				
6				
7				

**Declaration by the Student**

I hereby declare that I have successfully completed 7 days of Soft Skills Training as mentioned above. The information provided by me is true and correct to the best of my knowledge. I am attaching the copy of the certificate(s) as well with my form.

- Place: \_\_\_\_\_
- Date: \_\_\_\_\_

Signature of Student: \_\_\_\_\_

**Verification**

- HoD/In-charge: \_\_\_\_\_
- Signature: \_\_\_\_\_
- Seal: \_\_\_\_\_

*Asim* *Prity* *Sushil*

*[Handwritten signature]*



**CENTRAL UNIVERSITY HARYANA**

**UNIVERSITY CRECHE POLICY**

**1. Preamble**

Whereas the University recognises its institutional responsibility to promote the welfare, well-being, and holistic development of children of its employees and scholars; and

Whereas the provision of a safe, nurturing, and development-oriented childcare facility is integral to fostering an inclusive, supportive, and gender-sensitive academic and work environment;

Now therefore, the University hereby establishes the University Creche to provide space for the care and developmental needs of young children. The Creche shall function as a learning centre that promotes the physical, emotional, social, and ethical development of kids.

The Creche shall provide space for children to play, learn, and grow with decorum and care, while assuring parents and guardians of their children’s safety and well-being during university working hours.

This Policy is framed to regulate the establishment and functioning of the University Creche in a transparent and accountable manner.

**2. Title, Extent and Commencement**

2.1. This Policy shall be called the “University Creche Policy.”

2.2. It shall extend to all the existing and future campuses of the Central University of Haryana where a University Creche is established.

2.3. This Policy shall come into force from the date of its approval by the Hon’ble Vice-Chancellor of the University.

**3. Scope of the Policy**

3.1. The Policy shall apply uniformly to all eligible beneficiaries, subject to capacity, priority norms, and other conditions, as may be prescribed or amended from time to time.

**4. Purpose and Objectives**

4.1. The University Creche is established as a welfare and support facility to enable University employees, and research scholars, particularly working parents and single parents, to discharge their academic, administrative, and professional responsibilities without compromising the care and well-being of their children.

4.2. The Creche shall function not merely as a child supervision facility but as an activity-based early childhood care and learning centre, fostering holistic growth in a secure, inclusive, and nurturing environment.

4.3 The objectives of the Creche shall include:

- A. Ensuring safe, hygienic, and child-friendly care during University working hours;
- B. Promoting physical, cognitive, emotional, social, and ethical development through age-appropriate activities;
- C. Encouraging learning through play, exploration, creativity, and experiential engagement;
- D. Supporting work-life balance and gender equity within the University community.

## 5. Age Group, Eligibility, and Priority

5.1. The Creche shall cater to children within the age group as notified by the University from time to time.

5.2. Eligibility for Admission shall extend to:

- B. Children of University Employee;
- C. Children of research scholars enrolled in full-time Ph.D programmes of the Central University of Haryana;

5.3. Priority in admission shall be accorded to:

- A. Children of working parents;
- B. Children of single parents;
- C. Children of other eligible applicants, in order of registration.

5.4. Admission shall be subject to the availability of seats, compliance with prescribed procedures, and submission of the requisite documents.

## 6. Admission, Duration, and Withdrawal

6.1. Admission to the University Creche shall be made through an application process prescribed by the University.

6.2. A waiting list shall be maintained where applications exceed available capacity.

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07/01/26

*Tammi Blet*  
Page 51

6.3. Admission shall ordinarily be granted for a specified period and may be renewed subject to eligibility and availability.

6.4. Parents/Guardians may withdraw their child from the Creche by providing prior notice, as prescribed.

6.5. The University reserves the right to discontinue admission in cases of persistent non-compliance with Creche rules, after due notice.

**7. Infrastructure and Physical Facilities**

7.1 The Creche shall consist of well-appointed indoor and outdoor facilities designed in accordance with child safety and developmental standards.

7.2 The indoor facilities shall include:

- A. Two or more adequately ventilated rooms with bright, cheerful décor and child-accessible learning materials;
- B. Temperature-regulated rooms, including air-conditioning during summer and warm indoor arrangements during winter;
- C. A children’s library with age-appropriate books;
- D. Audio-visual learning resources for educational and recreational engagement;
- E. A designated rest and nap area suitable for infants and toddlers;
- F. A variety of indoor games, puzzles, and educational toys to support cognitive development, creativity, teamwork, and group participation.

7.3. The Creche shall maintain an open outdoor play area to encourage free movement, physical activity, and interaction with nature.

7.4. A dedicated on-site kitchen shall be provided for the safe warming and storage of children’s food.

**8. Educational Approach**

8.1. The University Creche shall be guided by a child-centred and developmentally informed philosophy, recognising early childhood as a foundational stage for active learners who construct knowledge through experience, interaction, and reflection.

8.2. The pedagogical approach of the Creche shall emphasise learning by doing and activity-based engagement, enabling children to explore, experiment, question, and discover knowledge through direct participation rather than passive instruction.

8.3. The Creche shall provide a stimulating, flexible, and emotionally secure learning environment that enables children to engage with their surroundings, interact

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meaningfully with peers and caregivers, and develop confidence and autonomy in learning.

8.4. Drawing inspiration from the rich traditions of Indian knowledge systems, the Creche shall promote educational values, mindfulness, and harmonious coexistence. Concepts reflected in educational traditions such as Gurukul, Lok-avidya, and Jeevan Vidya shall inform the Creche's emphasis on experiential learning, ethical sensibility, and the integration of knowledge with everyday life.

8.5. The learning environment of the Creche shall actively promote:

A. Creativity and imagination, through open-ended play, storytelling, theatre, music, visual arts, and creative self-expression;

B. Mindfulness and emotional awareness, through age-appropriate reflective activities, breathing exercises, and yoga-based practices;

C. Experiential engagement with nature, including gardening, caring for plants, interaction with natural materials such as soil, sand, water, leaves, and stones, and an early understanding of ecological balance.

8.6. The Creche shall recognise that every child is inherently capable and unique. The Creche shall encourage self-expression, problem-solving, cooperation, confidence-building, and a positive sense of self.

8.7. Caregivers and educators shall function as facilitators and attentive observers, providing guidance and emotional support while allowing children adequate freedom to explore, learn independently, and develop agency.

8.8. The Creche shall promote collaboration with parents and guardians, educators, child development professionals, and community members to create a nurturing learning ecosystem that is culturally rooted, socially sensitive, and open to diverse perspectives.

8.9. The overarching aim of the Creche shall be to create a joyful, secure, and meaningful space where children learn with happiness, think with curiosity, play with freedom, and grow with responsibility, thereby laying strong foundations for lifelong learning, ethical awareness, and engaged citizenship.

## 9. Individual Care and Inclusivity

9.1. Every child shall be treated with dignity and respect, recognising individual differences, abilities, and developmental pace.

9.2. The Creche shall foster an inclusive environment that encourages self-expression, confidence, cooperation, problem-solving skills, and positive social interaction.

9.3. Special attention shall be provided to children requiring additional care or emotional support, in consultation with parents or guardians.

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**10. Health, and Hygiene**

- 10.1. The Creche shall maintain high standards of cleanliness, hygiene, and sanitation.
- 10.2. Admission may be subject to immunisation as prescribed.
- 10.3. Children suffering from contagious illnesses shall not be admitted until medically fit.

**11. Safety, Security, and Emergency Measures**

- 11.1. The University shall ensure a secure Creche environment through controlled access, visitor management, and child-safe infrastructure.
- 11.2. Emergency preparedness measures, such as fire safety and other emergency response protocols, shall be put in place in a phased manner.
- 11.3 Children shall be released only to authorised parents/guardians or persons duly nominated by them.

**12. Staffing and Administration**

- 12.1. The Creche shall be staffed with Creche staff in adequate numbers, maintaining appropriate caregiver-child ratios.
- 12.2. Creche Staff shall possess prescribed qualifications, undergo training, and adhere to a code of conduct as prescribed by the university from time to time.

**13.1. Parental and Community Participation**

- 13.1. The Creche shall promote collaboration with parents and guardians through regular communication and feedback.
- 13.2. Interaction with educators, child development experts, trainers, and community members, shall be given priority to enrich the learning ecosystem.

**14. Fees and Financial Provisions**

- 14.1. The University may prescribe a fee structure and exempt the Fee in exceptional circumstances.
- 14.2 The fee structure shall be subject to revision from time to time, as and when required, with the approval of the Hon'ble Vice-Chancellor's authority.

**15. Grievance Redressal**

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**Page 54**

15.1. A grievance redressal mechanism may be established to address concerns of parents/guardians in a timely and confidential manner.

15.2. Complaints shall be examined by a designated committee or person, and appropriate action shall be taken.

**16. Monitoring and Review**

16.1. The functioning of the Creche shall be periodically reviewed by the University to ensure quality, safety, and compliance.

**17. Governance**

17.1. The overall administration and supervision of the Creche shall vest in the University.

17.2. The University shall frame detailed rules, standard operating procedures, or guidelines consistent with this Policy for the effective functioning of the Creche.

**18. Amendment and Interpretation**

18.1. The University reserves the right to amend, modify, or repeal this Policy, in whole or in part, at any time, as deemed necessary.

18.2. Any question regarding the interpretation of this Policy shall be referred to the Hon'ble Vice-Chancellor, whose decision shall be final and binding.

**19. Saving Clause**

Nothing contained in this Policy shall prejudice or affect the application of any law, statute, or government regulation relating to child welfare, labour, safety, or education for the time being in force. The Vice-Chancellor shall exercise all the power for the smooth functioning and closure of the facility.

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## Central University of Haryana Guidelines/Rules for University Creche

- 1. Name:** Central University of Haryana Creche (University Creche)
- 2. Title:** "Central University of Haryana Creche Guidelines/Rules" for University Creche.

### 3. Definitions

Unless the context otherwise requires, the following expressions shall have the meanings assigned to them hereunder:

- 4.1. "University" means the Central University of Haryana and includes its campuses, centres, departments, and affiliated units.
- 4.2. "Creche" means the University Creche established and maintained by the University for providing day-care, and early childhood care, and learning facilities.
- 4.3. "Child" means a child admitted to the University Creche.
- 4.4. "University Employee" means an employee of the Central University of Haryana.
- 4.5. "Parent/Guardian" means a University employee, or a research scholar, who is the lawful parent or guardian of a child admitted to the Creche.
- 4.6. "Creche Staff" means any person or worker engaged by the University, whether on a regular, contractual, outsourced, or honorary basis, for the purposes of childcare, supervision, administration, safety, and facilitation of developmental and educational activities in the University Creche.
- 4.7. "Working parents" means parents, including both mother and father, who are engaged in full-time employment or full-time study.
- 4.8. "Single Parent" means a parent who is divorced, separated, widowed, or a parent who, due to the spouse residing in different cities or locations, is solely and single-handedly responsible for the day-to-day care, supervision, and upbringing of the child.

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4.9. "Vice-Chancellor" means the Vice-Chancellor of the Central University of Haryana.

**3. Structure**

3.1. To ensure smooth functioning, transparency, and participatory decision-making, a Creche Administrative Committee may be constituted with the following indicative structure:

- A. Creche In-charge-Chairperson
- B. Creche Supervisor-Member
- C. Parents / Guardians of beneficiary children (preferably three)-Members

3.2. The Committee shall guide policy decisions, review functioning, ensure accountability, and address concerns related to creche operations.

**4. Admission Rules and Procedure**

4.1. Admission to the Creche shall be open to children between the ages of six (06) months and six (06) years.

4.2. The age limit may be extended in the future, subject to institutional requirements and approval of the Hon'ble Vice-Chancellor.

4.3. Admission shall be granted on a monthly basis.

4.4. In case of admission during the middle of a month, the full monthly fee shall be payable.

4.5. Parents/guardians shall register their child's name in the Enrolment Register on any working day between 10:00 AM and 2:00 PM. Following the initial registration, parents will be informed and requested to visit the creche to complete the required admission formalities.

4.6. Initially, the number of seats shall be 20. The number may be increased or decreased with the approval of the Hon'ble Vice-Chancellor, as per requirement. Admission shall be subject to the availability of seats and the completion of prescribed formalities.

4.7. Eligibility for Admission shall extend to:

- A. Children of University Employees;
- B. Children of research scholars enrolled in the full-time Ph.D. programme of the Central University of Haryana.

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4.8. Priority in admission shall be accorded to:

- A. Children of working parents;
- B. Children of single parents;
- C. Children of other eligible applicants, in order of registration.

4.9. In view of the large number of applications received for admission, preference shall be given to children at the lower end of the eligible age group.

4.10. Where required, an interaction/interview with parents may be conducted, and the final selection list shall be prepared accordingly.

4.11. The University reserves the right to cancel admission at any time without assigning a reason.

## 5. Documents Required for Admission

5.1. Parents/guardians shall submit the following documents and details at the time of admission:

- A. Duly filled application form available on the university website (Annexure 1);
- B. Documentary proof of the child's date of birth (Birth Certificate issued by the government, Aadhar, Hospital Record, Affidavit, or any other government-recognised document);
- C. Copy of the child's Immunisation Record;
- D. Details of allergies or existing medical conditions;
- E. Full particulars of the child, including identity and residential address;
- F. Two working mobile numbers and valid email addresses;
- G. Contact details of persons authorised for drop and pick-up;
- H. Photocopy of parents' workplace identity cards;
- I. Two recent photographs of the child;
- J. Recent photographs of both parents;
- K. Recent photographs of persons authorised for drop and pick-up.

## 6. Timing and Working Schedule

6.1 The Creche shall function from Monday to Friday and shall remain closed on Saturdays, Sundays, Gazetted Holidays, and University-declared holidays for children.

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6.2. Staff may be required to attend duty on Saturdays, Sundays, holidays for training, administrative or preparatory work, as assigned.

6.3. Operational hours for children shall be 9:00 AM to 5:30 PM.

6.4. Parents/guardians shall hand over children at the entrance not before 8:45 AM.

6.5. Children shall be picked up by 5:40 PM.

6.6. A Drop and Pick-Up Register shall be maintained and signed daily by authorised persons.

6.7. Entry of parents/guardians inside the creche shall be permitted only from 1:00 PM to 2:00 PM, except for breastfeeding mothers.

## 7. Fee Structure

7.1. The prescribed fee structure shall be as follows:

A. Full Day: ₹1500 per month (9:00 AM – 5:30 PM)

B. Half Day: ₹1000 per month (for any four continuous hours)

C. Emergency Day-care: ₹150 per Day (maximum for any five days in a month)

7.2. Fees shall be paid on or before the 10th Day of every month.

7.3. A late fee of ₹100 per month shall be levied after the due date.

7.4. Fee once paid shall not be refunded under any circumstances.

7.5. Non-payment of the fee till the end of the month shall render the child ineligible for admission in the subsequent month.

7.6. The fee structure may be revised or the fee may be relaxed at any time at the discretion of the Hon'ble Vice-Chancellor.

## 8. Safety, Security, and Child Protection

8.1. Children shall be handed over only to authorised persons upon verification of identity.

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8.2. Each child shall be issued a Creche Identity Card bearing parent/guardian details and two emergency contact numbers.

8.3. In case of persistent aggressive or disruptive behavior of the child, parents shall be informed, and temporary withdrawal of the child for up to one week may be advised.

**9. Staff and Human Resources**

9.1. The Creche shall be managed by trained and responsible staff.

9.2. Staffing norms shall include:

- A. One Creche Supervisor and one Helper for 20–25 children.
- B. Additional staff shall be engaged as enrolment increases.
- C. Only women staff shall be engaged as caregivers.

**10. Required Positions and Qualifications**

Position	Minimum Qualification	Preferred Experience
Creche Supervisor	12th Pass	The staff should preferably have 2 years' experience of working in the childcare sector, either in a professional setting or as a volunteer. Persons holding a diploma in Childcare or Nursing may be preferred.
Creche Helper	10th Pass	

**11. Additional Documents to be submitted by the Staff:**

11.1 All Creche Staff shall submit the following documents:

- A. Police Verification Certificate
- B. Character Certificate
- C. Medical Certificate

**12. Roles and Responsibilities**

12.1. The Creche Supervisor shall:

- A. Plan age-appropriate play and learning activities;
- B. Maintain attendance and statutory records;
- C. Report to Creche In-charge/Committee and parents;
- D. Communicate concerns regarding child welfare;
- E. Promote daily stimulation-based Early Childhood Care and Development (ECCD) activities that support physical, cognitive, and socio-emotional development;
- F. Perform duties assigned by the Creche Administration.

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12.2. The Creche Helper shall:

- A. Assist in maintaining hygiene and cleanliness;
- B. Manage children's activities and basic needs;
- C. Monitor and supervise children to ensure their safety and well-being;
- D. Work under the supervision of the creche Supervisor;
- E. Perform any additional duties assigned by the Creche Administration.

**13. Record Maintenance**

13.1 The following registers shall be mandatorily maintained:

- A. Admission/Enrolment Register;
- B. Attendance Register;
- C. Parent-Teacher Meeting Register;
- D. Visitors' Suggestion / Complaint Register.

**14. Training and Capacity Building**

14.1. The University shall (if required) organise training programmes, workshops, and seminars in collaboration with experts from within the university, government agencies, NGOs, and other institutions or experts to enhance the professional competence of creche staff. Staff may also be deputed for external training as required.

**15. Budgetary Provisions**

15.1. The University may allocate an annual budget of ₹8.00 lakh for creche operations, including staff salaries and maintenance. The budget may be revised as per need, with the approval of the Hon'ble Vice-Chancellor.

15.2. A monthly provision of ₹10,000 or as per University norms (whichever is higher) shall be available for essential miscellaneous expenses without prior approval.

15.3. All fees collected shall be utilised exclusively for the functioning, maintenance, and improvement of the creche.

**16. Inspections**

16.1. The Creche Administrative Committee shall conduct an inspection at least once every quarter. The committee may recommend necessary improvements or procurements as necessary.

**17. Dispute Resolution**

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17.1. Any dispute relating to the creche shall be resolved by the Creche Administrative Committee. In case of unresolved matters, University rules and regulations shall apply.

**18. Guidelines For Parents**

18.1. Parents shall ensure that all bottles, tiffin boxes, spoons, and personal belongings are clearly labelled with the child's name for easy identification.

18.2. Parents shall pack three meals for their child each day— a morning snack, lunch, and an evening snack—if the child is enrolled for a full day. In the case of a half-day schedule, one to two meals may be packed as appropriate.

18.3. Only healthy food options such as home-cooked meals, fruits, etc, will be permitted. Packaged items such as chips, chocolates, and soft drinks will not be allowed inside the creche.

18.4. Parents shall send a napkin, two sets of spare clothes, diapers, wipes, a towel, and a seasonal blanket as required for the child's comfort. For infants and toddlers, bibs must be provided along with their meals.

18.5. Parents are not permitted to have their meals inside the creche.

18.6. Birthday celebrations or cake-cutting activities will not be organised within the creche, and distribution of sweets, toffee, chocolates, or packaged foods will not be permitted.

18.7. Parents who wish to support the learning environment can contribute educational materials or resources through a formal donation process. They may contact the creche in-charge in this regard.

18.8. Parents shall not send a child to the creche if the child is suffering from illnesses like fever, cold and cough, diarrhoea, dysentery, food poisoning, etc, and any contagious diseases like Chickenpox, measles, mumps, jaundice, etc.

18.9. In case the child is unwell, no oral medication shall be administered by the creche staff. The parents shall be informed immediately and they shall be required to come to the creche and take their child for a medical consultation.

18.10. In case of a physical injury, basic first aid available at the creche will be provided to the child, and the parents will be informed. It shall be the responsibility

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of the parents to take the child for medical consultation. The creche staff shall not undertake this responsibility.

18.11. In the event of any complaint or grievance, parents are requested to record the concern in the Complaint Register, which shall be available with the Creche Supervisor. Parents are advised not to take up complaints or grievances directly with any member of the creche staff.

18.12. Parents are also encouraged to provide suggestions and feedback for the improvement of creche facilities and services. Suggestions may be written in the Suggestion Register, which shall be available with the supervisor.

### **19. Communication, Monitoring, and Documentation**

19.1. Monthly parent meetings shall be held during the last week of every month.

19.2. Photographs and videos of creche activities may be shared for documentation and institutional visibility.

19.3. All feedback shall be documented and reviewed for continuous improvement.

### **20. Emergency Preparedness**

20.1. Emergency and important contact numbers such as Emergency Response Support System (112), Child Helpline (1098), Fire Services, Child Protection Officer, and the nearest Police Station may be prominently displayed within and near the creche for easy access.

### **21. Rights of the Vice-Chancellor**


21.1. Notwithstanding anything contained in the rules/guidelines/ Policy of the University Creche, the Hon'ble Vice-Chancellor shall have the authority to relax / overrule any provision of the guidelines for the smooth functioning of the Creche .

21.2. The Hon'ble Vice-Chancellor reserves the right to amend, modify, or repeal any rule or guideline at any time, and such decision shall be final and binding.

  
(Vidyullatha Peddireddy)

(Renu)

  
(Vinita Malik)

  
(Tanvi Bhati)

  
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Annexure 1

CENTRAL UNIVERSITY OF HARYANA

UNIVERSITY CRECHE

APPLICATION FORM FOR AVAILING CRECHE FACILITY

Creche Services Required

Type of Service Required (Tick ✓):

Full Day

Half Day

Emergency Day Care

(Affix Photographs Below)

Photograph of Child

Photograph of Mother

Photograph of Father

(Passport Size)

(Passport Size)

(Passport Size)

A. Details of the Child

Name of the Child (IN CAPITAL LETTERS): \_\_\_\_\_

Date of Birth (in figures): \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Age (at the time of admission): Years \_\_\_\_\_ Months \_\_\_\_\_ Days \_\_\_\_\_

Gender:  Male  Female  Other

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*07/01/26*

*Tann Bceth*  
**Page 64**

Nationality: \_\_\_\_\_

Residential Address:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**B. Details of Parents**

**A) Mother's Details**

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Department / Office: \_\_\_\_\_

Official Work Address: \_\_\_\_\_

\_\_\_\_\_

Mobile Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

**B) Father's Details**

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Department / Office: \_\_\_\_\_

Official Work Address: \_\_\_\_\_

\_\_\_\_\_

Mobile Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

**C. Relationship & Status**

Name of the parent Affiliated with CUH: \_\_\_\_\_

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Status of the Parent (Tick applicable):

Employee  Research Scholar

Designation of the Parent (at CUH): \_\_\_\_\_

Department (at CUH): \_\_\_\_\_

Employee ID/Registration Number (at CUH): \_\_\_\_\_

Are you a single parent? ("Single Parent" means a parent who is divorced, separated, widowed, or a parent who, due to the spouse residing in different cities or locations is solely and single-handedly responsible for the day-to-day care, supervision and upbringing of the child). (Yes or No): \_\_\_\_\_

Are both the parents of the child employed or engaged in full time study? (Yes or No): \_\_\_\_\_

D. Local Guardian (if any)

Name and Address of Local Guardian:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

E. Purpose

Reason for Using the Crèche Facility: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

F. Emergency Contact Details

Emergency Contact - 1

Name: \_\_\_\_\_

Contact No.: \_\_\_\_\_

Emergency Contact - 2

Name: \_\_\_\_\_

Contact No.: \_\_\_\_\_

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*7/1/26*

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*07/01/26*

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**Page 66**

**G. Medical Information**

Details of any existing medical condition, allergy, ongoing medication, or special care required for the child (if any):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**H. Authorised Persons for Drop / Pick-up**

S. No.	Name	Relationship to Child	Contact Number	Photograph
1				(Passport Size)
2				(Passport Size)

**I. Fees Payment Details**

Amount Paid: \_\_\_\_\_ Receipt No.: \_\_\_\_\_ Paid on (Date): \_\_\_\_\_

*Amth*  
*7/8/26*

*[Signature]*

*Peny*  
*07/01/26*

*Tami Blet*  
**Page 67**

**J. Declaration by the Parents / Guardian**

I/We hereby declare that the information furnished above is true and correct to the best of my/our knowledge. I/We further declare that our child does not suffer from any congenital disease and does not require any special attention beyond that required for a normal, healthy child.

I/We agree to abide by all the rules and regulations of the University Crèche of the Central University of Haryana.

I/We consent to the use and sharing of photographs and videos of creche activities for documentation and institutional visibility.

**K. Signatures**

Father's / Guardian's Signature: \_\_\_\_\_

Mother's / Guardian's Signature: \_\_\_\_\_

Date: \_\_\_ / \_\_\_ / \_\_\_

Place: \_\_\_\_\_

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*Arjun*

*Renu*  
*07/01/26*

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## CENTRAL UNIVERSITY HARYANA

### STANDARD OPERATING PROCEDURES (SOP'S) FOR UNIVERSITY CRECHE

SOP 01

**Institutional Policy Framework & Objectives**

SOP-CUH-CRECHE-01 |

#### PREAMBLE

The University Creche is established under the University Creche Policy. The Policy recognizes the University's institutional responsibility to promote the welfare, well-being, and holistic development of children of its employees and scholars.

This Policy and all SOPs derived from it shall apply uniformly to all existing and future campuses of CUH where a University Creche is established, and shall come into force from the date of approval by the Hon'ble Vice-Chancellor.

#### PURPOSE & OBJECTIVES OF THE CRECHE

Objective	Description
Welfare Facility	Enable employees and scholars, especially working and single parents, to discharge professional responsibilities without compromising child care
Safe Care	Ensure safe, hygienic, and child-friendly care during University working hours
Holistic Development	Promote physical, cognitive, emotional, social, and ethical development through age-appropriate activities
Experiential Learning	Encourage learning through play, exploration, creativity, and experiential engagement
Work-Life Balance	Support work-life balance and gender equity within the University community
Activity-Based Centre	Function as an activity-based early childhood care and learning centre, not merely a supervision facility

SOP  
02

**Admission & Enrolment**  
SOP-CUH-CRECHE-02 |

<b>Total Seats</b> 20 (initial)	<b>Age Range</b> 6 months – 6 years	<b>Admission Basis</b> Monthly	<b>Registration Hours</b> 10:00 AM – 2:00 PM
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**ELIGIBILITY**

- Applicant must be a University Employee of CUH, OR a full-time Ph.D. research scholar enrolled at CUH.
- Child's age must be between 6 months and 6 years on date of registration.
- Seats must be available (max 20; changes require Hon'ble Vice-Chancellor's approval).
- Admission subject to compliance with prescribed procedures and submission of requisite documents.

**PRIORITY ORDER FOR ADMISSION**

Priority	Category	Condition
1st	Working Parents; Single Parent	Both parents in full-time employment or study; Divorced / widowed / spouse residing in another city
2nd	Other Eligible	In order of registration date
Tie-break	Younger Age	Preference to children at the lower end of the eligible age bracket

**PROCEDURE**

1. Parent/guardian visits the creche on any working day between 10:00 AM and 2:00 PM and registers child's name in the Enrolment Register.
2. Supervisor verifies eligibility (employee/scholar status, child's age, seat availability).
3. Parent is assigned a priority category and informed of the admission status or waitlist position.
4. Where seats are oversubscribed, a waiting list is maintained in order of registration.
5. Where required, an interaction/interview with parents may be conducted; final selection list prepared accordingly.
6. Parent is called to submit all required documents (see SOP 03) and complete admission formalities.
7. Admission is confirmed by upon successful document verification and fee payment (see SOP 05). All admission related formalities to be completed by the 10<sup>th</sup> of every month.

8. Child is issued a Creche Identity Card bearing parent/guardian details and two emergency contact numbers.

#### **WITHDRAWAL & CANCELLATION**

- Parents/Guardians may withdraw their child by providing prior notice as prescribed
- The University reserves the right to discontinue admission in cases of persistent non-compliance with Creche rules, after due notice.

NOTICE: Admission during the middle of a month requires full monthly fee payment regardless of joining date. Admission shall be renewed subject to eligibility and availability of seats.

**DOCUMENTS REQUIRED FROM PARENTS / GUARDIANS**

#	Document	Purpose
1	Duly filled Application Form (Annexure 1) (available on university website)	Registration
2	Child's Date of Birth proof (Birth Certificate / Aadhaar / Hospital Record / Affidavit)	Age verification
3	Copy of Child's Immunization Record (copy)	Health compliance
4	Details of allergies, existing medical conditions, or special care requirements	Child safety
5	Full particulars & residential address of child	Identity
6	Two working mobile numbers & valid email addresses of parents	Emergency contact
7	Contact details of persons authorized for drop and pick-up	Child safety
8	Self-attested Photocopy of parents' workplace identity cards	Employment verification
9	Two recent photographs of the child	Identification
10	Recent photographs of both parents	Identification
11	Photographs of authorized drop & pick-up persons	Identification / Security verification

**DOCUMENTS REQUIRED FROM CRECHE STAFF (AT JOINING)**

- Police Verification Certificate
- Character Certificate
- Medical Certificate
- Educational qualification certificates (as per position)

**VERIFICATION STEPS OF DOCUMENTS COLLECTED FROM PARENTS**

1. Supervisor collects all documents and verifies originals against photocopies.
2. Photographs of child, parents, and authorized pick-up persons are affixed to the admission file and the Creche Identity Card.

3. Medical and allergy information is noted separately in a Child Health Profile sheet kept with the Supervisor at all times.
4. Admission is subject to immunization records as prescribed; non-immunized children may be refused admission.
5. Any subsequent change in authorized pick-up persons must be communicated in writing and updated in the file.
6. Completed file is stored in the creche.

<b>Operating Days</b> Mon – Fri	<b>Drop-Off Window</b> 8:45 AM – 9:00 AM	<b>Pick-Up Deadline</b> 5:40 PM	<b>Parent Entry</b> 1:00 PM – 2:00 PM only, except for breastfeeding mothers
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### DROP-OFF PROCEDURE

1. Authorized person arrives at the creche entrance with the child between 8:45 AM and 9:00 AM. Entry before 8:45 AM is not permitted.
2. Creche Staff verifies the identity of the person against the authorized list and photographs in the admission file.
3. Staff conducts a brief visual health check on the child. If the child appears unwell (fever, cold, rash, etc.), entry is refused and parent is advised to seek medical attention (see SOP 06).
4. Authorized person signs the Drop and Pick-Up Register with time and signature.
5. Child's attendance is marked in the Attendance Register.

### PICK-UP PROCEDURE

6. At pick-up, staff verifies the identity of the collecting person against the authorized list.
7. Collecting person signs the Drop and Pick-Up Register with time and signature.
8. All belongings (tiffin box, water bottle, bag, spare clothes) are returned with the child.
9. Pick-up must be completed by 5:40 PM. If delayed, parent must inform the Supervisor in advance.

**CRITICAL:** A child must never be handed to any person not on the authorized list, regardless of verbal instructions or claimed emergency. In case of doubt, call the parent directly before releasing the child.

### PARENT ENTRY TO CRECHE PREMISES

- General parent entry: 1:00 PM – 2:00 PM only.
- Breastfeeding mothers: permitted at any time during operational hours.

- Parents must sign the Visitors' Register on entry.
- No meals to be consumed by parents inside the creche premise.

SOP  
05

## Fee Collection & Accounting

SOP-CUH-CRECHE-05 |

**Due Date**  
10th of Each Month

**Late Fee**  
Rs. 100 / month

**Refund Policy**  
No Refunds

### FEE SCHEDULE

Category	Rate	Hours / Condition
Full Day	Rs. 1,500 per month	9:00 AM to 5:30 PM
Half Day	Rs. 1,000 per month	Any 4 continuous hours
Emergency Day-care (over and above the max 20 seats)	Rs. 150 per day	Maximum 5 days per month
Late Payment Penalty	+Rs. 100	After 10th of the month

### COLLECTION PROCEDURE

1. Parent pays and deposit the fee in the university bank account on or before the 10th of each month via online mode.
2. Parent submits the copy/proof of the fee submission (transaction) to the crèche. This copy is retained in the fee register.
3. If fee is unpaid by the 10th, a late fee of Rs. 100 is levied and the parent is notified.
4. If fee remains unpaid by month-end, the child's enrolment for the subsequent month is suspended until payment is cleared.

### BUDGETARY LIMITS

Item	Limit / Authority
Annual Budget	Rs. 8,00,000, inclusive of staff salaries (or as revised by the Hon'ble Vice-Chancellor)
Monthly Miscellaneous (no prior approval needed)	Rs. 10,000 or as per University norms, whichever is higher
Expenditure above monthly limit	Requires prior approval of Hon'ble Vice-Chancellor / competent authority
Fee collected	Used exclusively for creche functioning, maintenance, and improvement

INFO: Fee structure may be revised or relaxed at the discretion of the Hon'ble Vice-Chancellor. No fee once paid shall be refunded under any circumstances, including mid-month withdrawal. The University may also exempt fee in exceptional circumstances.

### HEALTH STANDARDS

- Creche shall maintain high standards of cleanliness, hygiene, and sanitation at all times.
- Admission may be subject to immunization records as prescribed by the University.
- Children suffering from contagious illnesses shall not be admitted until declared medically fit.

### CONDITIONS FOR REFUSING ADMISSION ON A GIVEN DAY

Children must not be sent to or accepted at the creche if suffering from any of the following:

- Fever
- Cold & cough
- Diarrhoea / Dysentery / Food poisoning
- Chickenpox, Measles, Mumps, Jaundice
- Any other contagious or communicable disease

### PROCEDURE: CHILD FALLS ILL DURING THE DAY

1. Staff observes signs of illness. Isolate the child from other children in a supervised, comfortable space immediately.
2. Staff immediately contacts parent/guardian on registered mobile numbers.
3. No oral medication shall be administered by any creche staff under any circumstances.
4. Parent is required to come to the creche and take the child for medical consultation.
5. Incident is recorded in the Incident Register with time, nature of illness and action taken.

### PROCEDURE: PHYSICAL INJURY

6. Staff assesses the injury. Administer basic first aid from the creche first-aid kit (clean wound, apply bandage for minor cuts, etc.).
7. Immediately contact and inform parents of the nature and extent of the injury.
8. In a serious emergency, call university ambulance and simultaneously inform parents.

9. Responsibility for further medical treatment rests with the parent/guardian.  
Creche staff will not transport the child to a medical facility.
10. Staff documents the incident in full in the Incident Register.

### ACCESS CONTROL MEASURES

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- Only authorized persons (listed in the admission file) may collect children.
- Identity must be verified at every drop-off and pick-up, even for frequently visiting persons.
- A Creche Identity Card is issued to each child bearing parent/guardian details and two emergency contact numbers.
- The Identity Card must be presented at drop-off and pick-up.
- Visitors must sign the Visitors' Entry Register before entry.

### BEHAVIOURAL INCIDENTS

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1. If a child displays persistent aggressive or disruptive behavior, the Supervisor documents the incidents.
2. Parents are informed in writing and a meeting with crèche administrative committee is arranged to discuss the behavior.
3. If behavior continues, temporary withdrawal of up to one week may be advised, with re-admission upon parental assurance.

### GENERAL SAFETY RULES

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- Only women staff shall be engaged as caregivers.
- Emergency contact numbers prominently displayed near the creche.
- First-aid kit maintained and stocked at all times.
- Premises kept clean, hazard-free, and child-proofed.
- Indoor spaces must be adequately ventilated, well-lit, temperature-regulated, and equipped with child-accessible materials.
- Outdoor play area must be maintained to encourage free movement and physical activity safely.
- All staff holds valid Police Verification and Medical Certificates.

<b>Open Mon – Fri</b>	<b>Closed (for children) Sat, Sun, Gazetted Holiday, or any other holiday declared by University</b>	<b>Hours (Children) 9:00 AM – 5:30 PM</b>
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**INDICATIVE DAILY SCHEDULE**

<b>Time</b>	<b>Activity</b>	<b>Responsible</b>
8:45 – 9:00 AM	Children drop-off begins; drop-off and Pick-Up Register signed	All Staff
9:00 – 9:30 AM	Welcome, free play & morning attendance marking	Supervisor
9:30 – 10:30 AM	Morning snack & hygiene routine (handwashing etc.).	Helper
10:30 AM – 12:00 PM	Structured learning activities (age-appropriate)	Supervisor
12:00 – 1:00 PM	Lunch / feeding time for children	Helper
1:00 – 2:00 PM	Parent visit window; nap/rest time for children	All Staff
2:00 – 3:30 PM	Creative indoor / outdoor. Or nature-based play activities	Supervisor
3:30 – 4:00 PM	Evening snack & hygiene routine	Helper
4:00 – 5:00 PM	Story time / music/ quiet activity / free play	Supervisor
5:00 – 5:30 PM	Pack-up; children and children's belongings organized and prepared for pick-up	All Staff
5:30 – 5:40 PM	Pick-up; drop-off and Pick-Up Register signed	All Staff
5:40 PM onwards	Premises clean-up; records updated; staff departure	All Staff

**EDUCATIONAL APPROACH**

The Creche shall be guided by a child-centered, developmentally informed philosophy, recognizing early childhood as a foundational stage for active learners. The educational approach shall emphasize:

- Learning by doing and activity-based engagement: exploration, experimentation, questioning, and discovery.
- Creativity and imagination: open-ended play, storytelling, theatre, music, visual arts, and creative self-expression.
- Mindfulness and emotional awareness: age-appropriate reflective activities, breathing exercises, and yoga-based practices.
- Nature engagement: gardening, caring for plants, interaction with natural materials (soil, sand, water, leaves).
- Indian knowledge traditions: *Gurukul*, *Lok-avidya*, and *Jeevan Vidya* concepts informing experiential learning and ethical sensibility.
- Individual dignity: every child treated as inherently capable and unique; self-expression and problem-solving encouraged.

#### **ACTIVITY PLANNING (SUPERVISOR)**

- Plan age-appropriate activities supporting physical, cognitive, and socio-emotional development.
- Weekly activity plan to be prepared and displayed.
- Document activities in the Parent-Teacher Meeting Register for parental awareness.
- Staff may be required on Saturdays, Sundays, Gazetted holiday, or any other holiday for training/administrative work as assigned.

### REQUIRED INDOOR FACILITIES

Facility	Standard / Specification
Ventilated Rooms	Two or more adequately ventilated rooms with bright, cheerful decor and child-accessible learning materials
Temperature Regulation	Air-conditioning during summer; warm indoor arrangements during winter
Children's Library	Age-appropriate books for reading and exploration
Audio-Visual Resources	Equipment for educational and recreational engagement
Rest/Nap Area	Designated rest and nap area suitable for infants and toddlers
Indoor Play/Learning	Indoor games, puzzles, and educational toys to support cognitive development, creativity, teamwork
On-site Kitchen	Dedicated kitchen area for safe warming and storage of children's food

### OUTDOOR FACILITIES

- Open outdoor play area to encourage free movement, physical activity, and interaction with nature.
- Area must be childproofed, hazard-free, and supervised at all times during outdoor play.

### INCLUSIVITY & INDIVIDUAL CARE

- Every child shall be treated with dignity and respect, recognizing individual differences, abilities, and developmental pace.
- Creche shall foster an inclusive environment encouraging self-expression, confidence, cooperation, problem-solving, and positive social interaction.
- Special attention shall be provided to children requiring additional care or emotional support, in consultation with parents/guardians.
- Caregivers and educators shall function as facilitators and attentive observers, providing guidance and emotional support.

### PARENT RESPONSIBILITIES (FOOD)

- All bottles, tiffin boxes, spoons and belongings must be clearly labelled with child's name.
- Full-day enrolment: pack 3 meals — morning snack, lunch, and evening snack.
- Half-day enrolment: pack 1-2 meals as appropriate.
- Only healthy, home-cooked food or fruits are permitted inside the creche.
- Infants/toddlers: bibs must be packed along with meals.
- Daily essentials to be sent: napkins, 2 sets of spare clothes, diapers, wipes, towel, and seasonal blanket as required.

PROHIBITED ITEMS: Chips, chocolates, soft drinks, or any packaged junk food are strictly not permitted. Birthday cakes, sweets, toffees, or packaged food distributions are not allowed inside the creche premises.

### STAFF HYGIENE RESPONSIBILITIES

- Ensure handwashing before and after feeding children.
- Clean feeding areas after each meal time.
- Check all food containers for proper labelling before distributing meals to avoid mix up.
- Maintain general cleanliness of the creche premises throughout the day.
- On-site kitchen area to be kept clean; food stored hygienically and at appropriate temperatures.

### ADDITIONAL RULES

- Parents are not permitted to have their meals inside the creche.
- Birthday celebrations, cake-cutting, or distribution of sweets/chocolates/packaged foods within the creche are not permitted.
- Parents wishing to contribute educational materials may do so through the formal donation process by contacting the Creche In-charge.

**MANDATORY REGISTERS**

Register	Updated By	Frequency	Contents
Admission / Enrolment Register	Supervisor	At each admission	Child details, parent info, , priority category, date of admission
Attendance Register	Supervisor / Helper	Daily	Child-wise daily attendance; absentee reasons if known
Drop & Pick-Up Register	Supervisor	Daily (each entry)	Name, signature of authorized person, time of drop-off and pick-up
Parent-Teacher Meeting Register	Supervisor	Monthly (last week)	Meeting date, attendees, agenda, discussion, action items
Visitors' Suggestion, Complaint Register,	Supervisor	As needed	Visitor name, date, nature of suggestion or complaint, action taken
Incident Register	Supervisor	On occurrence	Date, child name, nature of incident (illness/injury), action taken, parents informed

**DOCUMENTATION, COMMUNICATION & MONITORING**

- Monthly parent meetings shall be held in the last week of every month.
- Photographs and videos of creche activities may be shared for documentation and institutional visibility.
- All feedback received at monthly meetings shall be documented and reviewed for continuous improvement.
- Supervisor shall report to the Creche In-charge / Committee on child welfare matters.
- Incident reports (illness / injury) must be filed on the day of occurrence, not retrospectively.

**PARENTAL AND COMMUNITY PARTICIPATION**

- The Creche shall promote collaboration with parents and guardians through regular communication and feedback.
- Interaction with educators, child development experts, trainers, and community members shall be given priority to enrich the learning ecosystem of the creche staff and children.
- Collaboration with experts from within the University, government agencies, and NGOs shall be facilitated as needed.

**GRIEVANCE ESCALATION PATH**

Level	Action	Authority
1 - Registration	Parent records concern in the Complaint Register available with the creche Supervisor	Supervisor (receives)
2 - Resolution	Creche Administrative Committee examines the complaint and takes appropriate action in a timely and confidential manner	Creche In-charge / Committee
3 - Unresolved	Matter referred under University rules and regulations	University Administration / Honorable Vice-Chancellor
4 - Final Authority	Referred to the Hon'ble Vice-Chancellor; decision shall be final and binding	Hon'ble Vice-Chancellor, CUH

**IMPORTANT:** Parents must not raise complaints or grievances directly with any member of the creche staff. All concerns must be recorded in the Complaint Register only. Direct confrontation or complaints to staff will not be entertained.

**SUGGESTION PROCESS**

- Parents may write suggestions in the Suggestion Register held by the Supervisor.
- All suggestions are documented and placed before the Creche Administrative Committee.
- Committee reviews suggestions and implements feasible improvements.
- Outcomes of suggestions are communicated to parents at the next monthly meeting.

**DISPUTE RESOLUTION**

- Any dispute relating to the creche shall first be resolved by the Creche Administrative Committee.
- In case of unresolved matters, University rules and regulations shall apply.

- Any question regarding interpretation of policy shall be referred to the Vice-Chancellor, whose decision shall be final and binding.

**STAFFING STRUCTURE**

Position	Min. Qualification	Preferred Experience	Gender
Creche Supervisor	12th Pass	2 years in childcare (professional or volunteer); Diploma in Childcare / Nursing preferred	Women only
Creche Helper	10th Pass	2 years in childcare (professional or volunteer); Diploma in Childcare / Nursing preferred	Women only

Staffing Ratio: 1 Supervisor + 1 Helper per 20-25 children. Additional staff be engaged as enrolment increases. Only women staff shall be engaged as caregivers in the creche.

**ROLES & RESPONSIBILITIES – CRECHE SUPERVISOR**

- Plan age-appropriate play and learning activities aligned with creche philosophy and principles.
- Maintain all mandatory attendance, enrolment, and statutory records.
- Report to Creche In-charge/Committee and communicate concerns regarding child welfare to parents.
- Promote daily stimulation-based Early Childhood Care and Development (ECCD) activities supporting physical, cognitive, and socio-emotional development.
- Coordinate monthly parent meetings and document outcomes.
- Perform duties assigned by the Creche in-charge/ Administration.

**ROLES & RESPONSIBILITIES – CRECHE HELPER**

- Assist in maintaining hygiene and cleanliness of the creche premises.
- Manage children's activities and attend to their basic needs.
- Monitor and supervise children to ensure their safety and well-being.
- Work under the supervision of the Creche Supervisor.
- Perform any additional duties assigned by the Creche in-charge/ Administration.

**ONGOING TRAINING & CAPACITY BUILDING**

- University to organize training programmes, workshops, and seminars as required (in collaboration with experts from within the university, NGOs, government agencies and institutions).
- Staff may be deputed for external training programmes.
- Staff may be required to attend on Saturdays/ Sundays/holidays for training or administrative tasks as assigned.
- Staff shall adhere to a code of conduct as prescribed by the University from time to time.

**Frequency**  
**At Least Once Per Quarter**

**Conducted By**  
**Creche Administrative Committee**

**COMMITTEE COMPOSITION**

<b>Role in Committee</b>	<b>Position</b>
Chairperson	Creche In-charge
Member	Creche Supervisor
Members (preferably 3)	Parents / Guardians of beneficiary children

**INSPECTION SCOPE**

- Review of all mandatory registers for completeness, accuracy and timelines.
- Assessment of cleanliness, hygiene, sanitation, safety, and adequacy of infrastructure and facilities.
- Review of staff performance and adherence to SOPs, and code of conduct
- Review of fee collection and expenditure records.
- Review of complaints and suggestions registered since last inspection.
- Assessment of child welfare and developmental activity quality.

**POST-INSPECTION ACTIONS**

1. Committee prepares a written Inspection Report with findings.
2. Recommendations for improvements, procurement, or policy changes are documented.
3. Significant findings or unresolved disputes, or budgetary needs are referred to the Hon'ble Vice-Chancellor.
4. Action-taken report from the previous inspection is reviewed and closed.
5. Next inspection date is scheduled and recorded.

**AUTHORITY:** The Hon'ble Vice-Chancellor has the authority to relax, overrule, amend, or repeal any guideline/SOP's for the smooth functioning of the creche. Such decisions shall be final and binding. Nothing in these SOPs shall prejudice any applicable law, statute, or government regulation relating to child welfare, labor, safety, or education.

# ENTREPRENEURSHIP POLICY



**Central University of Haryana  
Jant-Pali, Mahendergarh  
Haryana**

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## Preamble

Entrepreneurs are considered as the backbone of the economy. It becomes even more important and strategic for a country like India considering its demographic dividend. Entrusting the potential of entrepreneurship in India, Government of India has launched the Startup India Initiative in 2016. Since then, more than 30 programmes are launched by government to promote startups in the country. National Education Policy, 2020 is further showcasing the path to contribute towards the entrepreneurial wave. NEP 2020 is playing key role by promoting experiential and interdisciplinary learning which enhances and promotes the entrepreneurship zeal in youth. This has led to the transformation in narrative of entrepreneurship and a greater number of youths are willing to attempt and start their entrepreneurial journey. Today, Indian youth is seen as to be riding on the wave of startups. As a result, till January 2025, Department for Promotion of Industry and Internal Trade, GOI has recognized more than 1.59 lakh startups in India producing more than 16.67 lakh jobs as part of Startup India Initiative. Subsequently, India has crafted itself to be the third largest startup eco-system in the world and the country celebrates 16<sup>th</sup> January as the National Startup Day which marks the anniversary of Start Up India Initiative.

Central University of Haryana being a growing university has an important role to play in inculcating the entrepreneurial culture into all its stakeholders including students, faculty, staff and researchers. This policy presents a roadmap, approaches, and executional procedures for creating, promoting, and sustaining all matters related to entrepreneurship. The policy postulates framework related to pre-incubation, incubation infrastructure, sustainable entrepreneurial strategy and other related aspects. Overall, policy aims to foster entrepreneurial mindset alongwith providing access to infrastructure, financial support, and fast track pedagogical support for entrepreneurial learning.

## Central University of Haryana

Central University of Haryana is one of the fifteen new Central Universities established by Ministry of Human Resource Development, Government of India (GoI) in XI Five Year Plan (2007-2012) under the Central University Act-2009 of the Parliament.

The University has been accredited with 'A' Grade in the second cycle of NAAC assessment accreditation conducted in August 2023. The University has been listed among the top 150-200 Universities in NIRF ranking (2023). The University is fully funded by the University Grants Commission (UGC). Permanent Campus of the University is situated on 484 acres of land on the NH 148B on Charkhi Dadri-Mahendergarh road of Haryana from where CUH is running its academic operations. Presently the University offers 86 academic programmes (UG/PG/Research).

## Entrepreneurship Cell (E-Cell)

Entrepreneurship Cell (E-Cell) of Central University of Haryana is entrusted with promoting the entrepreneurship activities among the university students and other stakeholders. E-cell aims to provide an experimentation ground to stakeholders where one can explore the entrepreneurial ideas. E-Cell strives to shape and develop future entrepreneurs by way of sharing the knowledge and experiences of the leading entrepreneurs that has the potential to act as a source of motivation to take the less travelled entrepreneurship path. Broader objectives of E-Cell are as follows:

- To promote the culture of entrepreneurship through education, training and research
- To organize talks by first generation entrepreneurs with students to motivate students and identify opportunities.
- To provide entrepreneurial mentorship and guidance
- To provide a platform to budding entrepreneurs for developing creative concepts into complete technologically integrated products
- To create a community of entrepreneurs and a viable number of start-ups focussed on local resources.

To achieve the objectives of E-cell, a university level policy has been devised for promoting entrepreneurship. This policy is named as Entrepreneurship Policy of Central University of Haryana.

## Entrepreneurship Policy of Central University of Haryana

This policy is applicable to all the stakeholders of university including students, faculty and other staff. Entrepreneurship policy encourages the establishment of new start-ups, for which the following process is laid down:

1. Any student/faculty/staff of university desirous of starting entrepreneurial journey may submit their idea to Entrepreneurship-cell after getting due recommendation from the departmental committee.
2. The submitted application will be assessed for its viability and feasibility by the committee constituted for this purpose. This committee shall be named as E-Cell Idea Screening Committee. This committee shall meet at least once in six months or earlier if there are some applications before the scheduled date. The composition of the committee shall be as follows:

E-Cell Director/Convener	-	Convener
Nominated by Vice Chancellor	-	Chairperson
Director, Incubation Centre	-	Member
One faculty member nominated by Vice Chancellor from each school of university	-	Member(s)

A minimum of 5 members shall form the quorum including chairperson.

3. This E-Cell idea screening committee will recommend/not-recommend the idea presented by the applicant. If this committee recommend the idea, than the idea will be validated by E-Cell Idea Validation Committee. The composition of E-Cell Idea Validation Committee shall be as follows:

E-Cell Director/Convener	-	Chairperson
Director, Incubation Centre	-	Member
Entrepreneurs/Industry Experts (Minimum two) nominated by Vice Chancellor	-	Member(s)

4. E-Cell Idea Screening and Idea Validation committee will give equal chance to all applicants to present their idea. The committee will check the applicant on entrepreneurial ability and the feasibility of idea and will recommend the idea for further support from university.
5. The idea recommended by E-Cell Idea Validation Committee shall be provided the following support from Central University of Haryana:
  - a. Concerned department(s) of the applicant will offer space as per availability at no cost for up to one year from the selection date to students or faculty members, as applicable. The university may limit the number of such allocations under this clause based on availability.
  - b. A one-time grant of INR 2 Lakhs against 5 percent equity in the start-up so formulated shall be provided by the university.
  - c. The applicant has to arrange and maintain his/her own office space after one year tenure.
6. In case the student selected is in first year of PG programme/first 2 years of UG programme, he/she shall be eligible for support under this policy only in 2<sup>nd</sup> Year (PG programme)/3<sup>rd</sup> or 4<sup>th</sup> year (For UG programme). The policy is also open for a student who is in the last semester of programme and his/her tenure for award recommended under this policy can start from the date of his/her last exam till one year(maximum).
7. For students who are still doing their programmes, they will be entitled for the relaxation in the mandatory attendance provided the monthly review meeting is conducted by the concerned department during tenure of one year award. He/she may also be awarded credits in lieu of his/her entrepreneurial journey as per the semester scheme.
8. A faculty or staff desirous to start their own startup shall also be allowed to take off as sabbatical/unpaid leave for a semester/year and come back if he/she so desires. The faculty and staff also have to go through the idea approval and recommendation from E-Cell Idea Screening Committee and E-Cell Idea Validation Committee. Same benefits as provided to students shall be provided to faculty members in terms of office space. This is applicable to those faculty/staff who wishes to engage in full-time startup. The application of leave(as mentioned above) will be placed before Executive Council if it is more than 03 months.

9. A faculty member is also allowed to mentor a selected student entrepreneur for their entrepreneurial efforts for which their workload may be adjusted by maximum 4 credits as long as faculty do not spend more than 20% of office time on startup mentorship and advisory. The designation of the faculty members (Assistant/Associate/Full Professor) shall not be a restriction for mentoring or advising the students on their startup. The role of faculty member in the startup must be clearly defined. A faculty member shall be in the role of mentor or advisor following the due procedure given below:
  - a. The selected students shall be free to submit names of the faculty members who he/she feels can help them in their entrepreneurial journey.
  - b. In addition, E-Cell shall also maintain the list of interested faculty members from where the student entrepreneur can choose faculty member. The list shall be provided to the selected student on his/her selection. Selected student may opt not to choose any support in terms of faculty member.
10. Exit Policy: After the completion of scheduled time period of one year, the university equity may be sold to investors, promoters as per the price decided by promoters and agreed upon by university.
11. During anytime, if startup infringes any property rights of others, get involved in some legal issue, then entire responsibility to handle the legal issue will be on the student/faculty opted for such step.

**संस्थागत विकास योजना (२०२४-३९)**

**Institutional Development Plan (2024-39)**



**हरियाणा केंद्रीय विश्वविद्यालय**

**CENTRAL UNIVERSITY OF HARYANA**

[www.cuh.ac.in](http://www.cuh.ac.in)

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#### **Key Enablers:**

- Governance and Finance
- Academic: Multidisciplinary and Holistic Education
- Research, Innovation and IPRs
- Human Resources Management: Motivated, Energized and Capable Faculty
- Physical Resources: : Infrastructure for Academics and Research
- Equity and Inclusion
- Indian Knowledge Systems, Languages, Culture and Values
- Integrated Approach to Learning

### **CONCLUSION**

## EXECUTIVE SUMMARY

Established in 2009 vide Central Universities Act, 2009, the Central University of Haryana has achieved numerous milestones in its journey towards becoming a pioneer in quality higher education and research. Today, it stands ahead of many of the new Central Universities in terms of infrastructure and academic programmes offered. Presently, Central University of Haryana has 218 regular faculty and 4547 students enrolled in 8 schools, 34 Departments and 85 programmes of study (UG-8, integrated UG-PG programmes-4, PG-39, PG Diplomas-2, and research programmes-32). The University has a remarkable gross enrolment ratio and is a home to students from 28 states of our country. As envisioned in NEP-2020, Central University of Haryana is on its way to become a large multidisciplinary University. Besides, the University has also devised appropriate mechanisms to accelerate credible research outcomes with an aim to be a research-intensive University in the next 15 years. Patents, research projects, fellowships and research awards earned by the faculty at national and international level stand testimony to the commitment of the University for excellence in research, both in terms of quality and quantity. With more than 1850 publications in Scopus-indexed journals, h-index of 55, 25 ongoing research projects, and 26 patents (granted), the Central University of Haryana has joined the league of fast emerging research and teaching-intensive universities.

During all these years, the University has also been sensitive to the local community and has adopted 10 villages in the vicinity. Award of 'A' Grade in the first and the second cycle of assessment and accreditation in 2017 and 2023 by National Assessment and Accreditation Council (NAAC) further validates the University's commitment to inclusive quality higher education.

Central University of Haryana is the pioneering University in the country to have charted out the roadmap for the phased implementation of National Education Policy-2020. As part of the implementation efforts, the University has already taken formidable steps such as devising of institutional strategic action plan with short-term, mid-term and long-term goals; registration on Academic Bank of Credits (ABC) Portal; introduction of integrated UG-PG programmes with multiple entry and multiple exit options; Integrated Teacher Education Programme (ITEP), revamping of the curriculum with focus on multidisciplinary, integration of Indian Knowledge System, Learning Outcome-based Curriculum Framework (LOCF) and integrated approach to learning. The University offers a wide range of vocational and professional programmes in pursuance of the national target of engaging 50 percent students in vocational education.

Many value-based courses are offered by the University to achieve the holistic and community engagement aims of NEP. The University is already in the practice of following continuous comprehensive assessment of students. University takes appropriate steps in helping and encouraging students from socio-economically disadvantaged background through Earn While

You Learn Scheme, Merit cum Means Scheme, fee-waiver and other effective mechanisms of students' support. In addition to these, the Scholarship Section of the University facilitates the students in getting scholarships from various funding agencies/government bodies. These steps are in consonance with the vision of NEP-2020 wherein equity and inclusion in higher education are given prominence. With these and many more such efforts, the University aims to attract international students for becoming a global study destination. The University has already established the office of Dean, International Affairs to attract and facilitate international students. 11 foreign students are presently pursuing various academic programmes in the University.

With numerous feathers to its cap such as implementation of Samarth E-Gov project, memorandum of understanding with institutes of repute, creation of world class infrastructure, timely promotion of teachers and other staff, commendable research contribution and output, advanced automated library delivery system, students with diverse socio-cultural and linguistic contexts, integrated approach to multidisciplinary learning and conducive ecosystem for community engagement, the University has now become a coveted destination for the aspirants of quality higher education and research.

With an inspiring past, the University has to carry its legacy in future. To continue the pace and escalate it further, the University institutionalized a Strategic Plan for 15 years in 2022, which is being reviewed and updated. The Institutional Development Plan is made keeping in mind the vision, mission, strengths, weaknesses, opportunities and challenges of the University.

## **VISION OF THE UNIVERSITY**

*To develop enlightened citizenship of a knowledge society for peace and prosperity of individuals, nation and the world, through promotion of innovation, creative endeavours, and scholarly inquiry.*

## **MISSION OF THE UNIVERSITY**

*To serve as a beacon of change, through multi-disciplinary learning, creation of knowledge community, building a strong character and nurturing a value-based transparent work ethics, promoting creative and critical thinking for holistic development and self-sustenance for the people of India. The University seeks to achieve this objective by cultivating an environment of excellence in teaching, research and innovation in pure and applied areas of learning.*

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## SWOC ANALYSIS

### STRENGTHS

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#### RIGOROUS ACADEMIC PROGRAMMES

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The curriculum of the existing academic programmes of the University ascertains high levels of student engagement through multidisciplinary perspective, with special focus on Choice-based Credit System (CBCS), National Credit Framework (NCrF), Indian Knowledge System (IKS), Learning Outcome-based Learning, integrated approach to learning emphasising value-based life skills and professional skills in tune with NEP 2020.

#### INTEGRATED AND MULTIDISCIPLINARY APPROACH

The University has introduced UG-PG integrated programmes with multiple entry/ exit options to be expanded in a phased manner. The University has amended the relevant academic ordinances to make the provision for ABC and Multiple Entry and Exit Options in Undergraduate and Postgraduate Programmes regulated by UGC. Registration of the University with the Academic Bank of Credits (ABC) platform shall further substantiate this initiative. CBCS also facilitates integration of various disciplines— Humanities, Social Sciences, Sciences, Engineering and Vocational Studies.

#### CUTTING-EDGE RESEARCH

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The citation impact of the faculty publications suggest that the University is doing fairly well in terms of research output which could be possible with a robust research infrastructure, research promotion policy and international exposure of faculty. The University faculty is engaged in research on diverse areas of contemporary relevance. The nature of patents awarded to the University faculty testifies our commitment to vital concerns of human life.

#### SOCIAL OUTREACH AND CIVIC ENGAGEMENT

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NSS, NCC, Youth Red Cross, Women Empowerment Cell, *Unnat Bharat Abhiyan* Cell, Ek Bharat Shresth Bharat Cell, Legal Aid Clinic, Green Campus Clean Campus Club and various other organs of the University are constantly engaged in the social outreach initiatives in 10 adopted villages and the neighbouring areas. The University organizes various annual events such as National Science Day, Youth Day and other events of national importance with active participation of the school students from neighbouring villages.

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## STUDENT SUPPORT SYSTEM

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The University has established a robust students' support system comprising Dr. Ambedkar Centre of Excellence (DACE), Students' Council, Entrepreneurship Cell, Innovation & Incubation Cell, Students Grievances Redressal Committee, Equal Opportunity Cell, Women Empowerment Cell, SC-ST Cell, Cell for the Persons with Disability, OBC Cell, Anti-Ragging Cell, Proctorial Board, Earn While You Learn Scheme, Merit cum Means Scholarship, Non-NET fellowship, UGC/CSIR Junior Research Fellowship and various other scholarships of Centre/state governments.

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## STATE OF THE ART INFRASTRUCTURE

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The University has a state of the art infrastructure with smart classrooms for e-content development and delivery; well-equipped laboratories; University Library with wide range of print, online and open access sources; Innovation and Incubation Cell; seven hostel blocks to accommodate male and female students; four air conditioned academic blocks; four mini-auditoriums; Wi-fi campus; Solar Energy Generation System; Canal Water connection for water sustainability; 120 residential staff quarters; health centre with two full time doctors, nursing and pharmacy staff; and basic facilities such as bank, Post Office, sports complex, gymnasium, grocery store, canteens, etc.

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## DIVERSITY

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With enrolment of nearing 50% students from 28 states/UTs other than Haryana, the University cherishes socio-cultural and linguistic diversity on campus. Similarly, the teaching and non-teaching staff of the University also represent linguistic and regional diversity.

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## WEAKNESSES

### LOCATIONAL DISADVANTAGE

Mahendergarh is located in the southernmost part of Haryana state, and Indira Gandhi International Airport, Delhi, which is at a distance of 145 kms, is the nearest airport. Absence of industries in the close proximity further inhibits University-Industry interaction and placement and internship opportunities. Besides, the connectivity by train and road transport is also not very convenient.

### **ALUMNI ENGAGEMENT**

It being a new University, it receives only meager support from the alumni. However, the University has now established the office of the Dean, Alumni, and has got the Alumni Association registered. The University is looking forward to having an engaging financial and professional support of alumni in institutional development.

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## **OPPORTUNITIES**

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### **POTENTIAL FOR RURAL RESEARCH**

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Being located in a rural area, the University faculty can undertake cutting-edge inter/multidisciplinary research that advances understanding of rural societies, rural economies, rural sociology, and rural lifestyles. The research scholars and faculty can undertake an impact evaluation of governments' poverty alleviation programmes and use participatory research to maximize their impact. Similarly, the students may be oriented to pursue short-term projects and internships on relevant issues pertaining to the neighbouring community.

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### **POTENTIAL FOR INTERNATIONAL RESEARCH AND COLLABORATION**

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The Central University of Haryana has the potential to leverage its existing human resources, that is, the faculty members who already have international collaborations, to develop and strengthen new and existing international linkages or research collaborations as foreign scholars have always been keen to develop academic collaborations with Indian University/institutions.

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### **EDUCATIONAL ENHANCEMENT OF THE CATCHMENT AREA**

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Located in a rural and remote area, the University has the potential to harness the opportunity to engage more actively with the neighbouring villages to sensitise, educate and motivate the students from socio-economically disadvantaged groups to pursue higher education. In this direction, the University has already started hand-holding initiatives with District Institute of Education and Training (DIET), Mahendergarh and various other schools/ colleges of the area. Establishment of Dr. Ambedkar Centre for Excellence in the University is an ambitious initiative towards imparting quality counseling and training to the civil service aspirants from the SEDGS.

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### **POTENTIAL FOR GROOMING YOUNG SPORTS CHAMPIONS**

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Mahendergarh is known for a very high number of youngsters qualifying for Indian Defence Services. Since a combination of good genetics and great training can have a decisive impact on sports outcomes, our University has a huge potential to groom future champions in various kinds of sports, especially the outdoor ones.

## CHALLENGES

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### ATTRACTING AND RETAINING QUALITY FACULTY

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The quality of faculty is the key to success and performance of a University. In today's global market, the presence of talented and committed faculty and students has become an increasingly powerful selling point for higher education institutes. However, due to the locational disadvantage, the University finds it difficult to attract and retain quality faculty with international exposure. However, with gradual development of transport facilities and road connectivity, the University is sure to convert this challenge into opportunity.

### ATTRACTING HIGH-QUALITY NATIONAL AND INTERNATIONAL STUDENTS

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With poor air connectivity and lack of industries and research and development units in its neighbourhood, the University finds it difficult to attract high quality national and international students who aspire to match global standards in research, innovation, teaching, and learning.

### BRAND DEVELOPMENT AND MARKETING

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The increasing global competition in higher education is forcing University leaders to attract and select only the best. The University maintains high standards in its recruitment and admissions and maintains high-quality research output over a period of time. Once this happens, the University can reap the advantages of so-called 'increasing returns'. Therefore, the challenge is to achieve a critical mass of high-quality faculty, students, and research output.

## **STRATEGIC PLAN FOR KEY ENABLERS (2024-2039)**

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To achieve the desired goals of higher education envisaged in the National Education Policy 2020 in a time-bound manner, the University has prepared its Institutional Development Plan for 15 years (2024-2039) in accordance with the relevant guidelines issued by the University Grants Commission (February 2024), identifying eight enablers/areas of strategic importance. For all these strategic enablers/areas, the strategic plan documents the short term, mid-term and long-term goals for the University.

### **KEY ENABLERS FOR THE INSTITUTIONAL DEVELOPMENT:**

- ❖ Governance and Finance
- ❖ Academic: Multidisciplinary and Holistic Education
- ❖ Research, Innovation, IPRs and Industry Interface
- ❖ Human Resources Management: Motivated, Energized and Capable Faculty
- ❖ Physical Resources: : Infrastructure for Academics and Research
- ❖ Equity and Inclusion
- ❖ Indian Knowledge Systems, Languages, Culture and Values
- ❖ Integrated Approach to Learning

## GOVERNANCE

The University believes in transparency and efficiency in governance to achieve the desired objectives aligned with its vision and mission in a time-bound manner. Ensuring responsible and efficient governance, the University makes optimum use of relevant modules of SAMARTH portal for admissions, registration, examinations, results, general and financial administration, quality assurance, human resources management, faculty profiling etc. Further, the University has devised short-term, mid-term and long term goals for the better outcomes in governance and administration.

<b>Key Aspects</b>	<b>Short Term (2024-26)</b>	<b>Mid Term (2027-31)</b>	<b>Long Term (2032-39)</b>
Vision, Mission, Statutes and Ordinances	Revisiting and reviewing the Vision and Mission for better alignment with the aspirations of NEP-2020	Amendment of the relevant ordinances in tune with the revised Vision and Mission	Restructuring of Academic structure through necessary amendments in statutes
Quality Assurance	Robust 360 degree feedback mechanism for curricular, pedagogical and administrative processes  Implementation of Institutional Development Plan (IDP)	Incentivising quality initiatives with deliverable outcomes in academic, research and administrative aspects	Benchmarking in academics, research and administration through pioneering quality initiatives

<p>Professional Development, Leadership &amp; Policy Research Programmes</p>	<p>Minimum two face to face professional Training/ Development programmes for non-teaching and administrative staff in a year</p> <p>Conducting Professional Development Programmes for faculty through MMMTTC of the University at regular intervals</p>	<p>Mechanism for fully-funded participation of faculty in academic/research activities in foreign universities once in a block of three years</p>	<p>Leadership Development Programmes and workshops on policy research for faculty and administration at par with IIMs</p>
<p>Finance</p>	<p>Financial administration and project management through SAMARTH portal</p>	<p>Autonomy and budgetary provision to the departments for expansion of academic and research infrastructure</p>	<p>Harnessing significant alumni support for expansion of academic resources, consultancy and industry-technology transfer</p>
<p>E-governance</p>	<p>Institutional administration through e-HRMS/SAMARTH portal</p> <p>Installation of additional e-notice boards at all the hotspots and institutionalization of e-office</p>	<p>Addition of new modules on SAMARTH portal suiting the institutional requirements</p> <p>Optimum use of AI for campus security</p> <p>Advanced use of ICT for paperless office</p>	<p>100% general and financial administration through SAMARTH portal</p>

## ACADEMIC: MULTIDISCIPLINARY AND HOLISTIC EDUCATION

Academic world is moving towards a multidisciplinary education system for the holistic growth of the learners. The purpose of education will not be solved without making a multidisciplinary approach as a way of life at the University. National Education Policy-2020 has given special impetus to multidisciplinary and holistic education. As part of NEP implementation, the University plans to move more rigorously towards multidisciplinary and holistic education. The University is committed to be a global place of learning which produces global citizens. NEP has also given emphasis on internationalization and globally competitive universities, while envisioning Indian language, art and culture as key areas of focus for higher educational institutes as universities have an important role to play in sustaining the rich culture, heritage and knowledge system of this nation. The University has devised some thrust areas which it aims to achieve in the next 15 years to become a globally competitive multidisciplinary University.

Short term, mid-term and long term goals are devised for this purpose.

Key Aspects	Short Term (2024-26)	Mid Term (2027-31)	Long Term (2032-39)
Academic Expansion	<p>Introduction of New Academic Programmes in tune with NEP-2020,</p> <p>Establishment of Metro Lab, EV Lab and Forensic Lab</p>	<p>Integrated UG and PG programmes in vocational and professional courses</p> <p>Offering online/Open Distance Learning programmes of global relevance</p>	<p>Integrated UG, PG and research programmes in all Disciplines,</p> <p>Establishment of Extension Centres abroad</p>
Academic Restructuring	<p>Amendments in Academic Ordinances and Statutes to integrate key aspects of NEP-2020</p>	<p>Restructuring of departments and schools in view of the NEP-2020</p> <p>Introduction of innovative masters programmes in Agriculture &amp; Drone Technology, Forensic Sciences and other relevant disciplines/areas suggested in NEP-2020</p> <p>Establishment of Centre for Advanced Studies</p>	<p>Introduction of additional departments to run multidisciplinary programmes</p> <p>Centre for Pali, Persian and Prakrit within University campus</p>
Credit Framework	<p>Implementation of NCrf</p>	<p>Identifying the universities and institutions of higher learning in the country for credit transfer</p> <p>Increased freedom to students for earning credits from various universities in India and abroad</p>	<p>Recognition of Informal/Traditional Learning for Credit Transfer at all levels</p> <p>Special community-based vocational programmes with the support of local artists, entrepreneurs, etc.</p>

<p>Curricular/ Pedagogical Reforms</p>	<p>Integration of co-curricular and extra-curricular with curricular aspects</p> <p>Introducing outcome-based curriculum in all the academic programmes</p> <p>Integrating value and skill based courses in the curriculum of all the academic programmes</p>	<p>Incorporating relevant Indian classical texts in curriculum</p> <p>Developing School of Education as a model for cutting-edge pedagogy</p>	<p>Restructuring the programmes with renewed focus on global competency</p>
<p>Skill-based Multidisciplinary Education and Research</p>	<p>Establishment of Multidisciplinary Education and Research Centre</p> <p>Promoting research in areas of infectious diseases, epidemiology, alternative energy systems etc</p> <p>Offering of wide range of value-added/skill-based courses</p>	<p>Introducing more multidisciplinary schools of study</p> <p>Introducing integrated courses/programmes of multidisciplinary nature</p> <p>Instituting awards for outstanding multidisciplinary research</p>	<p>Integrating vocational component in all UG and UG-PG integrated programmes</p>
<p>Examination Reforms</p>	<p>Declaration of Results through SAMARTH portal</p>	<p>Shifting to formative, comprehensive assessment instead of summative evaluation</p>	<p>Computer-based proctorial examinations and assessment</p>

<p>Community-based Research and Curriculum</p>	<p>Community based projects and internships</p> <p>Appointment of Professor(s) of Practice</p> <p>Establishing connect with neighbouring schools for teaching, internship and collaborative community engagement</p>	<p>Institutionalising Artists/Artisans on Campus Programme to promote handicraft, folk art and culture.</p> <p>Identifying multidisciplinary areas for inclusion in academic and research priorities</p>	<p>Implementation of remaining targets envisioned in NEP 2020.</p>
<p>Internationalisation</p>	<p>Fully functional Office of Dean, International Affairs</p> <p>Increasing the enrollment of international students</p>	<p>Tie-ups with national/ international universities for collaborative academic and research programmes</p> <p>Joint Degree, Dual Degree and Twinning Programmes with foreign universities/ institutions</p>	<p>Separate International hostels</p> <p>Establishment of extension Centres abroad</p>

<p><b>AI and Disruptive Technologies</b></p>	<p>Sensitizing the students and teachers towards ethical issues related with AI based technologies</p> <p>Introducing teaching learning process in blended mode for vocational and undergraduate programmes</p> <p>Conducting workshops and trainings in AI and disruptive technologies</p>	<p>Conducting research on disruptive technologies</p> <p>Procurement of educational software and hardware for technology enabled learning</p>	<p>Exploring the possibility of offering PhD and master's programme in machine learning and artificial intelligence</p>
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<p><b>Indian Knowledge Tradition</b></p>	<p><b>Implementation of UGC Guidelines on IKS</b></p> <p>Introducing Department of Translation Studies, Department of Comparative Literature and Department of Philosophy as envisioned in NEP</p> <p>Introducing in-residence programmes for authors, cultural historians and linguists</p>	<p><b>Establishing coordination with classical language institutions</b></p> <p>Introducing departments and programmes in Indian Languages</p> <p>Establishment of Chairs to promote Indian Knowledge System/ Tradition and study of scientific evidences in Vedic Science and Bhagwad Geeta</p> <p>IKS integration in curriculum and research</p>	<p><b>Setting up centres for Pali and Persian languages Shared and other scripts?</b></p>
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## RESEARCH, INNOVATION, RANKING AND IPRs

Aspiring to emerge as a potential research intensive University, the Central University of Haryana proposes to integrate research and teaching. We believe that the best universities across the globe are considered excellent particularly because of their focus on research and innovation. If a University improves in research, it will be innovative and its ranking would improve. Central University of Haryana has envisioned itself to be a research intensive University for which the University has devised the strategies for phased implementation as below:

Key Aspects	Short Term (2024-26)	Mid Term (2027-31)	Long Term (2032-39)
Ranking and Accreditation	To secure ranking among top 100 universities in NIRF ranking	To secure ranking among top 50 universities in NIRF ranking  To have NBA accreditation for professional courses	Attempt to secure the place in QS World University and Times Higher Education Ranking
Collaboration for Research	Award for the quality collaborations for research and innovations  Tapping CSR for community based research  Project work/dissertation/internships in collaboration with industry  To connect with research institutes and funding agencies  Engagement with industry for research	Partnering with ministries/ organisations/ institutions such as ministry of social justice, NCERT/NCTE  Exploring the internship opportunities with foreign universities  Establishment of incubation centres in partnership with industries/sector-skill councils.	Collaboration with reputed foreign universities and research centres for resource sharing/ faculty/ student exchange  Institutionalisation of liberal grants mechanism for multidisciplinary research

<p>Community-focused Research</p>	<p>Integrating research with curriculum of various programmes by awarding 1-2 credits for seva/service/community service programmes</p>	<p>Focus on community-based research and consultancy through the institutional Intellectual Property and consultancy policy</p> <p>Prioritisation of community-oriented research areas</p> <p>Training to Self-help Groups for Drone-based agriculture technologies</p>	<p>Facility of basic support to the farmers on organic farming, mushroom cultivation, vermicomposting, soil and water testing, and training on sustainable farming and irrigation.</p>
<p>Incentivising Quality Research and Consultancy</p>	<p>Incentive to faculty and students for quality research and innovation</p>	<p>Offering consultancy in areas of vocational and professional skills such as Forensic Sciences and cyber security</p>	<p>Exploring opportunities of commercialisation of research – lab to market approach</p>
<p>Quality Research</p>	<p>Strengthening Research Promotion Board for giving impetus to cutting edge research</p> <p>Research awards for faculty and scholars</p>	<p>Single occupancy hostel room hostel facility for all the research scholars so as to motivate them for quality research</p> <p>Incentivizing Faculty for technology transfer</p>	<p>Separate funding and support system at the Department level for organizing national and international level lectures/ seminars on regular basis.</p> <p>Central Instrumentation Centre with high end instruments</p>

## HUMAN RESOURCES MANAGEMENT: MOTIVATED, ENERGIZED AND CAPABLE FACULTY

University is meant for students and teachers. The interaction between students and faculty needs to be best to its potential. For this, energy and motivation of the faculty play an important role. National Education Policy-2020 considers it as an important parameter for ensuring quality in higher education. Keeping its importance in mind, Central University of Haryana includes this parameter as one of its strategic areas. University has plans of looking at this strategic point from two dimensions. One is to increase the number of faculty alongwith non-teaching staff so that student-teacher engagement is optimal for which University plans to have around 300 regular faculty members in coming years along with approximately 150 non-teaching staff. The projections are given below:

Second dimension to this strategic area is empowering these faculty members along with their supporting staff in the best possible way. University plans to keep the faculty energised and motivated. Specific plans in this direction are presented below.

<b>Key Aspects</b>	<b>Short Term (2024-26)</b>	<b>Mid Term (2027-31)</b>	<b>Long Term (2032-39)</b>
Faculty Recruitment and Promotion	Filling all vacant posts of faculty  Transparent criteria and process of faculty recruitment through rolling advertisements	Connecting the quality research with fast track promotion  Appointment of foreign faculty	Autonomy to University to review and increase teaching positions as per requirement
Faculty/Professional Development Programmes	Compulsory faculty induction programme for newly recruited faculty  Minimum of 50 hours of continuous professional development of teacher every year	Financial support to faculty for participation in FDPs at national and international level	Engagement of faculty for extra workload in anticipation to the sanction of UGC
Seed Grants and Travel Grants	Providing seed grants to newly recruited faculty	Provision of one International workshop/ seminar grants to faculty for international research/teaching/	Better incentives to faculty for taking up consultancy projects

		professional exposure/training	
Autonomy and Exposure	<p>Providing autonomy to the Principal Investigators for management of research projects</p> <p>Organising Capacity Building/Faculty Development programmes for teaching/non-teaching staff at regular intervals</p>	<p>Freedom to teachers to review and amend the curriculum and to offer their own courses</p> <p>Complete autonomy to faculty for collaborative research with foreign scholars</p>	<p>Establishment of mechanisms for faculty exchange programmes with foreign universities</p> <p>Empowering the teachers with strategies for innovative assessment</p>
Faculty Support	<p>Encouraging faculty to adopt innovative and technologically advance pedagogy,</p> <p>Maintaining the recommended student teacher ratio</p>	<p>Providing all necessary technological infrastructure to faculty to carry out academic and research work</p>	

## PHYSICAL RESOURCES: INFRASTRUCTURE FOR ACADEMICS AND RESEARCH

The University firmly believes that a carefully designed infrastructure and campus will provide an optimal environment for students to learn. Despite being a new central University, state of the art academic blocks have already been constructed. As envisioned in NEP, the University believes in sharing the resources and infrastructure with other relevant stakeholders.

Besides, the National Education Policy has termed ‘Technology and Integration’ as a key area of focus for higher educational institutes. Central University of Haryana has evolved mechanisms to adopt and integrate technology with its various processes. University has made many of its processes like leave application, recruitments, exams, students’ registration, fee payment, admissions, fully online. University has purchased the online video streaming services so that the faculty student interaction can happen remotely also. University has adopted many modules of Samarth eGov and implemented it in its functioning. University aims to continue this endeavour and its plan towards technology integration to streamline and strengthen governance and administrative processes. **separate ..... distance learning.**

Plans of University related to infrastructure and campus **Centre for entrepreneurship** development are presented below:

<b>Key Aspects</b>	<b>Short Term (2024-26)</b>	<b>Mid Term (2027-31)</b>	<b>Long Term (2032-39)</b>
Infrastructure for Academic Expansion	<p>Construction of Auditorium and Library Building, 4 Hostels</p> <p>At least one Smart Classroom, Lecture Theatre and Conference Hall in all the Departments</p> <p>ICT Lab in SoET Block</p>	<p>Separate Academic Buildings for Each School and two hostel blocks</p> <p>Separate Building for Innovation &amp; Incubation Centre with in collaboration with industry</p> <p>State of the art Sports Infrastructure</p> <p>Accommodation for proposed Kendriya Vidyalaya teachers and non-teaching staff</p>	<p>Setting up Human Resource Development Centre</p> <p>Examination Hall</p> <p>Swimming Pool</p> <p>Multipurpose Hall for Sports</p>

<p>Infrastructure for Research and Innovation</p>	<p>Upgradation of the Central Instrumentation Centre</p> <p>Procurement of Major Equipment at the Central Instrumentation Centre</p>	<p>Separate buildings for Central Instrumentation Centre, Incubation &amp; Innovation Centre and MMTTC</p> <p>International Guest House, Shopping Complex, Day Care Centre, working women hostels/ transit hostels</p> <p>Lab for Drone Technology</p>	<p>Setting up Glass Blowing and Liquid Nitrogen Generator Near Science Buildings</p> <p>Examination Hall</p> <p>Business Park</p>
<p>General Infrastructure</p>	<p>Digitization of the Campus with Seamless Wi-Fi access</p> <p>Solid waste management plant</p> <p>Sewage Treatment Plant and Drainage</p> <p>Waste disposal plant</p> <p>Water treatment plant</p> <p>Supply of Canal Water in all the residential and academic blocks</p> <p>Cycle stand, Internal Roads and their Electrification</p>	<p>Smart Campus with Greater Utilization of Solar Power</p> <p>A World Class Stadium and Multipurpose Hall for Indoor games</p> <p>Residential Quarters to accommodate all the employees</p>	<p>Establishment of Hospital and Medical College</p> <p>Community Centre for the residents of the University</p> <p>Advanced Studies</p>
<p>Basic Support Facilities</p>	<p>Creches/Child Care Centre for the Resident Kids</p> <p>Guest House for Visitors of the University</p>	<p>Upgradation of the existing Health Centre</p> <p>Cafeteria for students and employees of the University</p>	<p>Construction of Community Centre</p>

	<b>Students Activity Centre</b>		
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The following table shows the results of the survey conducted in the year 2000/01. The survey was conducted by the Students Activity Centre and the results are shown in the table below. The survey was conducted in the year 2000/01 and the results are shown in the table below. The survey was conducted in the year 2000/01 and the results are shown in the table below.

Year	Activity	Percentage	Comments
2000/01	Reading	15%	Students are interested in reading books.
2000/01	Sports	25%	Students enjoy participating in sports activities.
2000/01	Music	10%	Students like listening to music and playing instruments.
2000/01	Art	8%	Students are creative and enjoy drawing and painting.
2000/01	Dance	12%	Students enjoy learning new dance moves.
2000/01	Chess	5%	Students are interested in playing chess.
2000/01	Table Tennis	7%	Students enjoy playing table tennis.
2000/01	Badminton	6%	Students like playing badminton.
2000/01	Table Football	4%	Students enjoy playing table football.
2000/01	Other	18%	Students have various other interests.

## EQUITY AND INCLUSION

The Central University of Haryana currently has 4547 students from 28 states studying across 34 departments and 85 programmes of study. The University is constantly attempting to increase the students intake to contribute to the 50 percent enrolment ratio targeted in NEP-2020. Intake can be increased by expanding the programmes and departments of study in University. University has plans of having more than 14000 students on campus by offering more programmes and the addition of new departments in the next 15 years.

National Education Policy has given special emphasis on equity and inclusion in higher education. This includes providing appropriate financial and other support to students belonging to socio-economically disadvantaged groups, providing scholarships and gender balance in admissions. University considers this as an important parameter and has devised plans to promote equity and inclusion.

Key Aspects	Short Term (2024-26)	Mid Term (2027-31)	Long Term (2032-39)
Enrollment	Increasing the intake capacity, thereby increasing GER	Technological support for the initiatives towards inclusive and quality higher education	Quality residential facility to attract international students
Skilling and Employability	Internship for every student  Introduction of skill-based courses to increase employability potential in UG and professional programmes	Integration of skill component in all the academic programmes	Introduction of advanced vocational courses along with the existing programmes
Gender Equity	Emphasis on student wellness and Support in financial and other terms	Promotion of gender neutrality at the level of faculty and students	Establishment of Centre for Gender Studies.  Annual Gender Auditing

<p>Students' Support</p>	<p>Academic and professional support to students from socio-economically disadvantaged groups</p> <p>Investing more in schemes like Earn while You Learn and Merit cum Means Scholarship to support more students.</p> <p>Differently abled and gender sensitive ecosystem, ensuring that buildings are wheelchair accessible</p> <p>Dr. Ambedkar Centre for Excellence to impart all sort of academic, professional and career counselling/coaching to the students</p> <p>To provide training for job oriented courses to impart employability skills</p> <p>Training/coaching for competitive exams such as JRF/GRE/TOEFL/IELTS, etc</p>	<p>Introduction of special courses and programmes on Disability Studies and Gender Studies</p> <p>Partnership with ministries/org anisations/ institutions for supporting the differently abled persons</p> <p>Adding more general elective and value-added courses relating to diversity, inclusion and equity</p>	<p>Establishment of Centre for Disability Studies.</p> <p>Implementation of the remaining targets relating to Equity and Inclusion in Higher Education as envisioned in NEP-2020</p> <p>Fellowship schemes for Foreign Nationals</p>
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## INTEGRATED APPROACH TO LEARNING

To make University a multidisciplinary University, integration of various academic and co/extra-curricular activities is necessary. This becomes even more important when a University has plans of increasing the programmes offered and the departments. The University today offers 85 programmes under 34 departments of study, and the University plans to gradually increase this to 120 programmes under 58 departments in the near future.

Central University of Haryana believes that the departments and programmes should not exist in isolation. For the desired outputs, various streams have to come together. The perspective plan for expansion of academic horizon is spelled as under:

<b>Key Aspects</b>	<b>Short Term (2024-26)</b>	<b>Mid Term (2027-31)</b>	<b>Long Term (2032-39)</b>
Integrating the Disciplines	<p>Integration of Arts, Humanities, Social Sciences, Engineering,</p> <p>Integration of traditional Indian knowledge with curriculum</p> <p>Science, Mathematics, Professional and Vocational Education</p> <p>Engaging School of Lifelong learning, Department of Yoga and School of Education for offering generic elective courses on life skills</p>	<p>Exploring research programmes in vocational studies</p> <p>Giving more freedom to Centre for Innovation, skill and entrepreneurship development for dissemination of employable skills and training</p>	<p>Conceptualising advanced incubation centres and technology development centres in research and innovation</p> <p>Exploring the possibility to establish medical college within campus</p>
Pedagogical Innovations	Integration of Co-curricular and extra-curricular with curricular aspects	Providing financial assistance and scholarships to socio-economically disadvantaged students	Adoption of imaginative and creative pedagogies for vocational and

		pursuing vocational programmes	professional disciplines
Vocational Education	<p>Department of vocational studies to offer short term skill-based certificate courses to promote 'lok vidya'</p> <p>Special merit-based scholarships to attract the students to join vocational programmes.</p>	<p>Integration of vocational components in programmes on general education</p> <p>Making skill component necessary for science, Engineering and professional courses</p>	<p>Collaborations with foreign universities, research institutes, industry to boost vocational education</p>
Towards Multidisciplinarity	<p>Identification of professional and life skills to be imparted to students</p>	<p>Incentivising multidisciplinary research</p>	<p>Transition to only multidisciplinary and integrated teacher education programme</p>

## CONCLUSION

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Central University of Haryana (CUH), a relatively young University, is moving fast in the direction of development with creative thinking, mutual cooperation and partnership. CUH belongs to students, teachers and staff from across the country and is committed to progressive nation building. The University fraternity understands the aspirations of its stakeholders as well as the expectations of the people of the country. The strategic plan of the University has been framed keeping in mind those aspirations and expectations, and the University is confident of achieving it over the years. The education system in India and around the world is passing through revolutionary digitization. As the University progresses ahead, there will be a lot of emphasis on E-governance. In future, the entire University will be linked through the latest databases and software which will be made available to all the schools, departments and centres for hassle free exchange of ideas. Student centric choice based credit system (CBCS) in line with LOCF and NEP will be further strengthened to make education broad-based and at par with global standards which will also in turn ease the mobility of students. Despite being a young University, CUH is progressing in research, innovation and teaching, and it strives to excel in all these fronts and make a mark both at national and international level. The footprints of CUH have already started appearing in elite institutions in India and abroad. The University hopes to become self-sustaining in the coming times and plans to focus on solid waste management, E-waste management, energy generation, rain water harvesting, sports academy, organic farming, solar power plant, Forensic Science, Drone Technology more rigorously in future. As the students of the University are the biggest assets and are the future of India, CUH is moving ahead keeping the goal of holistic development of the students and will focus both at the academic front as well as on the mental and Spritual well-being of students. The University is striving to develop necessary modern facilities for the students in the field of higher education. Pursuing its strategic plan, CUH will work towards realizing the dream of Self Reliant India, Saksham Bharat and Strong India.

***Note: The Strategic Perspective Plan shall be reviewed and revised at regular intervals to ascertain better outcomes.***

***Compiled by***

Prof. Sanjiv Kumar, Dean Academic

Prof. Surender Singh, Director, IQAC

Prof. Pawan Kumar Maurya, Dean, School of Lifelong Learning

Prof. Phool Singh, Dean School of Engineering & Technology

Dr. Santosh C. H., University Librarian

Dr. Amit Kumar, Assistant Registrar, Academic Branch

*A brainstorming/consultative session was conducted under the Chairpersonship of the Hon'ble Vice Chancellor, Prof. Tankeshwar Kumar on 02-09-2024 in the presence of Heads of the academic departments and statutory officers of the University to finalise the IDP document.*



**हरियाणा केंद्रीय विश्वविद्यालय**  
(संसद के अधिनियम 25 (2009) के तहत स्थापित)  
महेंद्रगढ़ (हरियाणा), भारत - 123031  
नैक द्वारा 'ए' ग्रेड प्राप्त विश्वविद्यालय



**Central University of Haryana**  
(Established vide Act No. 25 (2009) of Parliament)  
Mahendergarh (Haryana), India - 123031  
NAAC ACCREDITED 'A' GRADE UNIVERSITY

**Annexure-VII**



*Achieving Through Believing*

क्रमांक / No. CUH/IQAC/2024/535

दिनांक / Date: 04 NOV 2024

## अधिसूचना / NOTIFICATION

**विषय:** अंतर्राष्ट्रीय सम्मेलनों में भाग लेने के लिए विद्वानों को वित्तीय सहायता हेतु दिशानिर्देश तैयार करने हेतु समिति का गठन।

**Subject:** Constitution of Committee to prepare guidelines for financial support to scholars for attending international conferences.

सक्षम प्राधिकारी के अनुमोदन से अंतर्राष्ट्रीय सम्मेलनों में भाग लेने के लिए विद्वानों को वित्तीय सहायता हेतु दिशानिर्देश तैयार करने के लिए निम्नलिखित समिति का गठन किया गया है।

With the approval of the Competent Authority the following Committee is hereby constituted to prepare guidelines for financial support to scholars for attending international conferences.

1. Dean Research, Chairman
2. DSW
3. Prof. A.K Yadav, Mathematics
4. Prof. Surender Singh, Microbiology

  
4/11/2024

**निदेशक आंतरिक गुणवत्ता आश्वासन प्रकोष्ठ**  
**DIRECTOR IQAC**

### प्रतिलिपि / Copy to:

1. संबंधित समिति सदस्य / Concerned Committee Member
2. कुलपति सचिवालय (माननीय कुलपति की जानकारी हेतु)  
V.C. Secretariat (for kind information of the Hon'ble V.C.)

# CENTRAL UNIVERSITY OF HARYANA

DATE: 30/07/2025

## PROCEEDINGS OF MEETING OF COMMITTEE TO PREPARE POLICY FOR FINANCIAL ASSISTANCE TO FULL TIME PH.D. STUDENTS FOR PARTICIPATION IN INTERNATIONAL CONFERENCE ABROAD

A meeting of the committee to prepare policy for financial assistance to full time ph.d. students for participation in international conference abroad was held on 30/07/2025 at 3.30 PM in the office of the Dean Research (306, Academic block -1).

The Chairperson Prof. Neelam Sangwan apprised about the role of the committee. The committee discussed the matter in length and prepared the draft policy. All the members were of the opinion that the policy will encourage the scholars to participate in conferences abroad and secure funding from the external funding agencies that will help in building better image of the CUH. It was also resolved that the guidelines if approved the policy may be revisited after 1 or 2 years if needed.

The meeting ended with thanks to all the participants

Prof. Neelam Sangwan, Dean Research, Chairperson

*Neelam Sangwan*  
30/7/2025

Prof. Renu Yadav, DSW, Member

*Renu*  
30/7/25

Prof. A.K. Yadav, Member

*A.K. Yadav*  
30/7/25

Prof. Surender Singh, Member

*Surender Singh*  
30/7/25

*IQAC, for funding n/a.*

## **Policy for Financial Assistance to Full time Ph.D. students for Participation in International Conference Abroad**

Attending international conferences abroad offers Ph.D. scholars a transformative experience, fostering academic growth, professional development, and global connectivity. By presenting their research, scholars receive valuable feedback from renowned experts, gain visibility, and enhance their career prospects. Conferences provide opportunities for networking with international peers, potential collaborators, and industry professionals, expanding their professional network. Scholars stay updated on cutting-edge developments, explore new research directions, and access innovative ideas. Moreover, conferences facilitate cultural exchange, language skills development, and personal growth. Ultimately, participating in international conferences abroad amplifies scholars' research impact, boosts their confidence, and opens doors to new collaborations, funding opportunities, and job prospects, setting them apart in their academic and professional pursuits.

### **Who is eligible?**

- a) Full time PhD student (Research Scholar) in 2<sup>nd</sup>, 3<sup>rd</sup> or 4<sup>th</sup> year and whose paper is submitted to the international conference prior to the thesis submission date.
- b) The accepted paper has to be in a reputed international conference/workshop/ symposia in his/her research area and can be either poster or oral.
- c) A scholar who has already secured financial support from any external funding agency (Partial list attached as annexure 1) is only eligible to apply.
- d) The paper presented must be part of student thesis work. The eligible student has to be the first author and the supervisor/s name/s is/are in the authors list.
- e) A scholar may avail this benefit only once during his/her entire Ph.D. studies.
- f) Students who received any penalty from University will not be eligible to apply.
- g) Application in prescribed format should be forwarded by supervisor, and Head of the department.

### **Extent of financial Assistance**

Maximum support up to INR 10000/- which may be used for any of the expenses related with international travel such as Registration Fees, Visa Fees, accommodation, travel and medical insurance etc.

The support will be in addition to the financial assistance from external funding agencies received by the scholar. Additionally, the supervisor of the student may support the expenditure from his/her externally funded project. Number of research scholars to be supported annually will depend upon the funds available.

### **Procedure**

All the Proposals submitted by the scholars for financial support will be put forward to Expert Committee constituted by Vice-Chancellor with the following composition

- I. Director – Research & Development Cell/ Dean - Research
- II. Director IQAC or his nominee
- III. HoD of the respective department
- IV. VC Nominee

The student may be called to attend the meeting if necessary. The meeting will be held as and when required and the final decision will be conveyed to the student at the earliest.

### **How to apply**

Student has to submit the application (Annexure 1) in prescribed format to Director IQAC with all relevant documents at least 30 days before the conference's dates or within one week of receiving grants from external agency whichever is earlier.

After returning from the conference, the student has to prepare a technical report including the details on: technical sessions attended, researchers he/she met and their areas of interest, possibilities of future technical collaboration with those researchers along with some pictures. The report has to be mailed to the IQAC. In addition, the student has to give a technical talk to the other student researchers in visit seminar organized by department/and RDC that also covers his/her experience about the visit within 15 days after his return from the conference.

*Handwritten signatures in blue ink.*

**APPLICATION FOR PERMISSION AND FINANCIAL ASSISTANCE FOR ATTENDING CONFERENCE BY SCHOLARS**

1. Name of the applicant: .....
2. Roll No: .....
- Department: .....
- Title of the thesis: .....
- Name of the supervisor: .....
3. a) Title of the Conference for which financial assistance is sought: .....
- .....
- .....
- c) Venue :..... Country: .....
- d) Period: From:..... To: .....
- e) Name of the Organiser(s) .....
4. Nature of participation: Poster Presentation/ Oral Presentation
5. Estimate of the Financial Assistance requested for the Conference:
  - a) Registration fee (please attach documentary evidence) :.....
  - b) Visa Fee (please attach documentary evidence) :: .....
  - c) Medical insurance (please attach documentary evidence) :: .....
  - d) Travel Expenses: .....
  - e) Other miscellaneous expenses:

**Total** (in rupees, please specify conversion rate used): .....

(Also please enclose a copy of:    a. Announcement of call of papers    b. Acceptance letter

6. Details of the assistance available from any other source(s):

Sl. No.	Agency	Amount of assistance granted

CA

It is certified that my participation in the above Conference will be in the interest of research at this Institute and all arrangements will be made to take care of my academic commitments including research during the period of my leave/absence.

It is requested that permission and financial assistance may please be granted to me to attend the said International Conference as stated above.

Date:  
Recommendation of Supervisor

Signature of the Scholar

Date:

Signature of the Supervisor

Recommendation of HoD

Date:

Signature and stamp of the HoD

Recommendation of the Committee

Date:

Signature of the Chairperson of the committee

Approval of the Vice-Chancellor

Date:

Signature and stamp of the Vice-Chancellor

Checklist : Attach following documents

1. Cover letter mentioning the conference details and programme including program committee members and their affiliation
2. Abstract/full length paper submitted along with the plagiarism report
3. Acceptance notification
4. Total Budget in orderly manner
5. Copies of applications sent to external funding agencies (For example, DST/CSIR/XRCI/Microsoft Research Grant/Ratan Tata Trust/ICSSR/DBT etc).
6. Any other authentic information regarding the reputation of the conference.

*C*

Partial List of Funding Agencies/Organizations Providing Support to Attend Conferences Abroad

S. No.	Agency / Scheme	Website
1	ANRF – International Travel Support (ITS)	<a href="https://anrfonline.in/ANRF/its">https://anrfonline.in/ANRF/its</a>
2	CSIR-HRDG – Travel Grant Scheme	<a href="https://csirhrdg.res.in/Home/Index/1/Default/2677/69">https://csirhrdg.res.in/Home/Index/1/Default/2677/69</a>
3	DBT – CTEP Travel Support	<a href="https://dbtctep.gov.in/">https://dbtctep.gov.in/</a>
4	ICMR / DHR – International Travel Grant	<a href="https://schemes.dhr.gov.in/hrd">https://schemes.dhr.gov.in/hrd</a>
5	ICSSR – Participation in International Seminar Abroad	<a href="https://icssr.org/participation-international-seminar-abroad">https://icssr.org/participation-international-seminar-abroad</a>
6	AICTE-INAE Travel Grant (Students)	<a href="https://www.inae.in/aicte-inae-travel-grant-scheme/">https://www.inae.in/aicte-inae-travel-grant-scheme/</a>
7		
8	IUBMB Travel Fellowships	<a href="https://iubmb.org/about/standing-orders-and-statutes/standing-orders/iubmb-travel-fellowships/">https://iubmb.org/about/standing-orders-and-statutes/standing-orders/iubmb-travel-fellowships/</a>
9	IBRO Travel Grants	<a href="https://ibro.org/grant/travel-grants/">https://ibro.org/grant/travel-grants/</a>
10	IEEE SPS Student Travel Grants	<a href="https://signalprocessingsociety.org/events/sps-travel-grants">https://signalprocessingsociety.org/events/sps-travel-grants</a>
11	ASM Travel Awards	<a href="https://asm.org/browse-by-content-type/travel-award">https://asm.org/browse-by-content-type/travel-award</a>
12	ARVO Travel Grants	<a href="https://www.arvo.org/awards-grants/travel-grants">https://www.arvo.org/awards-grants/travel-grants</a>
13	IMU-CDC Conference Support / ICM Travel Grants	<a href="https://www.mathunion.org/cdc/grants/conference-support-program">https://www.mathunion.org/cdc/grants/conference-support-program</a>

2

हरियाणा केंद्रीय विश्वविद्यालय  
**CENTRAL UNIVERSITY OF HARYANA**  
(आंतरिक गुणवत्ता आश्वासन प्रकोष्ठ)  
**(INTERNAL QUALITY ASSURANCE CELL)**

DATE: 10.05.2024

**REVIEW MEETING OF IQAC**

**MINUTES OF MEETING**

A meeting of the IQAC presided over by the Hon'ble Vice-Chancellor held on 10.05.2024 at 4:30 PM in the conference room, Administrative Block, Central University of Haryana.

The Director IQAC apprised about the various initiative taken by the IQAC during 2023-24 including the submission of the AQAR and India Today Ranking application. The following is discussed and decided unanimously during the meeting:

**Agenda 1.** To approve the Feedback Proforma for the Teachers and Employees

**Resolution:** The members discussed the feedback proforma and it was decided that the IQAC will revise the proforma in light of the discussions held during the meeting. The revised proformas will be sent to all members for their inputs. After incorporating all the suggestions received, the same may be put up for approval of competent authority.

**Agenda 2:** To consider the revised Terms and Conditions for seeking Financial Assistance by the Teachers for attending National /International Seminar/ Symposia/ Conference within India and abroad and membership of Professional Bodies.

**Resolution:** The committee constituted for the purposes revised the guidelines which were discussed in length and following amendments were suggested

4.2: "or any conference held online ....." is to be deleted from last line

4.3: Clause 4.3 is to be revised as follows

"Financial assistance will be granted subject to a maximum limit of Rs. 15 thousand during the career to faculty members for taking membership of reputed professional society membership."

4.7: The following lines are to be added in

"If the faculty members gets Rs. X funding from the external agency and the total expenditure on attending the event is Rs. Y, the university will bear the difference (Rs. Y-Rs. X).

The financial assistance will be considered for the financial year not calendar year.  
5.8 : The faculty member who have published at least 3 papers in scopus/UGC listed journals in CUH will only be eligible to get financial assistance for attending any event abroad.

It was decided to circulate the draft guidelines with members and submit the revised document after incorporating all the suggestions for approval of the competent authority.

A committee is also to be constituted for 1. preparing guidelines for financial assistance to research scholars for attending international conferences. 2. Guidelines for providing APC from project funds

**Agenda 3:** To Launch the IQAC Module on **admin.cuh.ac.in** prepared for collection of various information (Student Progression, Projects, Event, Awards etc) required for various rankings.

**Resolution:** The modules were launched by the Honorable Vice-Chancellor. It was suggested to add more modules for comprehensive data collection

  
17/9/24  
DIRECTOR-IQAC

  
18/9/24  
VICE-CHANCELLOR

## **Central University of Haryana**

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### **Policy Documents for Fee Waiver to Persons with Disabilities**

Based on the discussion held during the meeting of the committee constituted to formulate a Fee Waiver Policy for students with disabilities (PwD) enrolled in various academic programmes at the Central University of Haryana, the committee has proposed certain recommendations for granting fee waivers to such students.

Taking into account the relevant provisions adopted by other Central Universities, and in line with the prevailing Government of India norms, it is proposed that students with disabilities (PwD) enrolled in Undergraduate, Postgraduate, and Diploma programmes at the Central University of Haryana may be considered for full exemption from tuition fees of programme, subject to the following conditions and eligibility criteria:

1. Only those students, who possess a minimum of 40% disability, as certified by the Chief Medical Officer of the concerned district, shall be eligible for exemption from tuition fees.
2. Students with disabilities, who are receiving any fellowship or financial assistance from the University, or from the State or Central Government, shall not be eligible for this fee exemption.
3. In accordance with the Government of India norms, only those students whose parental annual income is less than ₹8 lakh, as certified by the competent authority in income certificate, shall be eligible for the exemption.
4. Students with disabilities admitted to Ph.D. programmes shall not be eligible for this fee exemption.
5. Students with disabilities may be permitted to pay their remaining fees (excluding tuition fee) in two instalments during each academic session.

Convenor, PwD Cell

Reference :- CUH/DSW/13 Dated 29/05/25

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### Minutes of Meeting

A meeting of the committee constituted to formulate a Fee Waiver Policy for students with disabilities (PwD) enrolled in various academic programmes of the Central University of Haryana was held on June 06, 2025, at 10:00 AM in the office of the Head, Department of Economics.

The following members attended the meeting:

1. Prof. Ranjan Aneja – Dean, School of Business and Management Studies, CUH
2. Dr. Amandeep Verma – Head, Department of Economics & Convener, PwD Cell
3. Dr. Ravi P. Pandey – Assistant Professor, Department of Psychology, CUH

During the meeting, the committee deliberated on the existing provisions related to fee waivers for PwD students in other Central Universities across India. The members also reviewed and discussed various eligibility conditions for the proposed fee waiver policy to be implemented at the Central University of Haryana.

Several Central Universities offer fee waivers for students with disabilities. The University of Delhi exempts all fees except admission fees, while the Central University of Karnataka waives all fees except the Student Welfare Fund. The Central University of Tamil Nadu exempts tuition fees. Additionally, institutions like DU and BHU provide 50% mess fee waivers for PwD students in hostels.

#### Government of India Initiatives

1. Section 17 (h) of the RPwD Act- 2016 mandates the provision of scholarships in appropriate cases to students with benchmark disabilities.
2. To fulfill these mandates, the Department of Empowerment of Persons with Disabilities, Government of India is implemented "Scheme of Scholarships for Students with Disabilities" for different class of students.
3. Chapter-III, section 18 also states that, "the appropriate Government and the local authorities shall take measures to promote, protect and ensure participation of persons with disabilities in adult education and continuing education programmes equally with others.

In view of the relevant provisions adopted by other Central Universities and as per the prevailing Government of India norms, students with disabilities (PwD) enrolled in various

RPM  
09-06-2025


ASD  
09/06/25

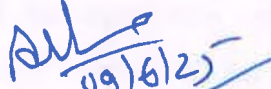
RAF  
9/6/25

Undergraduate, Postgraduate, and Diploma programmes of the Central University of Haryana may be considered for full exemption from tuition fees of programme admission fee, subject to the following conditions and eligibility criteria:

1. Only those students, who possess a minimum of 40% disability, as certified by the Chief Medical Officer of the concerned district, shall be eligible for exemption from tuition fees.
2. Students with disabilities, who are receiving any fellowship or financial assistance from the University, or from the State or Central Government, shall not be eligible for this fee exemption.
3. In accordance with the Government of India norms, only those students whose parental annual income is less than ₹8 lakh, as certified by the competent authority in income certificate, shall be eligible for the exemption.
4. Students with disabilities admitted to Ph.D. programmes shall not be eligible for this fee exemption.
5. Students with disabilities may be permitted to pay their remaining fees (excluding tuition fee) in two instalments during each academic session.

**Note:** Although it is beyond the purview of this committee, the members discussed the provision of free transportation for persons with disabilities within the University campus. The committee agreed that students with disabilities should be allowed free access to E-rickshaw services operated by private vendors on campus. Moreover, free and barrier free transportation is also mandated under the Rights of Persons with Disabilities (RPwD) Act, 2016.

  
09.06.2025  
Dr. Ravi P. Pandey

  
09/6/25  
Dr. Amandeep Verma

  
09/6/25  
Prof. Ranjan Aneja



**ACADEMIC  
&  
ADMINISTRATIVE  
ORDINANCES**

**CENTRAL UNIVERSITY OF TAMILNADU  
THIRUVAVUR**

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**ORDINANCE No. 22**

**FEES PAYABLE BY STUDENTS OF THE UNIVERSITY**

*(Act Section 28(1)(e))*

- 1. The Executive Council on the recommendations of the Academic Council from time to time prescribe the fees payable by students.
- 2. Students admitted to various programmes of studies shall pay the fees as prescribed.

**3. Due date and mode of payment:**

- 1) The students shall remit the fees to the university as prescribed by the University from time to time.
- 2) Fees shall be paid on or before the date fixed by the University.

**4. Delay or default in payment:**

- 1) If a student does not pay fee on time, a fine shall be levied as follows:
  - a) 10% of the fees for the first 10 days
  - b) 20% of the fees for the next 10 days
  - c) 30% of the fees thereafter up to the last date of the month in which the fee is due.
- 2) The Vice-Chancellor, on his /her behalf any other officer to whom his /her power has been delegated may on the recommendations of the Dean of the School concerned, relax any of the conditions for payment of fees in special cases provided the student concerned submits a written application setting for the reasons for late payment of fee. Such applications should be submitted well ahead of the due dates, so that a decision may be taken.
- 3) Names of the defaulters, which shall be put up on the Notice Board shall be removed from the rolls of the University with effect from the first day of the following month.
- 4) A student whose name has been struck off from rolls of the University may be re-admitted on the recommendations of the Dean of the School concerned and on payment of arrears of fees in full and other dues, together with a re- admission fee as fixed by the University. However, such re-admission shall be within the same semester and subject to the student fulfilling the minimum attendance criteria.
- 5) Whenever a student proposes to withdraw from the University, he shall submit an application to the Dean of the School concerned through the Head of the Department /Centre intimating the date of his /her withdrawal. If he fails to do so, his /her name shall continue to be kept on the rolls of the University for maximum period of one month following the month upto which he has paid the fees. He shall also be required to pay all fees/charges that may fall due during this /her period.

**5. Visually handicapped/challenged students exempted:**

Visually handicapped/challenged students shall be exempted from payment of all the tuition fees.

**7. Concession in fee:**

- 1) The Dean of the School, on the recommendations of a Committee consisting of the following, shall grant free-ships up to the percentage which may be prescribed by the University Grants Commission in this regard:



No.CUK/ACAD-I/F-3504/2020-2021/

18<sup>th</sup> April, 2020

**FEE NOTIFICATION**

**Sub: Fee Notification for the II/IV/VI//VIII/X Semester Students – Reg.**  
**Ref: Approval of the Hon'ble Vice-Chancellor dated**

\*\*\*\*\*

All the II/IV/VI/VIII/X Semester Integrated UG, Standalone PG, M.Phil and PhD students are hereby informed to pay the fee as per attached fee structure.

**INSTRUCTIONS:**

- Karnataka State SC/ST students are exempted from fee payment subject to reimbursement from concerned Govt. agency. Other state SC/ST students have to pay full fee and claim reimbursement from the respective State Government.
- SC/ST students from Karnataka State whose parental income is more than Rs.2.50 lakhs are not entitled for this concession.
- All girl students belonging to the Economically Weaker Sections having their parent's/spouse annual income less than Rs.8.00 lakhs are exempted only from paying tuition fee upon the production of the income certificate from the competent authority.
- Persons with Disability (PWD) students are exempted from payment of all the fees except Student Welfare Fund.

**FEE IS TO BE PAID ONLINE THROUGH CANARA BANK.**

**Last date for payment is on or before 7<sup>th</sup> May, 2020 failing which fine shall be levied as follows:**

- a) 10% of the fees for the first 10 days (07 – 16 May, 2020);
- b) 20% of the fees for the next 10 days (17 May – 26 May, 2020);
- c) 30% of the fees thereafter up to the last date of the month in which the fee is due.

**Note: 1. At any point of time no student is eligible to avail more than one facility like scholarship /fellowship /**

**fee exemption / freeship, etc. except rank / merit scholarship.**

**2. The End Sem results of students who fail to pay requisite fee within stipulated time will be withheld and**

**non-payment of fees may lead to cancellation of admission.**

Sd/-  
कुलसचिव/ REGISTRAR  
कर्नाटक केंद्रीय विश्वविद्यालय

To,

1. All Deans
2. Dean, Students Welfare – to ensure reimbursement from GoK wherever applicable.
3. All Heads/Co-ordinators of Departments – to ensure payment of fees of students and give consolidated report
4. Liaison Officer, Equal Opportunity Cell - to ensure reimbursement from GoK wherever applicable.
5. Liaison Officer, OBC Cell - to ensure reimbursement from GoK wherever applicable.
6. Liaison Officer, EWS Cell - to ensure reimbursement from GoK wherever applicable.
7. Assistant Registrar (Acad)
8. PS to Vice-Chancellor
9. Notice Boards (Library & Hostel)
10. System Analyst to upload on University Website
11. Rajbasha Vibhag for Translation.



No.CUK/ACAD-I/F-3504/2019-2020/

18<sup>th</sup> April, 2020

**Sub: Fee Notification for Ph.D. Research Scholars – Reg.**  
**Ref: As per the approval of the Hon'ble Vice-Chancellor**

\*\*\*\*\*

All the Ph.D Research Scholars of II/IV/VI/VIII/X Semester are hereby informed to pay the fee as detailed below:

**FEESTRUCTURE FOR THE PHD PROGRAMMES**

(Amount in Rs.)

S.N.	PROGRAMME	TUITION FEE PER SEMESTER (RS.)	TUITION FEE PER SEMESTER FOR SC/ST (RS.)
1	Ph.D (2017 AND PREVIOUS BATCHES)	5000	2500
2	Ph.D (2018 Batch)	5500	2750
3	Ph.D (2019 Batch)	6050	3025

**Note:**

1. *SC/ST Scholars whose parental income is more than Rs.2.50 lakhs per annum but less than Rs.6.00 lakhs per annum are given a concession of 50% in payment of tuition fee w.e.f 15.03.2016.*
2. *All SC/ST Ph.D Research Scholars who are admitted before 15.03.2016 and after 12.08.2018 need to pay 50% of the tuition fees.*
3. *At any point of time no student is eligible to avail more than one facility like scholarship /fellowship / fee exemption, etc.*
4. *Dates for payment of fees shall be from 18<sup>th</sup> April,2020 to 7<sup>th</sup> May, 2020.*

Sd/-  
कुलसचिव/ REGISTRAR  
कर्नाटककेंद्रीयविश्वविद्यालय



17

02/02/13

# UNIVERSITY OF DELHI दिल्ली विश्वविद्यालय

No. Aca.L082/2001/PWD/2012-13//  
5<sup>th</sup> February, 2013

## NOTIFICATION

Subject: Concession/Waiver of fees in respect of Persons with Physical Disabilities (PWD)

In continuation of this office letter No. Aca.L082/2001/PWD/2012-13/356 dated 13.09.2012 and Circular no. Aca.L082/2001/PWD/2012-13-537 dated 06.12.2012, it is clarified that:

- a. The PWD students residing in the University Hostels shall be exempted from payment of 50% of the mess fee payable to the Hostel. Thus the PWD students shall have to pay 50% of the total mess fee and the remaining 50% of mess fee will be reimbursed to the hostel concerned by the University.
- b. The PWD students who are getting fellowships/financial assistance shall be exempted from payment of fees/charges/mess fees subject to the following conditions:

Value of Fellowship	Exemption of Fees Waiver etc.
Up to Rs. 3000/- per month	Fees waiver + 50% Mess Subsidy
Rs. 3000 to 8000 per month	Fees waiver but no Mess Subsidy
Rs. 8000 and above per month	No fees waiver and no Hostel Subsidy

*Alta Hasan*  
REGISTRAR

Copy to:-

1. The O.S.D. EOC
2. The Dean, Students' Welfare
3. The Dy. Dean, Student Information Center
4. The DIR, VCO/SDG/Colleges
5. The P.S to RUC/DC/DSC/Registrar

*Notification*  
*Alta*



हरियाणा केंद्रीय विश्वविद्यालय

महेंद्रगढ़- 123031 (हरियाणा), भारत

नैक द्वारा 'ए'- ग्रेड प्राप्त विश्वविद्यालय



Central University of Haryana

Mahendergarh-123031(Haryana). India

NAAC ACCREDITED 'A' GRADE UNIVERSITY



*Achieving Through Believing*

क्रमांक / No. 211/DSW/CUH/2025

दिनांक / Date: 14/08/2025

Office of the Dean Students' Welfare

**Notification**

**Guidelines for the Fee Waiver Applications**

In order to provide financial support to economically disadvantaged students and to ensure that no student is deprived of education due to financial constraints, the Office of the Dean Students' Welfare (DSW), Central University of Haryana hereby frames the following guidelines for the consideration and processing of fee waiver applications to be granted from the DSW funds. To provide partial financial assistance in the form of a fee waiver to eligible students who are facing financial hardship, especially those from marginalized or vulnerable backgrounds.

The following Guidelines has been framed for Fee waiver applications with the approval of the competent authority, and applicable from the academic year 2025-26.

**Eligibility Criteria**

Students applying for the fee waiver must fulfill **all** of the following general conditions:

- Must be a **bonafide student** of Central University of Haryana.
- Must **not be receiving any scholarship or financial aid** from any other government or private sources.
- Must submit a **duly filled application** with all supporting documents as per the prescribed.
- Must not be having any backlogs in the previous semesters, and fulfill 75% attendance in the current and previous semesters.

**Priority for fee waiver will be given in the following order:**

1. Students without both parents (i.e., orphaned).
2. Students with a single parent and no known or declared source of income.
3. Students who lost one or both parents during the COVID-19 pandemic.
4. Students whose parents were martyred while serving in the Armed Forces.
5. Students belonging to financially disadvantaged backgrounds.

**Extent of Fee Waiver**

- The **maximum fee waiver amount** shall be subject to the availability of funds and number of eligible applications.
- The actual amount sanctioned may vary based on individual cases and recommendations of the Committee.

M.P. P.N.U.

## Application and Approval Process

### 1. **Submission**

The student shall submit a written application for fee waiver along with relevant supporting documents, (such as death certificate of parent(s), income certificate, COVID-19 impact proof, etc.) to the **Head of the Department (HoD)**. The applications must be submitted **within 2-3 months** after the commencement of classes for the semester; the department should not accept such applications at the last one-month period of the semester.

### 2. **Departmental Recommendation**

The application shall be placed before the **Staff Council of the Department**, which will review and recommend the case based on merit and eligibility.

### 3. **Forwarding**

Upon recommendation, the application shall be forwarded by the **Dean of the respective School** to the **Dean Students' Welfare**.

### 4. **Review by Fee Waiver Review Committee**

A **Fee Waiver Review Committee**, constituted by the Office of the Dean Students' Welfare, will evaluate all received applications and provide its recommendations for approval.

### 5. **Final Approval**

The applications recommended by the Fee Waiver Review Committee will be submitted for **final approval by the Competent Authority** of the University.

## **Enclosures Required with Application**

- A. Copy of University Identity Card.
- B. Death Certificate of Parent(s) (if applicable).
- C. Income Certificate issued by a competent authority (Tehsildar/SDM).
- D. COVID-19 related death certificate or hospital documents (if applicable).
- E. Proof of martyrdom (in case of Armed Forces).
- F. Declaration of not receiving any other scholarship/funding.

## General Conditions

- The fee waiver is **not a right** and is granted **subject to the availability of funds** and the discretion of the Competent Authority of the University.
- Misrepresentation of facts or submission of false documents will lead to **rejection of the application** and may attract **disciplinary action**.
- The decision of the **Competent Authority shall be final** and binding in all cases.
- The University reserves the right to **revise, modify, or withdraw** these guidelines at any time.

M.A.C.  
14/8/25  
ADSW

Dean  
14/8/25  
Dean Students' Welfare

Central University of Haryana  
Office of the Dean Students' Welfare

Checklist for Head of the Department

**Verification and Certification of Fee Waiver Eligibility**

To be filled and signed by the Head of the Department for each fee waiver application.

**Student Details**

- Name of the Student: \_\_\_\_\_
- Enrollment Number: \_\_\_\_\_
- Programme & Department: \_\_\_\_\_
- Semester: \_\_\_\_\_
- Contact Number: \_\_\_\_\_

**Eligibility Verification**

Tick (✓) after verifying each criterion and mention remarks, if any.

S.No	Criteria	Verified (✓)	Remarks (if any)
1	Student is a bonafide student of the department		
2	Student has <b>not received</b> any other scholarship/financial assistance		
3	Application is complete with all required documents		
4	Priority category (tick applicable below)		
	a. Orphan (no surviving parents)		
	b. Single parent with no income		
	c. Lost parent(s) during COVID-19 pandemic		
	d. Parents martyred in Armed Forces/War		
	e. Annual parental income < ₹60,000		
5	Documents attached (tick applicable)		
	a. Death certificate(s) (if applicable)		
	b. Income certificate (Tehsildar/SDM)		
	c. COVID-related hospital/death records		
	d. Proof of martyrdom (if applicable)		
	e. Declaration of no other scholarship		

*6- No backlogs, and have 75% attendance.*

**Staff Council Recommendation (Attach Staff Council recommendation-minutes)**

- Date of Staff Council Meeting: \_\_\_ / \_\_\_ / 20\_\_
- The application is:
  - Recommended
  - Not Recommended

Remarks of the Staff Council (if any):



हरियाणा केंद्रीय विश्वविद्यालय

महेंद्रगढ़- 123031 (हरियाणा), भारत

नैक द्वारा 'ए'- ग्रेड प्राप्त विश्वविद्यालय

Central University of Haryana

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NAAC ACCREDITED 'A' GRADE UNIVERSITY

Achieving Through Believing

क्रमांक / No. CUH/DSN/23

दिनांक / Date: 20-08-2025

### अधिष्ठाता छात्र कल्याण कार्यालय

सक्षम प्राधिकारी के अनुमोदन से शैक्षणिक सत्र (2025-2026) के विद्यार्थियों की शुल्क माफ़ी के लिए समिति को अधिसूचित किया गया है जो की निम्नलिखित है:-

1. प्रो. पवन कुमार मौर्या (अधिष्ठाता, शैक्षणिक संकाय)
2. प्रो. आनंद शर्मा
3. प्रो. रंजन अनेजा
4. प्रो. अजयपाल शर्मा
5. अधिष्ठाता छात्र कल्याण/सहायक अधिष्ठाता छात्र कल्याण

यह सक्षम प्राधिकारी के अनुमोदन से जारी किया गया है:-

सूचनार्थ एवं आवश्यक कार्यार्थ प्रतिलिपि:-

1. सहायक कुलसचिव, कुलपति सचिवालय (माननीय कुलपति महोदय को सूचना हेतु)
2. समकुलपति सचिवालय, (माननीय समकुलपति महोदय को सूचना हेतु)
3. निजी सहायक, कुलसचिव कार्यालय (कुलसचिव महोदय को सूचना हेतु)
4. प्रो. पवन कुमार मौर्या (अधिष्ठाता, शैक्षणिक संकाय)
5. प्रो. आनंद शर्मा
6. प्रो. रंजन अनेजा
7. प्रो. अजयपाल शर्मा
8. सभी अधिष्ठाता/विभागाध्यक्ष/प्रभारी ह.के.वि

अधिष्ठाता छात्र कल्याण  
20/8/25

# CENTRAL UNIVERSITY OF HARYANA

(Established vide. Act No. 25(2009) of Parliament)

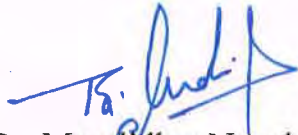
Jant Pali, Mahendergarh (Haryana) – 123031

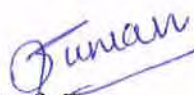
## MINUTES OF MEETING


A meeting of the designated committee was held on 10<sup>th</sup> Sep, 2025 at 3:30PM in Room No. 145, Academic Block 1. The following members were present in the meeting –


1. Prof. Sunita Srivastava, President, IIC
  2. Prof. Neelam Sangwan, Dean R&D
  3. Prof. Gunjan Goel, Director, CIC (Online)
  4. Prof. Surrender Singh, Director, IQAC
  5. Prof. Suman, Dept. of Commerce
  6. Prof. Vikas Beniwal, HOD, Microbiology
  7. Prof. Ashish Mathur, Dean, SLLL
  8. Dr. Muralidhar Nayak Bhukya, Director, CII
- i. At the onset, Prof. Sunita Srivastava, welcomed all the members of the committee and informed about the preparation of university incubation policy.
  - ii. Committee members put forth various points to be included in the policy.
  - iii. Various points were discussed and it was decided to circulate the rough draft of the policy through email and members were requested to contribute in the form of comments/suggestions to prepare the final form of policy.
  - iv. A second meeting was proposed to be held on 16<sup>th</sup> Oct, 2025 to shape the final form of the policy.

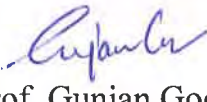
The meeting ended with vote of thanks to all the members.

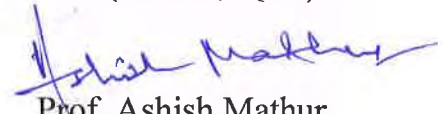
  
Dr. Muralidhar Nayak Bhukya  
(Director, CII)

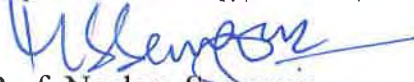
  
Prof. Suman  
(Dept. of Commerce)

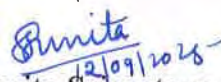
  
Prof. Surrender Singh  
(Director, IQAC)

  
Prof. Vikas Beniwal  
(HOD, Dept. of Microbiology)

  
Prof. Gunjan Goel  
(Director, CIC)

  
Prof. Ashish Mathur  
(Dean, SLLL)

  
Prof. Neelam Sangwan,  
(Dean R&D)

  
Prof. Sunita Srivastava  
(President, IIC)

# CENTRAL UNIVERSITY OF HARYANA

(Established vide. Act No. 25(2009) of Parliament)

Jant Pali, Mahendergarh (Haryana) – 123031

## MINUTES OF MEETING


A meeting of the designated committee was held on 16<sup>th</sup> Oct, 2025 at 3:30PM in Room No. 145, Academic Block 1. The following members were present in the meeting –


- 1) Prof. Sunita Srivastava, President, IIC
- 2) Prof. Neelam Sangwan, Dean R&D
- 3) Prof. Gunjan Goel, Director, CIC
- 4) Prof. Surrender Singh, Director, IQAC
- 5) Prof. Suman, Dept. of Commerce
- 6) Prof. Vikas Beniwal, HOD, Microbiology
- 7) Prof. Ashish Mathur, Dean, SLLL
- 8) Dr. Muralidhar Nayak Bhukya, Director, CII

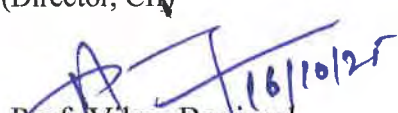
- I. Prof. Sunita Srivastava, welcomed all the members of the committee members for the second meeting about the preparation of university incubation policy.
- II. By incorporating few minute suggestions proposed by the committee members (viz Prof. Vikas Beniwal, Prof. Neelam Sangwan, Prof. Gunjan Goel and Prof. Surrender Singh), it was proposed to submit the final form of the incubation policy to Honorable Vice Chancellor for further processing and to request him to make a standing committee to examine the eligibility and merit of the proposed projects by incubatees.

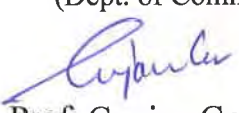
The meeting ended with vote of thanks to the members.

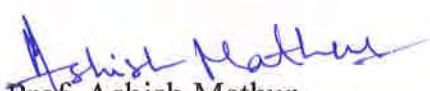
  
Dr. Muralidhar Nayak Bhukya  
(Director, CII)

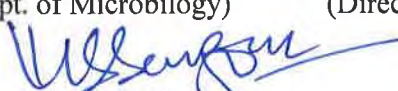
  
Prof. Suman  
(Dept. of Commerce)

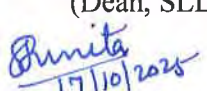
  
Prof. Surrender Singh  
(Director, IQAC)

  
Prof. Vikas Beniwal  
(HOD, Dept. of Microbiology)

  
Prof. Gunjan Goel  
(Director, CIC)

  
Prof. Ashish Mathur  
(Dean, SLLL)

  
Prof. Neelam Sangwan,  
(Dean R&D)

  
Prof. Sunita Srivastava  
(President, IIC)

# CENTRAL UNIVERSITY OF HARYANA INSTITUTE INNOVATION COUNCIL (IIC)



## INCUBATION POLICY

*[Handwritten signatures in blue ink]*

For Handholding of Incubates / Startups / Firms for Commercialization of Ideas/ Technologies/  
Centre for Innovation and Incubation (CII)/ Central University of Haryana (CUH)

## 1. INTRODUCTION

Central University of Haryana (CUH) is committed to fostering a culture of innovation and entrepreneurship. The University plays a pivotal role in technology transfer and commercialization, ensuring that scientific innovations reach society in the form of viable products, processes, or services. To achieve this, CUH extends structured incubation support and handholding to startups, entrepreneurs, and firms. The incubation policy encompasses guidance in infrastructure, mentorship, financial linkages, business development, intellectual property management, and long-term sustainability.

Incubation refers to the process of nurturing innovative ideas, research outcomes, and entrepreneurial ventures within the university ecosystem by providing mentorship, technical and business support, infrastructure, and networking opportunities. It aims to transform academic innovations into viable enterprises, fostering a culture of innovation, entrepreneurship, and industry-academia collaboration.

### Criteria for Project Incubation

A project shall be considered “in incubation” when it meets the following conditions:

#### 1. Formal Admission:

- Approved by the *CII Screening/Selection Committee* based on merit, innovation potential, and feasibility.
- An *Incubation Agreement/MoU* is executed between the project team and CII.

#### 2. Active Mentorship and Support:

- The project is under regular mentorship from internal or external experts.
- Progress is monitored through periodic reports or presentations.

#### 3. Utilization of Resources:

- The project is availing available University’s facility, laboratory access, office space, or financial assistance.

#### 4. Developmental Stage:

- The project is in the *proof-of-concept, prototype, or early validation* phase.
- Not yet commercialized or registered as an independent entity.

A-5

A project shall be considered “**graduated**” from incubation when one or more of the following are achieved:

1. Successful development and validation of a working prototype or technology.
2. Registration of a startup/company based on the incubated project.
3. Securing of independent funding, investment, or industry partnership.
4. Attainment of market readiness or technology transfer agreement.

Upon graduation, the project shall be documented and listed in the *CII Project Database* as a “**Graduated Incubatee.**”

## **STARTUP**

A Startup may also refer to a new venture promoted by students, faculty, researchers, or alumni with the objective of translating innovative ideas or research outcomes into commercially viable solutions, supported through institutional incubation mechanisms.

In alignment with the Department for Promotion of Industry and Internal Trade (DPIIT), Government of India, an entity shall be recognized as a Startup if it:

- Is incorporated as a **Private Limited Company, Registered Partnership Firm, or Limited Liability Partnership (LLP)** in India;
- Has been in existence for **not more than 10 years** from the date of incorporation;
- Has an **annual turnover not exceeding ₹100 crore** in any financial year since incorporation; and
- Is working towards innovation, development, or improvement of products, processes, or services, or has a scalable business model with high potential for employment or wealth creation.

## **Innovation Ecosystem**

The Innovation Ecosystem of the University comprises the integrated network of people, policies, processes, and infrastructure that collectively foster creativity, research translation, entrepreneurship, and collaboration between academia, industry, and government. It includes the Centre for Innovation and Incubation, research laboratories, R&D cell, technology development cells, innovation clubs, faculty mentors, student innovators, and external partners, working together to promote innovation-led growth and societal development.

## 2. Objectives

- I. To facilitate smooth transition of technologies from laboratory research to market-ready products and services incubated/developed at CUH.
- II. To provide incubation support to startups in the form of mentorship, infrastructure, funding assistance, and networking opportunities with industry and government bodies.
- III. To assist incubates in preparation of business plans, compliance with regulatory frameworks, and access to intellectual property support.
- IV. To support long-term sustainability of incubated startups and firms by enabling them to scale up operations and establish a competitive presence in the market.

## 3. Eligibility Criteria

- The applicant should be legally registered entities (One Person Pvt Ltd Company (OPC), Company, Private Limited, LLP, or Partnership). Alternatively, the incubatee have to register through section 8 Company of CUH.
- Preference will be given for ventures based on CUH-transferred technologies. External startups may also be considered subject to approval.
- The incubate must compliance with CUH incubation policies, IPR agreements, and regulations.

## 4. Handholding Support Mechanism

### 4.1 Pre-Incubation Support

- Technology Assessment: Feasibility, scalability, competitor analysis, and market validation.
- Business Model Development: Preparation of business plans, revenue models, and investor-ready pitch decks.
- IPR & Legal Support: Guidance on patent filing, licensing, and drafting of technology transfer agreements.

### 4.2 Incubation Support

- Infrastructure: Access to laboratories, co-working office spaces, meeting rooms, and prototyping facilities, subject to availability.
- Mentorship: Regular sessions with industry experts, faculty, and entrepreneurs for technical, financial, and business guidance. The incubate can request mentorship of a particular faculty or department

*[Handwritten signatures and initials in blue ink]*

- **Funding Assistance:** Support in facilitating seed funding, investor connections, and applying for government schemes (DST, MSME, Startup India, etc.).
- **Training & Workshops:** Capacity building on product development, marketing, compliance, and scaling up operations.

#### 4.3 Post-Incubation Support

- **Market Linkages:** Establishing linkages with industries, distributors, and potential customers.
- **Scale-Up Support:** Assistance for expansion of production capacity, process optimization, and wider market access.
- **Continued Mentorship:** Advisory support for maximum 4 years post-incubation to ensure long-term sustainability.

### 5. Facilities Offered

- Office space (cubicle/room) based on availability, along with access to CUH's laboratories, testing facilities, and specialized equipment on chargeable basis.
- Scientific, technical, commercial, and administrative guidance will be extended to incubatees.
- Incubatees may use the title "Incubatee of CUH" in permissible formats for official communication.
- Access to shared spaces like conference halls, auditoriums, and seminar rooms will be provided on a chargeable basis.

### 6. Terms & Conditions

- Incubation tenure will be two years, extendable by one year. Re-application will be treated as a fresh case.
- Facilities and services will be provided on a charge basis determined by CUH depending on project merits.
- Facilities will be offered on a non-exclusive basis, shared with other incubatees as required.
- CUH will provide technical, scientific, and business mentorship subject to availability. Applicable charges must be paid in advance.
- Incubatees are solely responsible for adhering to all safety standards related to handling of equipment, machinery, and human resources.
- CUH is indemnified against any claims, damages, or legal proceedings arising from the incubatee's activities.

- No hazardous materials may be brought without prior approval. Normal health and safety standards must be maintained.
- Incubate office space cannot serve as the registered office of the company, nor be sublet or used for unauthorized purposes.
- Incubatees must inform CUH of any changes in company name, ownership, board of directors, business plans, or legal status in advance and obtain concurrence.
- Any additions or modifications to the provided infrastructure must be approved in writing by CUH. Premises must be returned in original condition after tenure.
- CUH retains full authority to amend the rules/guidelines. Any disputes shall be referred to the competent authority, whose decision shall be final.

### 7. Intellectual Property Rights (IPR)

- Exchange of research materials will follow CUH's Standard Material Transfer Agreement/Guidelines.
- Confidential information must not be disclosed without prior written consent of the disclosing party, except where disclosure is legally required.
- Inventions made solely by one party belong to that party. Joint inventions belong jointly to CUH and the collaborating party.
- Confidential information does not include publicly known information, independently developed knowledge, or data disclosed by a lawful third party.
- The detailed terms and conditions along with outcome rights will be disclosed during agreement

### 8. Publications

- Research findings will be published with mutual consent of parties involved.
- Publications will acknowledge contributions of all parties. No unilateral filing of patent applications disclosing research results is permitted.

### 9. Financials

- Incubatees shall pay a mutually agreed monthly fee through demand draft or cheque.
- Non-payment beyond three months shall result in automatic termination of incubation support.

- A refundable security deposit of ₹15,000/- must be deposited with CUH Registrar. This will cover unpaid dues or damages to infrastructure.
- Incubatees will be liable for any damages caused to CUH property, and the deposit may be withheld against such damages.

## 10. Roles & Responsibilities

### 10.1 CUH

- Provide laboratory, technical, commercial, and administrative support to incubatee based on availability and the merit of proposal.
- Facilitate networking opportunities with industry partners, investors, and government agencies based on availability and the merit of proposal.
- Monitor progress of incubatee through structured reviews twice a year or as mutually agreed upon.

### 10.2 Incubatee

- Submit periodic progress and financial reports to CUH.
- Comply fully with IPR and commercialization agreements.
- Actively participate in relevant training, workshops, and mentorship programs organized by CUH.

### 10.3 Role of Alumni in the Incubation Process

Alumni play a critical role in the incubation ecosystem of a University-CII Innovation Centre, bridging the gap between academic research and industry application. Their engagement strengthens entrepreneurship, fosters innovation, and supports the growth of startups.

Alumni serve as mentors, investors, collaborators, and advocates, playing a vital role in fostering a robust innovation ecosystem that transforms academic ideas into impactful enterprises. Their continued engagement strengthens the University-CII Innovation Centre's mission of promoting entrepreneurship and industry-academia collaboration

#### Key Roles of Alumni:

1. **Mentorship and Guidance:** Alumni provide strategic advice, industry insights, and mentorship to startups, assisting in business model refinement, product development, and market positioning.
2. **Industry Networking:** Leveraging their professional networks, alumni connect incubated ventures with potential clients, collaborators, and industry partners, facilitating meaningful industry linkages.

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3. **Funding and Investment Support:** Alumni contribute as angel investors or connect startups with venture capital and funding agencies, enhancing access to financial resources.
4. **Advocacy and Visibility:** Through their achievements, alumni enhance the Centre's visibility and credibility, attracting talent, partnerships, and industry engagement.
5. **Capacity Building:** Alumni participate in workshops, training programs, and knowledge-sharing sessions, supporting skill development in entrepreneurship, innovation management, and commercialization.
6. **Research and Technology Collaboration:** Alumni collaborate on R&D projects and technology transfer initiatives, enabling the commercialization of research outputs.

### 11. Monitoring & Evaluation

- Half yearly reviews will be conducted to assess progress, address challenges, and evaluate financial viability by designated committee.
- A structured feedback from incubatees will ensure continuous improvement of incubation services.
- Exit evaluation will be conducted to assess readiness for market sustainability.

### 12. Application & Selection Process

- **Submission:** Individuals and firms must submit incubation proposals in prescribed format.
- **Screening:** Proposals will be evaluated on innovation, technical feasibility, market potential, and team capability.
- **Onboarding:** Selected incubatees will sign incubation agreements before beginning incubation support.

### 13. Incubatee Handholding Performa

Incubator Details	
<b>Incubator Name:</b>	[Incubator's full name]
<b>Program Name:</b>	[Name of the specific incubation program]
<b>Mentor(s) Name:</b>	[Name(s) of assigned mentor(s)]
<b>Holding Start Date:</b>	[Date]
<b>Expected Graduation Date:</b>	[Date]

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*Sumita*

*S. Jindal*

*C. Misra*

Incubatee details	
<b>Startup/Company Name:</b>	[Startup's registered name]
<b>Promoters/Founders:</b>	[Names of founders]
<b>Contact Information:</b>	[Phone number, email address]
<b>Registered Office Address:</b>	[Address]
<b>Business Sector:</b>	[e.g., HealthTech, AgriTech, FinTech, etc.]
<b>Startup Stage:</b>	[e.g., Ideation, Proof-of-Concept, Early-Revenue]

**14. Workflow to be followed for Incubatees**

Phase 1: Application and initial screening
<p>The process begins with the incubatee submitting a formal application to a chosen incubation center.</p> <ul style="list-style-type: none"> <li>• <b>Online application:</b> Incubatee submit a detailed application (Executive Summary)</li> <li>• <b>Business plan and documents:</b> The application must include a comprehensive business plan, proof of incorporation, and memorandum of association. For newer ventures, a detailed proposal and founder details are required.</li> <li>• <b>Executive summary review:</b> An initial screening committee at the incubator evaluates the idea's technical and business feasibility based on the submitted executive summary. The evaluation focuses on market potential, novelty, and the team's strength by the designated committee.</li> </ul>
Phase 2: Selection and admission
<p>After the initial screening, shortlisted applicants advance to the final evaluation stage.</p> <ul style="list-style-type: none"> <li>• <b>Pitch presentation:</b> The incubatees present their business plan to an expert panel followed by a Q&amp;A session.</li> <li>• <b>Final evaluation:</b> The committee assesses the idea based on predefined criteria, which include potential market impact, scalability, and financial viability.</li> <li>• <b>Negotiation and agreement:</b> If selected, the incubatee negotiates the terms of engagement with the incubator. This leads to the signing of an incubation agreement outlining rules, financial considerations (including potential equity), and intellectual property (IP) policies.</li> </ul>
Phase 3: Incubation and support
<p>Once admitted, the incubatee begins the program, which can last from a few months to several years, depending on the incubator. This phase focuses on developing and validating the business concept.</p>

*TS. Jindal*      *A. J.*      *Furman*      *Shan*      *Ch*  
*Bunite*      *Lu*

- **Infrastructure access:** Incubatees receive access to physical or virtual workspaces, including offices, labs, and meeting rooms.
- **Mentorship and advisory:** Regular mentoring sessions are provided by industry experts, experienced entrepreneurs, and faculty advisors to refine the business and address operational issues.
- **Technical and business support:** Incubators offer services in various areas, such as legal, accounting, human resources, and intellectual property (IP) protection. This helps incubatees build a solid operational foundation.
- **Product and market validation:** Incubatees work on developing a minimum viable product (MVP), conducting market research, and testing their product with initial customers.
- **Networking and investor connects:** The incubator facilitates networking events, workshops, and opportunities to pitch to angel investors and venture capitalists.

#### Phase 4: Financial assistance

Securing funding is a key component of the incubation process, with government-backed schemes like SISFS playing a major role.

- **Seed funding:** Incubators may arrange grant through disbursing bodies depending on the merit of a proposal.
- **Milestone-based disbursement:** Funds could be released through disbursing agencies in milestone-based instalments, contingent on the incubatee's performance and achievement of agreed-upon goals.

### 15. Declaration/ Endorsement by Incubatee for his product

A product declaration or endorsement by an incubatee is a critical and legally binding component of the incubation agreement in India. It serves to protect both the intellectual property (IP) of the incubatee and the incubator by clearly defining ownership and responsibility for the product.

The specific terms are detailed in the Incubation Agreement signed between the incubator and the incubated company, often at the start of the program.

#### Key elements of the product declaration

##### 1. Product ownership and origin

- **Originality of the product:** The incubatee declares that the core technology, product, or service being developed is original work and does not infringe on any third-party intellectual property.
- **Pre-incubation IP:** The incubatee is required to provide a clear record or a "declaration worksheet" of any pre-existing IP (patents, copyrights, software code, etc.) that the company brought into the incubation center. This creates a baseline for determining ownership of new IP developed during the incubation period.

## 2. Disclosure of IP developed during incubation

- **Use of incubator resources:** The incubatee must inform the incubator if they have used any of its infrastructure, hardware, software, or test facilities to develop the product or generate new IP.
- **Collaboration with faculty/mentors:** If the product's development involved collaborative work with incubator-affiliated faculty, students, or mentors, the incubatee must declare this. The agreement will specify how IP rights/ ownerships/ benefits are shared in such cases.
- **Reporting new IP:** The incubatee agrees to maintain and periodically update a record with the incubator detailing any new IP developed while under incubation.

## 3. Indemnity and disclaimer

- **Indemnification:** The incubatee agrees to indemnify the incubator against any claims, damages, or liabilities arising from the incubatee's product. This means the incubatee is responsible for any legal issues stemming from their business, including product defects or IP infringement.
- **Incubator's disclaimer:** The incubation agreement explicitly states that the incubator does not guarantee the success, marketability, or quality of the incubatee's product. By signing, the incubatee acknowledges that they cannot hold the incubator responsible for the product's performance.

## 4. Authorization and compliance

- **Statutory compliance:** The incubatee declares that they will comply with all relevant laws, statutory permissions, and regulations concerning their product or business. This includes obtaining certifications like FSSAI (for food products), relevant licenses, and other regulatory approvals.
- **Proper utilization of funds:** If the incubatee receives seed funding or grants, they declare that the funds will be used strictly for the purposes outlined in the approved business plan and for developing the product. A utilization certificate is often submitted to verify this.

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**\*\*The declaration statement is:**

### **Product Declaration and Commitment**

As the Incubatee of [Incubator Name], we declare and commit to the following regarding our product, [Product Name]:

- **Originality & IP:** All core technology and IP are our original work, and we possess the necessary rights.
- **No Infringement:** We confirm that our product does not and will not infringe on any third-party patents, copyrights, or other intellectual property rights.
- **Compliance:** We will comply with all relevant laws, regulations, and industry standards applicable to our product and business in India.
- **Liability:** We accept all legal and financial liability related to our product's development, marketing, and performance.
- **Indemnity:** We will indemnify the Incubator against any and all claims and costs arising from our product.

## **16. Legal Framework**

### **16.1 Governing Law & Arbitration**

The laws applicable in India shall govern this policy. Any disputes shall first be resolved amicably. If unresolved, disputes will be referred to arbitration under the Arbitration and Conciliation Act, 1996. The decision of the Arbitrator shall be binding, and the place of arbitration will be Mahendergarh.

### **16.2 Force Majeure**

Neither CUH nor the incubatee shall be held responsible for non-fulfillment of obligations under this agreement if caused by events beyond their control, such as natural disasters, war, strikes, or government regulations.

### **16.3 Disclaimer**

The incubator's role is to provide support, not to guarantee the success of the startup, thereby protecting the incubator from future claims.

**NOT WITHSTANDING WHAT IS CONTENDED IN THE POLICY, THE  
DECISION OF THE VICE-CHANCELLOR IS FINAL**

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*Signature 2*  
*Signature 3*  
*Signature 4*  
*Signature 5*

Annexure-1

**Phase 1: On boarding and Goal Setting**

This phase establishes a clear roadmap for the incubation journey.

- **Signed Incubation Agreement:** Confirmed and filed.
- **Initial Needs Assessment:** Identify key gaps in business model, technology, market, and team.
- **Define Key Objectives:** Set clear, measurable goals for the incubation period in the following areas:
  - **Product:** [e.g., Develop a functional prototype, launch a beta version]
  - **Market:** [e.g., Conduct market validation, acquire first 10 paying customers]
  - **Financials:** [e.g., Secure seed funding, achieve profitability]
  - **Team:** [e.g., Recruit a co-founder, hire a developer]
- **Establish Key Performance Indicators (KPIs):** Set targets for tracking progress toward the goals.
- **Mentorship Plan:** Assign specific mentors based on the startup's needs.

**Phase 2: Monthly Handholding Checklist**

This checklist is required for regular progress tracking and includes key activities to support the incubatee.

- **Month [X]**
- **Date:** [Date of meeting]
- **Meeting Agenda:** [Discuss progress, challenges, next steps]
- **Mentoring Session:**
  - **Mentor's Feedback:** [Key advice or guidance given]
  - **Incubatee's Takeaways:** [Actionable items from the session]
- **Progress Review:**
  - **Product Development:** [Update on prototype, feature development]
  - **Market Validation:** [Results of customer interviews, testing]
  - **Sales/Revenue:** [Update on customer acquisition, sales figures]
  - **Milestones Achieved:** [List goals accomplished this month]
  - **Challenges Faced:** [Document any roadblocks or issues]
- **Incubator Services Utilized:** [e.g., Lab access, office space, networking events, workshops]
- **Action Items for Next Month:**
  - **Founder:** [Specific tasks for the incubatee]
  - **Mentor:** [Support to be provided by the mentor]
  - **Incubator:** [Resources to be provided by the incubator]

**Phase 3: Area Specific Support Tracking**

This section details the specialized support provided by the incubator.

**A. Business strategy and planning**

**Business Model Canvas:** Reviewed and refined.

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 Binita  
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 [Signature]

- **Go-to-Market Strategy:** Developed and implemented.
- **Business Plan:** Finalized and investor-ready.

#### B. Financial management and funding

- **Financial Projections:** Developed and updated.
- **Investor Pitch Deck:** Created and refined.
- **Funding Guidance:** Support provided in securing grants or venture funding.
- **Financial Compliance:** Ensured all financial obligations are met.

#### C. Technology and product development

- **Prototyping:** Access provided to labs or resources.
- **Technology Advisory:** Connected with subject matter experts.
- **Product Testing:** Support provided for product and market validation.

#### D. Legal and compliance

- **Company Incorporation:** Verified legal status.
- **Intellectual Property (IP) Filing:** Support provided for patent or trademark filings.
- **Regulatory Compliance:** Guidance on navigating industry-specific regulations.

#### E. Team and human resources

- **Team Expansion:** Assistance provided in hiring key personnel.
- **Training and Workshops:** Attended sessions on [e.g., marketing, financial modeling].

#### Phase 4: Quarterly Performance Review

A more in-depth review of the incubatee's progress every three months.

- **Date of Review:** [Date]
- **Performance Against KPIs:** [Analyze progress against initial targets]
- **Strategic Adjustments:** [Document any changes to the original plan]
- **Overall Assessment:** [Mentor's overall assessment of the startup's performance and trajectory]
- **Support Plan for Next Quarter:** [Adjustments to the handholding strategy]

#### Phase 5: Graduation and Exit Strategy

This final phase prepares the startup for its post-incubation life.

- **Graduation Readiness Assessment:** Evaluate if the startup has met all graduation criteria.
- **Exit Plan:** Discuss post-incubation support and expectations.
- **Incubation Period Feedback:** Collect feedback from the incubatee on their experience.
- **Incubation Status:** [Graduated/Exited/Extended]

## Annexure-2

## CENTRAL UNIVERSITY OF HARYANA (CUH)

## APPLICATION FORM FOR INCUBATION SUPPORT

**1. Basic Information**

Name of the Applicant / Founder: \_\_\_\_\_

Designation: \_\_\_\_\_

Name of Startup / Firm: \_\_\_\_\_

Legal Status (Private Ltd / LLP / Partnership / Proprietorship):  
\_\_\_\_\_

Date of Registration: \_\_\_\_\_

Registration / CIN Number: \_\_\_\_\_

Registered Office Address: \_\_\_\_\_

Correspondence Address: \_\_\_\_\_

Email ID: \_\_\_\_\_

Mobile Number: \_\_\_\_\_

Website (if any): \_\_\_\_\_

**2. Team Details**

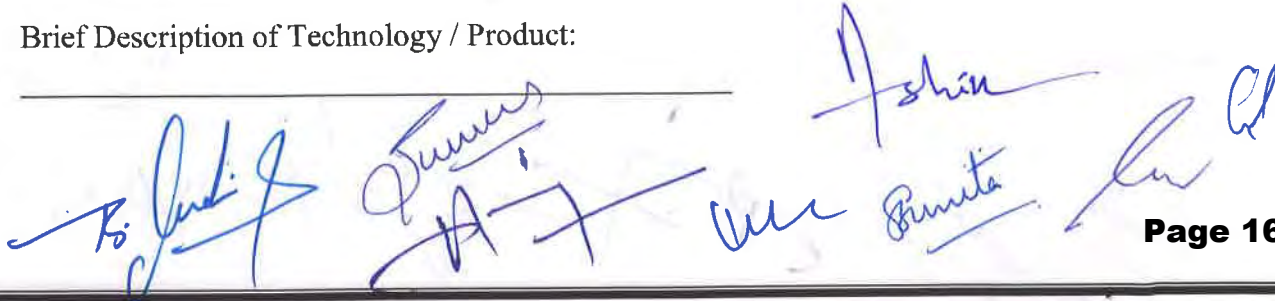
Provide details of all team members involved in the project:

Name	Designation	Qualification	Experience	Role in Project

**3. Details of Technology / Innovation**

Title / Name of Technology / Product: \_\_\_\_\_

Origin of Technology (Developed at CUH / Transferred from CUH / External Source):  
\_\_\_\_\_Brief Description of Technology / Product:  
\_\_\_\_\_



Stage of Development (Idea / Prototype / Pilot / Commercial):

\_\_\_\_\_

Potential Customers / Target Segment:

\_\_\_\_\_

**4. Intellectual Property Status**

Patent / Copyright / Trademark Filed:  Yes  No

Details of IPR (Application No., Date, Country, etc.): \_\_\_\_\_

Ownership (Applicant / CUH / Joint / Other): \_\_\_\_\_

Type of Technology Transfer (if from CUH): Exclusive or non-exclusive

**5. Business Plan Summary**

Estimated Market Size and Potential: \_\_\_\_\_

Key Milestones (next 2 years): \_\_\_\_\_

Current Funding Status (Self / Angel / Govt / VC):

\_\_\_\_\_

**6. Support Required from CUH**

Type of Support	Details / Requirements
Infrastructure (office, lab space, equipment)	
Technical Mentorship	
Business / Financial Mentorship	
Training & Workshops	
Others (specify)	

**7. Declaration by Applicant**

I hereby declare that all information provided above is true to the best of my knowledge. I agree to abide by the rules, regulations, and policies of the Central University of Haryana (CUH) regarding incubation support and technology commercialization. I understand that any false information or breach of policy may result in cancellation of my incubation agreement.

Signature of Applicant: \_\_\_\_\_

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Date: \_\_\_\_\_

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Place: \_\_\_\_\_

**8. For Office Use Only (To be filled by CUH Incubation Cell)**

Date of Receipt of Application	
Screening Committee Review Date	
Recommendation (Approved / Not Approved / Pending)	
Type of Incubation (Physical / Virtual)	
Duration Approved	
Remarks / Conditions (if any)	
Signature of Director CII	

*Handwritten signatures and initials:*  
- *Trish...*  
- *Am...*  
- *Sumana Banerjee*  
- *John...*  
- *...*



## RESEARCH POLICY

### Central University of Haryana

#### 1. Preamble

The Central University of Haryana, is established under the Central Universities Act, 2009, and the University recognizes research as a core integral component of higher education and national development. The University is committed in promoting scientific values, high-quality standards, multidisciplinary, socially and globally relevant research in alignment with the University Grants Commission (UGC) Regulations, and National Education Policy (NEP) 2020, and national research priorities. The Research Policy of University provides a statutory framework to strengthen the research ecosystem, foster innovation, ensure research integrity, and facilitate knowledge creation, dissemination, and application for the benefit of society, humanity and the planet.

#### 2. Vision

The vision of the University is to emerge as a leading research-intensive Central University of the country, contributing to knowledge creation, knowledge translation, innovation, sustainable development, and nation-building.

#### 3. Mission:

The mission of the Central University of Haryana is to promote intense, original, and high-quality research that contributes meaningfully to the advancement and creation of knowledge by the faculty members, scholars and students of the University. While major emphasis is laid on the establishment of multidisciplinary, interdisciplinary and translational approaches, strengthening research capabilities on continuous and progressive manner, fostering ideation and innovation, and establishing academically rewarding national and international research collaborations.

- To promote original, and impactful research
- To encourage interdisciplinary, multidisciplinary and translational research
- To strengthen research infrastructure and funding
- To foster innovation, entrepreneurship, and technology/knowledge transfer
- To build effective national and international research collaborations

#### 4. Objectives

The objectives of the research policy of Central University of Haryana are designed to strengthen the research ecosystem by fostering a culture of scientific inquiry, inquisitiveness, innovation, and collaboration among faculty members, scholars, and students within and across departments and schools. The objectives focus on enhancing research capacity, enabling facilitation to external funding, promoting high-quality scholarly output and encouraging

meaningful engagement with industry, government, and society through collaboration on various scientific schemes/programmes/missions. While pursuing these objectives, strong emphasis is placed on student-centric research, curiosity and innovation-driven outcomes, and addressing local challenges through context-specific research and product development.

1. Promote a vibrant research culture among faculty, scholars, and students
2. Facilitate acquisition of extramural research funding
3. Encourage high-quality national and international publications
4. Build research capacity among faculty, scholars, and students
5. Promote industry-academia-government linkages
6. Promote student-centric research and innovation
7. Encourage innovation through patents, start-ups, and consultancy
8. Promotion of research in the areas of local issues and develop technology of products of local relevance

## **5. Scope**

This Research Policy of Central University of Haryana outlines the scope of its applicability across the all areas of University and is intended to provide a common framework for all engaged in research activities. It encompasses faculty members, research scholars, post-doctoral fellows, students at undergraduate and postgraduate levels involved in research, as well as visiting scientists, researchers, and adjunct faculty from India and abroad, ensuring uniform standards and practices in research conduct and its governance. Thus, the research policy of University applies to all the:

- Research scholars, Post-doctoral fellows
- Faculty members
- Undergraduate and postgraduate students engaged in research
- Visiting fellows, researchers and adjunct faculty from India and abroad

## **6. Research Advisory Board (RAB):**

The Research Advisory Board (RAB) is the advisory body responsible for providing strategic direction for the research and innovation activities of University. Monitored by the Patron Hon'ble Vice-Chancellor, the RAB plays a pivotal role in advising on research priorities, devising policies, strategies for funding, and the approval of thrust areas and major research initiatives from time to time, along with ensuring alignment with national priorities and regulatory frameworks of relevant bodies. The RAB will function with:

- Chairperson: Vice-Chancellor
- RAB advises on research priorities, policies, and funding strategies, approve thrust areas and major initiatives
- Members: Dean (Research), Director, IQAC, Director, CII; Director, CIF, Deans Academics, and external experts (as per UGC norms)

### **6.1 Dean Research**

The Dean Research of the University serves as the key academic person who is engaged in planning, and coordinating all research activities at the University level. The role of Dean Research is also supporting effective implementation and monitoring of research policies, facilitating a supportive research environment, and acting as a key liaison between the University and various external funding agencies to promote funding and collaboration.

- Overall coordination of research activities at University level
- Policy implementation, support and monitoring
- Liaison and facilitation with funding agencies

## **6.2 Departmental Research Committees (DRC):**

In Central University of Haryana, each department shall constitute a Departmental Research Committee (DRC) as per the UGC Ph.D. regulations and guidelines. The DRC functions as the primary departmental body responsible for ensuring academic rigor and quality in research by recommending research proposals and supervisors, monitoring the progress of Ph.D. scholars registered in various departments, and upholding and maintaining discipline-specific research standards and quality.

Each department shall constitute a DRC as per UGC PhD Regulations. DRC will

- Recommend/ advise on research proposals as synopsis and supervisors
- Monitor PhD research progress of each registered Ph.D scholar
- Ensure and recommend measures for discipline-specific research quality

Besides evaluation at DRC level, the progress of research work of each scholar will be reviewed periodically by Research Advisory Committee (RAC) constituted by supervisor as convener and two members, nominated by Dean, School and HOD, respectively. A minimum of six RAC, at least will be required before the Ph.D scholar plans for thesis submission.

## **6.3 Institutional Ethics and Biosafety Committees:**

The University shall establish and maintain statutory committees such as Institutional Human Ethics Committees (IHEC) and Institutional Biosafety Committee, to ensure that all research activities adhere to nationally prescribed ethical, biosafety, and regulatory standards. These committees, including the Institutional Human Ethics Committee (IHEC) and the Institutional Biosafety Committee (IBSC), shall oversee all ethical compliance in research involving human participants, biological materials, and biosafety concerns, in accordance with the applicable national guidelines and regulatory frameworks. The University shall always maintain and operationalize statutory committees pertaining to biosafety and human ethics including as per the respective guidelines:

- Institutional Human Ethics Committee (IHEC)
- Institutional Biosafety Committee (IBSC)

All research conducted at University shall comply with national ethical and safety guidelines as per their respective instructions and guidelines.

## **7. Research Areas and Thrust Themes**

The University shall actively promote and support research in strategically identified thrust areas that address emerging scientific challenges, societal needs, and national priorities of the local and global issues. These thrust themes encourage interdisciplinary and multidisciplinary research, foster innovation, and facilitate the generation of knowledge of both local relevance and global impact.

The University shall promote research in identified thrust areas, including but not limited to:

- Biotechnology and life sciences, Chemistry and Physics, Environmental sciences, Pharma Sciences, Sustainable development and climate change, Data science, AI, and emerging technologies, Engineering, Social and political sciences, humanities, economics, education and policy studies research, Indigenous knowledge systems in various disciplines and traditional medicine, Food, nutrition and nutrition security

In addition to departments, schools; University may identify a diverse set of multidisciplinary themes that enhance its academic policy and institutional framework. These themes encourage perspectives that move beyond discipline, school, faculty, and other conventional boundaries. The advanced multidisciplinary thrust area may serve to shape and advance the research and public engagement activities of university.

## **8. Research Funding, support and Grants**

The University is committed to strengthening research capacity by facilitating university funding opportunities, institutional support and competitive grant opportunities from sponsoring agencies. To encourage high-quality research and innovation, the University promotes extramural funding, provides internal financial assistance, supports research dissemination through participation in outreach activities, including seminar symposia, workshops and conferences at national and international levels, and ensures transparent administration of funded projects in accordance with national regulatory frameworks and sponsoring agencies rules and guidelines.

- All faculty members are encouraged to apply for external funding from various government agencies DST, DBT, SERB, CSIR, ICSSR, ICMR, ICAR, MoE, and international agencies.
- Faculty members are encouraged to present their research at national and international conference through approved guidelines of the University
- Support with seed money / start-up research grants to newly joined faculty members
- All funded projects shall be administered in accordance with GFR and UGC norms.
- University provides non-net University research fellowships to Ph.D. scholars, who are selected through duly constituted selection process
- National fellowship holders are encouraged to join University as Ph.D. scholars and post-doctoral fellows with fellowships awarded from various agencies.

## **9. Research Ethics and Integrity**

The University is firmly committed to upholding the highest standards of research ethics and integrity in all research related activities. To ensure credibility, transparency, and accountability in research, the University enforces compliance with national and international ethical guidelines, adopts a zero-tolerance approach towards plagiarism in research publications and writings. The University promotes responsible conduct of research, including in data generation, analysis, citation and reporting.

- Zero tolerance towards plagiarism, and mandatory plagiarism checks as per UGC regulations
- Compliance with national and international ethical standards
- Responsible conduct of research and data transparency

## **10. Intellectual Property Rights (IPR) and Patents**

The University places best efforts in recognizing and valuing the importance of protecting and managing intellectual property generated through research and innovation activities by the

University scientific and technical personnel. To promote creativity, commercialization, and knowledge dissemination of technological outcome, the University supports and encourages the filing of patents, copyrights, and trademarks to Indian office. The university offers institutional financial support for fee for filing through its IPR Cell. The university will also facilitate technology transfer, and revenue sharing in accordance with guidelines of UGC and Government of India. Thus,

- The University shall encourage protection of intellectual property through patents, copyrights, and trademarks.
- Patent filing and support through the IPR Cell
- Promotion of copyrights, trademarks, and technology transfer
- Revenue sharing shall be governed by the University's Policy, in accordance with UGC and Government of India norms

### **11. Innovation, Start-ups, and Entrepreneurship**

The University is committed to fostering a culture of innovation and entrepreneurship with a vision to transform research outcomes into viable products, services, and start-up ventures. Through institutional mechanisms and strategic collaborations, the University supports innovation-driven initiatives, incubation, and proof-of-concept development and its translation, in alignment with the National Innovation and Startup Policy and broader national innovation goals.

- Promotion of innovation through Innovation & Entrepreneurship
- Support for start-ups, incubators, and proof-of-concept funding
- Collaboration with MSMEs, industries, and government agencies
- Alignment with National Innovation and Startup Policy

### **12. Research Collaboration and Consultancy**

The University actively promotes research collaboration with national and international organizations, public and private industries and consultancy as key drivers of exchange of knowledge, innovation, and societal impact. By fostering national and international partnerships, encouraging joint research initiatives and academic exchanges, and enabling consultancy and policy advisory engagements, the University is committed to enhance its contribution to industry, government, and the broader community through transparent and accountable mechanisms.

- University promotes MOUs for national and international collaborations
- Encourage joint research projects and exchange programs among faculty, and students
- Facilitate consultancy projects and policy advisory roles
- Transparent revenue-sharing mechanism for consultancy

### **13. Publications and Research Impact**

The University places strong emphasis on the dissemination of research results through high-quality scholarly publications and the enhancement of impact of research. Faculty members and research scholars are encouraged to publish in national and international, reputed, peer-reviewed journals, with high-impact research and citations. The university has a mandatory mechanism in place for plagiarism screening of dissertations, Ph.D thesis, and research publications in accordance with UGC regulations to ensure upholding academic integrity and ensure originality, as per accepted global standards

- Encourage publication in high-quality, peer-reviewed journals by scholars and faculty members
- Recognition for high-impact research and citations
- University has a mandatory mechanism in place to check the plagiarism of dissertations, thesis, and publications.

#### **14. Capacity Building and Training**

The University is committed to strengthening and enhancing research competence on continuous basis as well as professional skill gains through capacity-building and training initiatives. Regular faculty development programmes and workshops are organized to enhance research methodology knowledge, grant writing and academic writing abilities, practicing publishing ethics, effective use of AI tools in research, and awareness of intellectual property rights and commercialization, thereby, fostering a competent and future-ready research community.

- Regular FDPs/workshops on:
  - Research methodology
  - Grant writing
  - Academic writing and publishing ethics
  - AI tools in research
  - IPR and commercialization

#### **15. Research Infrastructure**

The Central University of Haryana recognizes that the progress of excellent research and innovation depends on a robust, cutting-edge research infrastructure. As a result, the University is dedicated to enhancing department-specific equipment and central research facilities while encouraging access to digital tools, libraries, and research databases. The university shall guarantee the efficient upkeep and availability of research facilities for all interested stakeholders.

- Strengthen Central research facilities and department specific instrumentation
- Promote digital tools, resources, libraries and research databases
- Maintenance, safety, and accessibility of facilities

#### **16. Student Research Promotion**

The University places a high priority on fostering an innovative and research-oriented attitude among undergraduate and graduate students by smoothly integrating research activities with teaching and learning processes. Through organized research projects, internships, scholarships, and other learning as well as skill gain-based initiatives, the university seeks to foster early exposure of students to research, creativity, and experiential learning. University facilitates-

- Research internships and fellowships
- Student innovation and recognition
- Integration of research with classroom teaching

#### **17. Monitoring, Evaluation, and Incentives**

The University has put in place a systematic system of tracking and assessing research performance in order to promote excellence, accountability, and progress. The University

offers incentives and career progression possibilities that prioritize excellence while rewarding the quality, impact, and societal relevance of research outcomes through yearly performance reviews and recognition opportunities.

- Annual research performance review
- Recognition through annual awards, research incentives, and career advancement
- Metrics based on quality, impact, and relevance

## **18. Inclusivity and Sustainability**

The University is committed to promoting inclusivity and sustainability as integrated components of research ecosystem of the university. The university, by ensuring equal opportunities, gender equity, and inclusive participation in research programs, and by encouraging environmentally sustainable research practices, reflects its commitment to creating a responsible and socially conscious research environment.

The Research Policy of the Central University of Haryana is focused to foster a progressive, innovative, and impact-driven research ecosystem, while positioning the University as an emerging leading contributor to national and global knowledge center. Thus, the Research Policy of Central University of Haryana aims to fostering a robust, ethical, innovative, and impact-driven research ecosystem, and thereby enabling with the University to ever-rising to the position of a leading contributor to national and global knowledge systems.

**Central University of Haryana (CUH)**

**Proposal for Establishing the *Praiavaran Sanrakshan Peeth***

**Duration: 5 Years**

**Proposed Title: *Chair Professor for Praiyavaran Sanrakshan* at Central University of Haryana, Mahendergarh**

**1. Background and Rationale**

The Central University of Haryana (CUH), established under the *Central Universities Act, 2009*, is committed to excellence in teaching, research, and innovation across diverse disciplines. The University emphasizes interdisciplinary learning and research to address contemporary environmental and societal challenges at regional and national levels.

CUH is located in Mahendergarh district, a semi-arid, ecologically sensitive region with limited rainfall, declining groundwater, and increasing climatic variability. Regional challenges include water scarcity, soil degradation, biodiversity loss, land-use change, and ecosystem fragility, which impact agriculture, rural livelihoods, and industrial operations. The proximity to the National Capital Region (NCR) exposes the region to air pollution, transboundary environmental pressures, and industrial emissions. At the national level, India faces growing environmental pressures such as air and water pollution, deforestation, unsustainable resource use, climate vulnerability, and energy transition challenges. Addressing these requires research-driven solutions, technological innovation, and policy engagement.

In response, CUH proposes the establishment of the *Praiavaran Sanrakshan Peeth* to advance high-quality research, build academic and professional capacity, and provide applied solutions in sustainable water management, climate resilience, ecosystem restoration, renewable energy, and industrial sustainability.

The initiative is closely aligned with key national and global frameworks, including:

- Vision Viksit Bharat 2047, aimed at building a sustainable, resilient, and self-reliant India.
- The United Nations Sustainable Development Goals (SDGs), particularly SDG 6 – Clean Water and Sanitation, SDG 7 – Affordable and Clean Energy, SDG 9 – Industry, Innovation

and Infrastructure (clean technologies), SDG 13 – Climate Action, SDG 2 – Zero Hunger (sustainable agriculture and soil health), SDG 3 – Good Health and Well-being (environmental health, pollution impacts) and SDG 15 (Life on Land).

- The National Education Policy (NEP) 2020, which emphasizes research-led education, innovation, and sustainability-focused capacity building.
- The National Action Plan on Climate Change (NAPCC), supporting mitigation and adaptation strategies;

## 2. Significance of the Chair

The proposed Chair Professorship in *Praiyaaran Sanrakshan* will strengthen CUH's academic leadership, applied research, and societal impact, addressing both regional and national environmental priorities while engaging with industry and policy stakeholders.

### Key Objectives of the Proposed Chair Professorship:

1. **Academic and Technical Leadership:** Provide cutting-edge expertise in environmental sustainability, climate change adaptation, resilience planning, and ecological innovation, directly supporting industries in meeting ESG goals, regulatory compliance, and sustainable operations.
2. **Interdisciplinary Research:** Conduct applied research integrating earth sciences, environmental science, social sciences, governance, and industrial technologies, enabling industries to adopt cleaner production methods, resource-efficient processes, and innovative green technologies.
3. **National and International Collaborations:** Foster partnerships with academic institutions, research organizations, government agencies, and industries, creating opportunities for joint research, technology transfer, and global benchmarking.
4. **Human Resource Development:** Train students, researchers, and professionals in environmental technologies, climate risk assessment, sustainability reporting, and compliance frameworks, creating a skilled workforce ready to meet industry and policy demands.
5. **Bridge Between Research, Policy, and Industry:** Translate scientific research into actionable solutions for sustainable resource management, waste reduction, renewable energy adoption, and circular economy initiatives, helping industries achieve operational efficiency and regulatory compliance.

6. **Industry and CSR Engagement:** Mobilize industry-sponsored projects, pilot studies, consultancy services, and CSR collaborations, providing tangible benefits to corporate partners through applied research, innovation, and sustainable development outcomes.
7. **National Knowledge Hub:** Establish CUH as a leading center for environmental sustainability and climate resilience, positioning it as a strategic partner for industries aiming to contribute to India's low-carbon, green economy transition.

### **Selection Criteria for the Chair Professor**

The appointment of the Chair Professor shall follow the UGC Regulations, 2018 (as amended) and the institutional guidelines, with the following criteria:

#### **1. Essential Qualifications:**

- A Master's Degree with at least 55% marks (or an equivalent grade in a point-scale, wherever the grading system is followed).
- A relaxation of 5% may be provided at the graduate and master's level for the Scheduled Caste, Scheduled Tribe and Differently-abled categories for the purpose of eligibility and for assessing good academic record during direct recruitment to teaching positions.
- Ph.D. in Environmental Science/Atmospheric Science or allied field with an outstanding record of research, publications, and academic leadership.
- Minimum of 10 years of teaching/research experience at the university or national-level institution.
- Evidence of high-impact publications, patents, or technology development in environmental sciences.

**Or**

- An outstanding professional, having Ph.D. Degree in the relevant/allied/applied disciplines, from any academic institution/ industry, who has made a significant contribution to the knowledge in the concerned/allied/relevant discipline, supported by documentary evidence, provided he/she has ten years' experience.

#### **2. Desirable Qualifications**

- Proven experience in leading large interdisciplinary research, technology development, or sustainability projects, including in industrial, corporate, or public-private partnership settings.

- Demonstrated contributions to environmental management, policy implementation, clean technologies, ESG strategies, or community-based sustainability initiatives.
- Recognition through national or international awards, fellowships, or professional society memberships, including experience in industry-academia collaborations or applied environmental innovation.
- Experience in mentoring teams, managing projects or CSR initiatives.

### **3. Selection Process:**

- The University shall constitute a Search-cum-Selection Committee comprising domain experts, external members, and a representative of the funding agency (if applicable).
- Applications will be invited through an open advertisement specifying eligibility, scope, and duration.
- The appointment shall be for five years, with possible extension based on performance and funding.

### **General Conditions**

1. The appointment will be purely contractual for five years or until the end of the project tenure, whichever is earlier.
2. The Chair Professor shall be governed by CUH's administrative and financial rules, except where otherwise specified.
3. Foreign nationals/OCI/NRIs with proven expertise may also be considered, subject to Government of India norms.
4. The Chair Professor shall submit an annual progress report to the Vice-Chancellor and the funding agency, if required.
5. In the event of unsatisfactory performance, the University reserves the right to discontinue the appointment.
6. Intellectual Property generated under the Chair will be jointly owned by the University and the sponsor/funding agency.
7. The Chair Professor shall not hold any other administrative post during the tenure without the approval of the university.
8. In-Service Candidates: Candidates already in employment must submit their application through the proper channel and submit a No Objection Certificate (NOC), an Experience Certificate and a Vigilance Clearance Certificate from the employer, failing which they may not be considered. However, they may produce an Original 'No Objection Certificate', etc., at the time of the interview.

9. The University shall verify the antecedents or documents submitted by the candidate. In case it is detected at any time that the documents submitted by the candidates are fake or the candidate has clandestine antecedents/background and has suppressed or altered the said information, then his/her services shall be terminated immediately, and appropriate action shall be initiated as deemed fit.
10. In case of any inadvertent mistake in the process of selection, which may be detected at any stage, even after the issue of the appointment letter, the University reserves the right to modify/withdraw/cancel any communication made to the candidate.
11. SC/ST and PWDs Candidates must submit/upload the Caste Certificate / Medical Certificate in GoI prescribed format, duly issued by the Competent Authority.
12. OBC (Non-creamy layer) Candidates are required to upload/submit a certificate in a prescribed format, duly issued on or after 01/07/2016 by the competent authority. To avoid delays in submitting applications, OBC candidates are allowed to apply with their OBC certificate issued before July 1, 2016. Such candidates shall be required to produce the updated OBC Certificate at the time of the interview.
13. In case of any dispute/ambiguity that may occur in the process of selection, the decision of the University shall be final.
14. Candidates must upload self-attested copies of certificates and mark-sheets from matriculation (10th Standard) onwards in support of their qualifications and reprints of publications and certificates in support of their claim for the post, along with the application form.
15. Canvassing in any form will be a disqualification.
16. No interim correspondence shall be entertained.
17. In case of any dispute, suit or legal proceedings against the University, the jurisdiction shall be restricted to the Courts of Mahendergarh.
18. The service contract may be terminated at any time with one month's prior notice by the university, or one month's salary may be paid in the absence of notice without assigning any reason. The candidate is also required to provide one month's advance notice or deposit one month's salary in the event that they are leaving during the contract period, if applicable.

#### **BUDGET REQUIREMENTS (FOR 5 YEARS)**

**Pay Structure: Rs. 2,50,000/- PM consolidated with 3% annual increment.**

(Year-1: Rs.30,00,000; Year-2: Rs. 30,90,000; Year-3: Rs. 31,82,700) **Total cost- 92,72,700/-**

**MTS: Rs. 15000/- PM (Total Cost 9, 00, 000/- for 5 years)**

**PROJECT ASSISTANT: Rs. 25,000/- PM (Total Cost 15, 00, 000/- for 5 years)**

**Contingency: Rs. 2,50,000/- Per Annum (Total cost Rs. 12, 50,000/- for 5 years)**

**GRAND TOTAL COST: RS. 1, 29, 22,700/-**

**Tenure:** The appointment will be made for a period of 03 (three) years, purely temporary in nature, which is likely to be extended yearly for 02 (two) more years, subject to the availability of funds and satisfactory performance. The tenure of the Chair Professor shall not exceed 05 (five) years.

**Maximum age:** 70 years

**Policy for Sponsored Projects from Non-Government Agencies**

**1. About the University**

The Central University of Haryana (CUH), established under the Central Universities Act, 2009, is a premier institution of higher education located at Mahendergarh, Haryana. The University offers multidisciplinary programs across sciences, engineering, humanities, social sciences, and allied fields, with a strong emphasis on research, innovation, and societal impact.

CUH has developed research capabilities in areas including biotechnology, microbiology, environmental sciences, materials science, and interdisciplinary domains, supported by qualified faculty, laboratories, and research infrastructure.

The University aims to strengthen industry-academia collaboration, to promote translational research, technology development, and commercialization of knowledge. Moreover, collaboration with industry, NGO etc is also the need of the hour.

**2. Sponsored Research**

Sponsored research refers to structured, outcome-oriented research undertaken by the university on behalf of an external sponsor such as industry, Public Sector Undertakings (PSUs), or NGOs under a formal agreement. In such projects, the sponsor provides financial support for clearly defined research objectives, deliverables, timelines, and milestones, while the university, through its faculty as Principal Investigator or any other nomenclature agreed by the sponsor and the University, executes the scientific work using its expertise and infrastructure. Unlike consultancy, sponsored research primarily focuses on generation of new knowledge, processes, products, or intellectual property, often leading to innovation and technology development. These projects are governed by agreed terms on funding, intellectual property rights, confidentiality, publication, and liability, ensuring a balance between academic freedom and sponsor expectations, and facilitating effective industry-academia collaboration for translational research and societal impact.

To facilitate structured engagement with external stakeholders, CUH establishes this policy for Industry/PSU/NGO etc. Sponsored Research Projects, providing a transparent, accountable, and time-bound framework. In order to encourage the mainstreaming of such sponsored research at Central University of Haryana, the University endeavours to make a humble beginning with the understanding that the policy may be reviewed and modified based on the learning and experiences of a few successful sponsored research projects.

This policy excludes consultancy projects, which are governed separately.

**3. Scope of the policy**

This policy applies to:

**3.1 Types of Sponsors**

- Private industries and startups

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- Corporate entities
- Public Sector Undertakings (PSUs) (e.g., IOCL, IFFCO, ONGC, NTPC etc)
- NGOs, foundations, and international organizations/agencies etc.
- Any other entity with the permission of the Vice-Chancellor

### 3.2 Types of Projects

- Sponsored research with defined deliverables or Product/process/design development
- Validation and scale-up research
- Any other type of sponsored project like conducting surveys, framing policies etc.

### 3.3 Nature of Engagement

- Fully funded projects by sponsor
- Jointly funded collaborative research with CUH
- Multi-institutional industry-linked projects

### 4. PI for Sponsored Research Projects

- There shall be a Principal Investigator (PI) (or any other nomenclature agreed by the sponsor and the University) for every sponsored research project, who shall be responsible for the scientific, technical, and financial execution of the project.
- The PI shall be a regular full-time faculty member of the Central University of Haryana.
- In addition to the PI, one or more Co-Principal Investigators (Co-PIs) may be associated with the project, depending on its multidisciplinary/interdisciplinary nature and requirements.
- The PI should:
  - Have adequate research experience and competence to execute the project;
  - Ensure availability of necessary infrastructure and facilities, either within the University or through approved collaboration.
- In exceptional cases, a contractual faculty / adjunct faculty / PDF may be permitted to act as Co-PI or advisor, subject to approval of the Competent Authority, but the PI must be a serving regular faculty member.
- A faculty member shall not undertake such sponsored research project as PI if:
  - It adversely affects his/her teaching, or other assigned responsibilities;
  - There exists a conflict of interest, unless disclosed and approved.
- In case of transfer, resignation, or inability of the PI to continue, the Co-PI will execute the project or a new PI shall be appointed with the approval of the Competent Authority in consultation with the sponsoring organization.

### 5. Sponsored research proposal initiation and management

- A faculty member intending to undertake such sponsored research project shall initiate the proposal in consultation with the sponsoring organization or in response to an identified research need.
- A sponsor may also approach the University with a request for sponsored research indicating the faculty they would like to entrust the contractual research work.
- A sponsor may also approach the University with a request for sponsored research without identifying any faculty. In such a case the Vice-Chancellor of the University may entrust a faculty member as PI for such sponsored research project.
- The Principal Investigator (PI) shall prepare a detailed project proposal including scope of work, objectives, methodology, deliverables, timelines, budget, and expected outcomes.
- The proposal shall ordinarily be submitted through the Head of the Department to the Research & Development (R&D) Cell of the University in the prescribed format (Attached as annexure 1). In exceptional circumstances, the proposal may also be sent directly to the Vice-Chancellor by the PI.
- The R&D Cell shall forward the proposal for approval of the Competent Authority within three working days.
- Upon approval, a formal Agreement/MoU shall be executed between the University and the sponsoring organization, clearly specifying scope, deliverables, financial terms, intellectual property, confidentiality, and other conditions (Draft agreement attached as annexure -2).
- No such sponsored research project shall commence until the Agreement/MoU is duly signed and, wherever applicable, initial funds are received from the sponsoring organization.
- The PI shall coordinate with the Finance Section for opening of a separate project account/head for such sponsored research projects.
- The PI shall be responsible for the scientific execution, progress monitoring, and timely completion of the project in accordance with the approved proposal and agreement.
- All communications with the sponsoring organization, including submission of reports, deliverables, and financial statements, shall be done by the PI with a copy to the R&D cell.
- Any modification in scope, duration, budget, or other terms of the project shall be undertaken with the consent of the sponsoring organization and the same shall be intimated to the R&D cell.
- The PI shall ensure submission of periodic progress reports, financial statements, and other documents as required by the sponsor.
- On completion of the project, the PI shall submit the final technical report, Utilization Certificate, Statement of Expenditure, and other required documents for formal closure of the project.



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## Budgetary Norms

S. No.	Particulars	Amount (₹)	Remarks
1	Total Project Cost (TPC) excluding tax	X	As per approved agreement with sponsor
2	Actual Expenditure Proposed	Y	As declared by PI at the time of project approval
3	Balance Amount/Overhead (X-Y)	Z	Should be at least 10 % of X
4	Share of PI / Project Team	75 % of Balance Amount Z	Share of individual team member to be decided by the PI
5	Share of University	25% of Balance Amount Z	Credited to University funds
6	Statutory Deductions (if any)	As applicable	Income tax / other deductions before disbursement

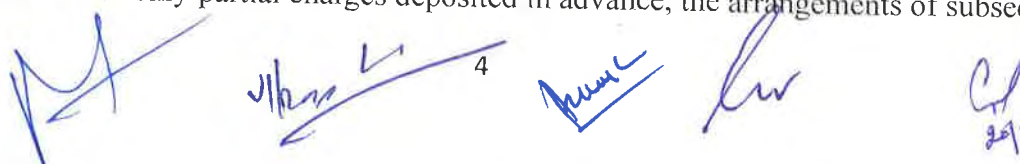
## 6. Documents to be maintained

A separate project file shall be maintained for such sponsored research project by the Principal Investigator (PI) to maintain the following

- I. Approved project proposal along with detailed budget and cost breakup
- II. Approval of the Competent Authority, signed Agreement/MoU and all pre-sanction correspondence with the sponsoring organization
- III. Fund release details, receipts of funds, project account details, periodic progress reports, Research data, laboratory records, and technical outputs generated during the project, UC and SOE shall be properly recorded.
- IV. All procurement-related documents including purchase requisitions, approvals, quotations, comparative statements, purchase orders, invoices, and payment vouchers etc.

## 7. General Rules

- Such sponsored research projects shall be undertaken only after obtaining prior approval of the competent authority of the University through the prescribed procedure.
- The sponsored research project shall not adversely affect the teaching and administrative responsibilities of the Principal Investigator (PI) and other associated faculty members if any.
- The total annual income of a PI or any single team member from the contractual project work shall not exceed his/ her total Salary for 06 months in a financial year.
- Normally the agreed cost of such sponsored project is to be deposited by the sponsor, in full, before the project commences. However, in cases where the project work is started with only partial charges deposited in advance, the arrangements of subsequent



receipt of funds from the sponsor must be clearly spelled out in advance in the agreement/MoU. The final report of the project work shall be released subject to the full agreed payment of the total project cost.

- All such sponsored research projects shall be executed strictly in accordance with the terms and conditions specified in the approved Agreement/MoU with the sponsoring organization.
- The project shall be undertaken with clearly defined objectives, deliverables, timelines, and milestones, and efforts shall be made to ensure time-bound completion.
- All funds received for the project shall be routed through the University accounts and utilized strictly as per the approved budget and financial norms of the University.
- Expenditure shall be incurred with due diligence, ensuring transparency, financial prudence, and proper maintenance of records.
- Procurement of equipment, consumables, and services shall be carried out through a duly constituted Project Purchase Committee; following General Financial Rules (GFR).
- Any equipment/software etc. purchased from the project grant will be property of the CUH/department after the project is completed with PI having the first right of use unless specified in MoU/agreement.
- Any intellectual property generated during the project shall be governed by the provisions of the project specific agreement/MoU. The PI shall disclose any potential IP to the University IPR cell promptly.
- Confidential information received from the sponsoring organization shall be treated as strictly confidential and shall not be disclosed without prior written consent, except as required by law.
- Any conflict of interest shall be disclosed by the PI at the time of submission of the project proposal or as and when it arises during the project.
- Use of University name/logo for commercial or promotional purposes by sponsor shall require prior written approval of the competent authority of the University.

## 8. Monitoring, Evaluation, and Grievance Redressal

Being a sponsored research project, it is obvious that the sponsor and the PI will work in close coordination for timely and speedy execution of the project. However, if the need arises, the R&D Cell may monitor project progress through periodic reviews. Annual reporting on such sponsored research outcomes (projects, funds, IP, publications) shall be submitted to the R&D Cell. Any disputes (e.g., between PI and sponsor, or internal) shall be resolved through the R&D Cell, with escalation to Vice-Chancellor if needed; or as mutually agreed in the MoU/agreement with the sponsor.

## 10. Risk Management and Liability

The Central University of Haryana shall not be held responsible for the commercial performance, scalability, or regulatory approval of products, processes, or technologies



developed under such sponsored research projects. The sponsoring organization shall indemnify the University, its faculty, and staff against any third-party claims, damages, or liabilities arising from the use or commercialization of the research outcomes. The PI shall ensure that all potential risks, including safety, environmental, and ethical risks, are duly identified and mitigated prior to the commencement of the project.

### **11. Ethics, Regulatory and Compliance Requirements**

All such sponsored research projects shall strictly adhere to applicable ethical, regulatory, and statutory requirements. Where necessary, prior approvals shall be obtained from Institutional Ethics Committees (IEC), Institutional Animal Ethics Committees (IAEC), Biosafety Committees, or any other relevant regulatory bodies. The PI shall ensure compliance with national guidelines issued by agencies such as ICMR, DBT, and CPCSEA. Proper standards of research integrity, data accuracy, and avoidance of plagiarism shall be maintained throughout the project.

### **12. Amendments/ revision**

The guidelines/formats/forms may be revised from time to time to incorporate the necessary changes, with the permission/ approval of the competent authority, if any. The stakeholders of the University may propose/suggest amendments/ revision to the R&D cell of the University for consideration.

### **13. Disclaimer**

This “Policy for Sponsored Research Projects from Non-Govt Agencies” of the Central University of Haryana (CUH) is intended to provide a general framework for the management and execution of industry/PSU/NGO-sponsored research projects. While every effort has been made to ensure clarity, transparency, and alignment with prevailing norms and best practices, the provisions outlined in this policy are subject to modification based on specific project requirements, sponsor conditions, and directives issued by competent authorities of the University from time to time.

**Note: Notwithstanding what is contained in the policy, the decision of the Vice-Chancellor on any matter pertaining this policy will be final and binding.**

### Format for Submission of Sponsored Projects from Non-Government Agencies

#### 1. BASIC DETAILS

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Title of the Project:  
Type of Project:  
Duration:  
Total Project Cost (₹):  
Name of Sponsor:  
Address of Sponsor:  
Contact Person (Sponsor):  
Email / Phone:

#### 2. PRINCIPAL INVESTIGATOR DETAILS

Name of PI:  
Designation:  
Department:  
Email / Phone:

#### 3. CO-INVESTIGATOR(S) DETAILS

Name of PI:  
Designation:  
Department:  
Email / Phone:

#### 4. PROJECT SUMMARY

Brief Description:  
Objectives:  
Expected Outcomes including IP:  
Milestones:

#### 5. BUDGET DETAILS

Item	Year 1	Year 2	Year 3
A. Total Agreed amount			
B. Non-Recurring			
C. Recurring (Manpower, Consumables, Travel etc.)			
D. Total Expected Expenditure (B+C)			
E. Overhead (A-D)			

#### 6. FINANCIAL TERMS

Payment Schedule as mentioned in agreement

*vibran 4*  
*[Signature]*

*[Signature]*

*[Signature]*  
20/1/2022

*[Signature]*

**7. SIGNATURE BY PI and CO-PI**

Signature:

Name:

Date:

**8. HoD RECOMMENDATION**

Comments:

Signature:

Date:

**9. Director, RDC RECOMMENDATION**

Remarks:

Signature:

Date:

**10. APPROVAL OF REGISTRAR**

Approved / Not Approved

Signature:

Date:

**11. APPROVAL of THE VICE-CHANCELLOR**

Signature:

Date:

**CHECKLIST FOR SUBMISSION**

- Project details filled
- Budget details complete
- Draft MoU attached

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2/4/20

# Central University of Haryana (CUH)

## DRAFT SPONSORED RESEARCH AGREEMENT FROM NON-GOVERNMENT SOURCES

### THIS AGREEMENT

This Agreement is made on this \_\_\_ day of \_\_\_, 20

### BETWEEN

Central University of Haryana (CUH), established under the Central Universities Act, 2009, having its campus at Jant-Pali, Mahendergarh, Haryana – 123031 (hereinafter referred to as the “University”, which expression shall include its successors and permitted assigns)

### AND

[Name of Company/Organization], a [Company/PSU/NGO], having its registered office at [Address] (hereinafter referred to as the “Sponsor”, which expression shall include its successors and permitted assigns)

The University and the Sponsor shall collectively be referred to as the “Parties”.

### 1. PURPOSE

The purpose of this Agreement is to undertake a sponsored research project titled:

“[Project Title]”

The project involves [brief scope: e.g., isolation, characterization, product development, validation, etc.], to be carried out by the University under funding from the Sponsor.

### 2. SCOPE OF WORK

#### 2.1 University shall:

- Undertake research activities as per approved sponsored project proposal
- Provide periodic technical reports
- Ensure compliance with ethics, biosafety, and regulatory norms

#### 2.2 Sponsor shall:

- Provide financial support as per agreed budget
- Provide inputs/materials (if required)
- Review progress and provide feedback/suggestion to PI

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*20/11/20*

### 2.3 Deliverables:

Are to be defined separately in Detailed Project Proposal

### 3. DURATION

- Project Duration: \_\_\_ months/years
- Start Date: \_\_\_\_\_ (date of receiving of first instalment in university account)
- End Date: \_\_\_\_\_

Extension, if required, shall be mutually agreed in writing.

### 4. FINANCIAL TERMS

#### 4.1 Project Cost

Total Agreed Project Cost: ₹ \_\_\_\_\_

#### 4.2 Payment Schedule

- Advance/First instalment: \_\_\_ % total budget
- Milestone/Annual payments: \_\_\_\_\_
- Final payment: \_\_\_\_\_

Payments shall be made in favour of Central University of Haryana

#### 4.3 Financial Routing

All funds shall be routed through the University accounts system.

### 5. PROCUREMENT

All the procurements should be made as GFR guidelines amended from time to time.

### 6. UTILIZATION CERTIFICATE


UC and SOE shall be certified by a Chartered Accountant or the University Finance Branch, as agreed in the project.

### 7. PROJECT PERSONNEL

Project/field staff may be hired on contractual basis as per the requirement of the project as per the university norms.

### 8. INTELLECTUAL PROPERTY RIGHTS

#### 8.1 Fully funded



Intellectual Property generated from the project shall be owned as mutually agreed and specified in this Agreement or in the relevant Annexure.

Intellectual Property generated from a project funded entirely by the Sponsor will be owned by the Sponsor, and the Sponsor shall have the right to file, prosecute, and hold patents arising from such work.

Inventorship shall be determined in accordance with applicable patent laws, and the Principal Investigator and other researchers who have made intellectual contributions shall be recognized as inventors.

The University shall retain a non-exclusive, royalty-free right to use such Intellectual Property for academic, research, and teaching purposes.

### **8.2 Joint Funding Case**

IP ownership shall be shared as per prior mutual agreement.

### **8.3 Patent Costs**

Shall be borne by the Sponsor or jointly as per the project specific agreement/MoU or CUH IPR Policy.

## **9. CONFIDENTIALITY**

- Both Parties shall maintain confidentiality of proprietary information
- Valid for 5 years after project completion

## **10. PUBLICATION**

University retains right to publish after prior review by the Sponsor (30–45 days) to protect confidential information and intellectual property.

## **11. LIABILITY**

- University shall not be liable for:
  - Commercial use of results
  - Product failures
  - Market performance
- Liability limited to terms of this Agreement
- The University shall not be obligated to continue the project work in case of non-receipt of agreed payments from the Sponsor

## **12. USE OF NAME**

Neither Party shall use the name/logo of the other without prior written approval

## **13. CONFLICT OF INTEREST**

- PI shall declare any conflict
- University reserves right to review

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20/7/26

#### 14. TERMINATION

- Either party may terminate with 60 days' notice
- Ongoing obligations (IP, confidentiality, payments) shall survive

#### 15. FORCE MAJEURE

Neither Party shall be liable for delays due to:

- Natural disasters
- Government restrictions
- Unforeseen circumstances

#### 16. DISPUTE RESOLUTION

- First: amicable resolution
- Then: Arbitration under Arbitration & Conciliation Act, 1996
- Seat: Mahendergarh, Haryana (CUH jurisdiction)

#### 17. COMPLIANCE

Both Parties shall comply with:

- Applicable laws
- Biosafety and ethics approvals
- Regulatory guidelines

#### 18. ENTIRE AGREEMENT

This Agreement, along with annexures, constitutes the entire understanding between Parties.

#### 19. AMENDMENTS

Any amendment shall be:

- In writing
- Signed by both Parties

#### 20. SIGNATURES

For Central University of Haryana  
Name:



20/4/26

Designation: Registrar

Signature:

Date:

For [Company Name]

Name:

Designation:

Signature:

Date:

Witness 1

Name:

Address:

Signature:

Date:

Witness 2

Name:

Address:

Signature:

Date:




Ch  
20/11/26

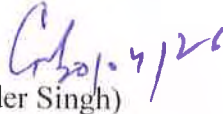
Proceedings OF THE MEETINGS

A meeting of the committee constituted to prepare policy for undertaking contractual research projects was held on 20/04/2026 at 03.00 PM in office of the Prof. Gunjan Goel. The following members were present in the Meeting:

1. Prof. Gunjan Goel, Department of Microbiology
2. Prof. Rajesh Kumar Gupta, Dean Basic Sciences & EC Member
3. Prof. Vikas Garg, Dean SOET
4. Prof. Surender Singh, Director IQAC (Member Secretary)
5. Prof. Manoj Kumar Singh, Director, University Consultancy Cell

The Committee revised the policy in view of the observations of the competent authority. The revised policy, draft agreement format and format for submission of project is attached as annexures.

  
20/04/2026  
(Gunjan Goel)  
Convener

  
20/04/2026  
(Surender Singh)  
Member Secretary



## हरियाणा केंद्रीय विश्वविद्यालय

(संसद के अधिनियम 25 (2009) के तहत स्थापित)

महेंद्रगढ़ (हरियाणा), भारत - 123031

नैक द्वारा 'ए' ग्रेड प्राप्त विश्वविद्यालय

## Central University of Haryana

(Established vide Act No. 25 (2009) of Parliament)

Mahendergarh (Haryana), India - 123031

NAAC ACCREDITED 'A' GRADE UNIVERSITY

*Achieving Through Believing*

क्रमांक / No. C.U.H./IQAC/2026/2520

दिनांक / Date: 10/03/2026

### अधिसूचना / NOTIFICATION

**Subject: Constitution of a Committee to prepare policy for undertaking contractual research projects sponsored by industry/NGOs etc. by faculty members**

With the approval of the Competent Authority the following Committee is hereby constituted to prepare policy for undertaking contractual research projects sponsored by industry/NGOs etc. by faculty members:

1. Prof. Gunjan Goel, Department of Microbiology
2. Prof. Rajesh Kumar Gupta, Dean Basic Sciences & EC Member
3. Prof. Vikas Garg, Dean SOET
4. Prof. Vikas Beniwal, Convener IPR Cell
5. Prof. Surender Singh, Director IQAC (Member Secretary)
6. Prof. Manoj Kumar Singh, Director University Consultancy Cell

The Committee is requested to submit the recommendation within 15 days.

*Gunjan*  
10/03/26

**DEPUTY DIRECTOR IQAC**

### प्रतिलिपि / Copy to:

1. संबंधित समिति सदस्य / Concerned Committee Member
2. कुलपति सचिवालय (माननीय कुलपति की जानकारी हेतु)  
V.C. Secretariat (for kind information of the Hon'ble V.C.)

हरियाणा केंद्रीय विश्वविद्यालय, महेन्द्रगढ़

**Central University of Haryana, Mahendergarh**

(संसद के अधिनियम संख्या 25 (2009) के तहत स्थापित, नैक से 'A' ग्रेड प्राप्त)

**(Established vide Act No. 25 (2009) of Parliament, Accredited 'A' Grade by NAAC**

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## **POLICY FOR INTEGRATED MANAGEMENT AND UTILIZATION** **OF SYNTHETIC ATHELETICS TRACK**

The establishment of a synthetic athletics track at the Central University of Haryana represents a transformative milestone in the institution's commitment to physical excellence and the holistic development of its stakeholders. Inaugurated on March 31, 2026 as a high-quality sporting infrastructure, this facility is designed not only to serve the immediate needs of the university's internal community but also to function as a beacon of sports culture for the surrounding region. The transition from traditional cinder or clay surfaces to a high-performance synthetic track involves more than a change in topography; it necessitates a sophisticated governance framework that addresses the technical, administrative, and economic complexities inherent in maintaining a world-class athletic surface. This policy framework integrates internal institutional requirements with global best practices in facility management to ensure the longevity, safety, and equitable utilization of the synthetic track.

### **Philosophical and Strategic Foundations of Facility Governance**

The governance of university athletic assets is predicated on the dual mandate of prioritizing internal academic and competitive needs while fostering community engagement. Synthetic tracks, particularly those constructed with nonporous polyurethane or latex-bound rubberized surfaces, are sensitive engineering systems that require strict regulation to prevent degradation. The durability and dynamic performance of these surfaces are frequently compromised by improper footwear, unauthorized vehicle access, and excessive unregulated volume. Consequently, the policy shift toward a multi-category user system—encompassing students, staff, their wards, and external entities—must be managed through a rigorous "User-Pays" and "Priority-Access" model.

The strategic intent behind opening university resources to outsiders is to maximize the utilization of capital-intensive infrastructure. However, as observed in global academic settings, the "University Community" must remain the primary beneficiary, with external access granted only as a secondary, regulated privilege. This prioritization ensures that the university's mission to produce national and international athletes is not hindered by commercial or public recreational use.

### **Categorization of Users and Hierarchy of Access**

To streamline administrative oversight and ensure clear lines of accountability, the university adopts a tripartite classification system for all potential users. This classification dictates the registration process, fee liability, and scheduling priority.

### **Detailed User Classification Matrix**

The following table outlines the structured categorization of users, defining their relationship with the university and the primary credential required for facility access.

User Category	Sub-Category	Description	Access Credential
<b>Category A: University Users</b>	Students	Currently enrolled undergraduate, postgraduate, and research scholars.	University Identity Card
	Staff	Permanent and contractual employees of the university.	University Identity Card
	Wards	Spouses, legal children, parents of university staff members.	Authorized Admission Card
<b>Category B: Outside Individuals</b>	Independent Users	Residents of the local community or private athletes.	Quarterly Track Usage ID
	Alumni	Former students seeking to maintain health through university facilities.	Quarterly Track Usage ID
<b>Category C: Institutions</b>	Schools	Local primary or secondary educational institutions.	Temporary Event Permit
	Other Organizations	Sports academies, corporate entities, or government bodies.	Temporary Event Permit

The governing principle of the track's operations is that Category A users have the absolute right of first refusal for any given time slot.

### **Category A: University Users**

Access for internal users is designed to be frictionless for individuals while remaining rigorous in its security requirements. The use of a valid University Identity Card is the non-negotiable prerequisite for entry.

### **Student and Staff Access Mechanisms**

For students and staff, the identity card serves as a multifaceted tool for accountability. Upon entry, the card must be produced to the security personnel or track supervisor. This ensures that the individual is governed by the university's disciplinary code, which provides the university with the legal leverage to address any misuse of equipment or misconduct. The policy explicitly prohibits the lending of identity cards; any user found utilizing another person's card will face immediate confiscation and subsequent disciplinary proceedings.

### **Specialized Protocol for Staff Wards**

Staff wards are granted access under a specialized regulatory framework. Unlike students or staff, wards are not automatically covered by institutional insurance or primary disciplinary databases. Therefore, their access is governed by the following strictures:

Access for any ward is contingent upon the formal approval of the Registrar/Vice-Chancellor. Following approval, the sponsoring staff member must register the ward with the Directorate of Sports by filling a specified proforma along with two self-attested recent photographs. The ward will be issued a specialized Admission Card with photograph. This card must contain a unique identification number to ensure that security personnel can verify the ward's identity without requiring a standard university employee ID.

Children under the age of 10 must be accompanied by the sponsoring staff member or registered family member at all times.

## Governance of External Stakeholders (Categories B and C)

The inclusion of outside individuals and institutions is a strategic choice aimed at fostering regional sports development. However, because external users do not have a pre-existing contractual relationship with the university, their usage must be governed by a rigorous registration and financial framework.

### Rules for Individual Outside Users (Category B)

Rules for Category B users are expanded to include background verification and professional etiquette standards. Access is granted on a quarterly basis (January–March, April–June, July–September, and October–December) to simplify administrative burden and track usage patterns.

Every outside individual must provide:

- A self-attested copy of a valid Aadhaar Card as photo identity proof.
- Two recent passport-size photographs for the issuance of a Track Usage ID Card.
- A signed medical fitness self-declaration, acknowledging that the university is not liable for any injury or health emergency occurring on the premises.

Registration is non-transferable. Any outside individual found allowing another person to use their ID card will have their registration cancelled without refund. Furthermore, outside users must adhere to the same timings as notified for university users, unless otherwise specified for university-exclusive events.

### Regulation of Institutional Users (Category C)

Use by schools, colleges, sports academies, and other recognized institutions is governed by a "Facility Use Permit" system.

1. **Application Process:** The Head of the requesting Institution must submit a formal application on official letterhead to the Director of Sports at least seven working days in advance.
2. **VC Authorization:** Every institutional booking requires the written order of the Vice-Chancellor.
3. **Accountability:** The institution must nominate a "Responsible Officer" (Teacher or Coach) who will be physically present during the entire duration of the event. This officer is responsible for the conduct of the participants and for ensuring that the track is vacated and cleaned at the conclusion of the session.
4. **Participant Limits:** The university reserves the right to cap the number of participants for any institutional event to prevent overcrowding and excessive surface stress.

## Fee Structure and Security Management

The following fees shall be applicable for the use of the synthetic track to users from outside the university and be deposited in the university account or through online portal

Category	Fee Head	Basis	Amount (INR)
<b>Category B (Individuals)</b>	Registration Fee	One-time (First Registration)	₹500/-
	Quarterly Usage Charges	Per 3 Months (Fixed Quarter)	₹1500/-
<b>Category C (Schools/Colleges)</b>	Usage Fee	Per Day (upto 8 hrs)	₹10,000/-
	Security Deposit	Refundable	₹10,000/-
<b>Category C (Academies/Others)</b>	Usage Fee	Per Day (upto 8 hrs)	₹20,000/-
	Security Deposit	Refundable	₹20,000/-

## Security Deposit Forfeiture and Liability

The "Refundable Security Deposit" for Category C users is a critical risk-management tool. This deposit acts as a financial deterrent against negligence and is held in the university account until a post-event inspection is completed by the Directorate of Sports.

Forfeiture of the security deposit, either in part or in full, occurs under the following conditions:

- **Infrastructure Damage:** Any visible tears, punctures from unapproved spikes, or chemical burns to the synthetic surface.
- **Cleanliness Violations:** Failure to remove all litter, medical waste, or equipment from the track and surrounding fence area.
- **Equipment Misuse:** Damage to hurdles, starting blocks, or inner drainage covers caused by improper handling.
- **Overstaying Allotted Time:** If an institution's failure to vacate the track interferes with the next scheduled university activity, a penalty may be deducted from the security deposit.

## Technical Operational Standards and Advanced Etiquette

The longevity of a synthetic track is deeply influenced by the "Micro-Conduct" of its users. Unlike a dirt field, the chemical bonds in a synthetic track can be irreparably damaged by the wrong type of friction or pressure.

**Permitted Footwear:** The single most significant cause of synthetic track degradation is improper footwear. The polyurethane layers are designed for specific elastomeric interaction with rubber and specialized metal spikes. Only spike-less/non-marking rubber-soled sports shoes or specialized pyramid/compression spikes are allowed.

- **Prohibited Footwear:** Leather-soled formal shoes, boots, sandals, and metal-cleated football or cricket shoes are strictly prohibited. Security staff are authorized to inspect the footwear of any individual entering the facility.

## Professional Track Etiquette and Lane Discipline

To ensure the safety of athletes training at high velocities and the comfort of recreational joggers, the track operates under the "Speed-Lane Assignment" model.

Lane Number	Designation	Activity Type
Lane 1, 2, 3, & 4	Fast Lane	Competitive sprints, time trials, and distance repetitions.
Lane 5, 6, 7, & 8	Slow Lane	Slower jogging, walking, and warm-up/cool-down.

## Directional Flow and Direction Changes

Running exclusively in an anti-clockwise direction (the standard for competitive racing) causes uneven wear on the curves and places excessive stress on the left side of the human body. To balance this, the university may notify "Directional Switch Days." For example:

- **Monday, Wednesday, Friday:** Anti-Clockwise (Standard).
- **Tuesday, Thursday, Saturday:** Clockwise (Restricted to Jogging/Walking in outer lanes).

## Exclusive Reservations and Sports Department Priority

Acknowledging the track as a training ground for the University Sports Department, its use for high-intensity training and competitive events must be protected from general traffic.

The Director of Sports, with the approval of the Vice-Chancellor, can designate "Exclusive Slots" for the university's sports teams. During these periods:

- All Category B and Category C usage is suspended.
- General Category A users (staff and non-athlete students) may be restricted to the outer four lanes or barred from entry entirely if the nature of the training requires the use of the entire circuit.
- These slots will typically be scheduled during early morning or late evening windows to ensure professional athletes have a controlled environment.

## Security, Liability, and Safety Mandates

The university operates the synthetic track as a "Use at Your Own Risk" facility. Given the potential for high-impact injuries and the physical demands of track events, the following security and safety protocols are mandatory.

## Liability Waivers and Medical Readiness

Every user, internal or external, by the act of registration or entry, acknowledges that:

- The university is not liable for any injury, accident, or medical condition arising from the use of the track.
- Users are responsible for their own medical clearance. Individuals with cardiovascular or respiratory conditions are advised to consult a physician before using the facility.

- In the event of an injury, the user or the institutional responsible officer must immediately inform the on-site track supervisor.

## Surveillance and Code of Conduct

The track premises may be put under 24-hour video surveillance for the purpose of infrastructure protection and security. The university maintains a Zero-Tolerance Policy toward:

- **Intoxicants:** Any person found under the influence of alcohol, tobacco, or illegal drugs will be permanently debarred.
- **Aggressive Behaviour:** Physical or verbal abuse of university staff, security personnel, or other users will lead to immediate cancellation of usage rights.
- **Vandalism:** Spitting on the track, littering, or damaging the fence/gate structure will result in fines and potential legal action.

## Environmental and Resource Management

To maintain the pristine condition of the synthetic material, environmental hygiene rules are strictly enforced:

- **Hydration:** Only plain water in plastic bottles is permitted on the track. No other beverages or food are allowed in the track premises.
- **Waste Management:** All users must utilize the designated bins outside the track perimeter. "Leave No Trace" is the operational standard.
- **No Wheeled Devices:** Bicycles, scooters, motorbikes, and even high-performance strollers are banned.

## Infrastructure Maintenance and Longevity Strategy

### Maintenance Protocols and Standards

Maintenance Level	Frequency	Scope of Work
<b>Routine Cleaning</b>	Daily	Removal of debris, dust, and organic matter (leaves) using soft blowers or brushes.
<b>Surface Washing</b>	Weekly	Low-pressure washing to remove grime and salt deposits that harden the surface.
<b>Technical Inspection</b>	Monthly	Professional inspection of seams, line markings, and inner drainage gratings.
<b>Force Reduction Test</b>	Bi-Annually	Testing for "shock absorption" capacity to ensure athlete safety.
<b>Deep Chemical Clean</b>	Annually	Professional removal of embedded atmospheric pollutants.
<b>Watering/mowing the grass</b>	Bi-Weekly	Mowing and watering the grass

Any identified "bubbles," "fissures," or "delamination" must be repaired using manufacturer-approved PU (polyurethane) and EPDM (ethylene propylene diene monomer) granules at the earliest to prevent moisture ingress from damaging the sub-base.

## Final Governance Structure and Legal Provisions

The "Policy for Use of Synthetic Athletics Track" is a living document, subject to the administrative authority of the university.

### Powers of the Vice-Chancellor

As the Competent Authority, the Vice-Chancellor (VC) holds the following powers:

- **Alteration of Clauses:** The VC may alter, add, or delete any clause in this policy to respond to emerging safety or operational needs.
- **Fee Revisions:** The VC may revise the quarterly or daily usage fees based on the recommendations of the Finance and Sports Committees.
- **Discretionary Access:** The VC may grant honorary access to eminent sportspersons or guests of the university.
- **Emergency Suspension:** The VC may order the immediate closure of the track for maintenance, university events, or national exigencies without any liability for refund.

### Conclusion of Policy Framework

The implementation of this comprehensive policy ensures that the Central University of Haryana manages its synthetic athletic infrastructure with the sophistication of a responsible sporting institution. By prioritizing the internal university community while providing a regulated, revenue-generating path for external stakeholders, the university creates a sustainable ecosystem for physical excellence. The rigorous focus on footwear, lane etiquette, and administrative accountability—enforced through identity cards for students and specialized admission cards for wards—safeguards both the physical integrity of the track and the safety of its users. This policy serves as the definitive guide for all users, ensuring that the synthetic track remains a premier venue for athletic achievement for decades to come.



Ref. No CUH/2025/E&GA.....

दिनांक/Date: 10-10-25

### समिति का कार्यवृत्त/MINUTES OF THE MEETING

A meeting of the Committee constituted vide Notification No. CUH/2025/E&GA/5228(D) dated 30-07-2025, was held on 10-10-2025 at 12:00 PM at Room No. 101, Office of the Deputy Registrar (Establishment), Administrative Block, Central University of Haryana.

The following members have attended the meeting:


1. Prof. Rajesh Kumar Gupta, Member of Executive Council
2. Prof. Manoj Kumar Singh, Physics (SOET)
3. Prof. Parmod Kumar, Teacher Education

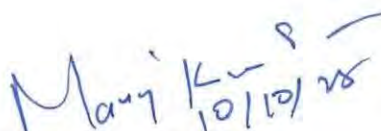
After perusal of relevant documents, the Members of the Committee took the note of the fact that Dr. D. P. S. Punia joined the University on 31-12-2019 as an Associate Professor and he was allotted residential quarter no. 102, Type-IV in the University premises on seniority basis in the year of 2022. Later, he was promoted as Professor in the Department of Law, but his services were discontinued by the University vide letter No. CUH/Reg.Off./2025/अधिसूचना/1731 dated 07-05-2025 issued by the office of the Registrar, CUH. Dr. D. P. S. Punia had been selected afresh on the post of Associate Professor in the Department of Law and duly joined the same on 23/05/2025.


Dr. D. P. S. Punia is a person with disability (Benchmark Disability). He requested for continuance/re-allotment of his already allotted residential quarter No. 102, Type IV in the University in light of his disability and ensuing inconvenience and hardship from dislocation. Further, it is submitted that University do not have rules in this regard.

The Members of the Committee unanimously resolved that Dr. D. P. S. Punia's request to retain his previously allotted quarter may be considered on humanitarian grounds, taking into account his disability and also, no applications/request of PwD teachers was pending on that date. The committed, further suggested that house allotment rules will be revised in this regard, accordingly.

The meeting end with the vote of thanks to the Chair.

  
(Prof. Rajesh K. Gupta)

  
(Prof. Manoj K. Singh)

  
(Prof. Parmod Kumar)

  
Secm

  
Thk  
15/10/25



हरियाणा केन्द्रीय विश्वविद्यालय  
CENTRAL UNIVERSITY OF HARYANA

(संसद अधिनियम 25 (2009) के तहत स्थापित)

(Established vide Act No. 25 (2009) of Parliament)

गांव: जांट-पाली, जिला-महेन्द्रगढ़ (हरियाणा) 123029

Village: Jant-Pali, Distt: Mahendergarh (Haryana)-123029

Minutes of Meeting

Date: 07.05.2026

In pursuance of the Notification No. CUH/Reg.off./2026/notification/2107 dated 04.05.2026, a meeting of the committee constituted for preparing proposal for requirement of teaching and non-teaching posts in the Department of Teacher Education (for I.T.E.P.), Department of Tourism & Hotel Management (for Hindu Studies), Department of Pharmaceutical Sciences (For B. Pharma.) and Centre for Distance and Online Education was held on 07<sup>th</sup> May, 2026 at 3:30 p.m. in the Vice-Chancellor's, Secretariat, Administrative Block.

The following were present: -

1. Prof. (Dr.) Tankeshwar Kumar, Hon'ble Vice-Chancellor
2. Prof. (Dr.) Pawan Kumar Sharma, Pro-Vice-Chancellor
3. Prof. Dinesh Chahal, Department of Teacher Education (representative of Head, Department of Teacher Education)
4. Prof. Vipin Kumar Parihar, Head, Department of Pharmaceutical Sciences
5. Prof. Singara Singh, Director, Centre for Distance and Online Education
6. Sh. Radhe Shyam Singh, Deputy Registrar, Establishment Branch

1. At the outset the Hon'ble Vice-Chancellor welcomed all the members and sought detailed information regarding the creation of teaching and non-teaching posts in the above-mentioned departments.

2. The following agenda items were discussed:

**A. Teaching positions for ITEP, Department of Teacher Education:**

**Total 09 full time Assistant Professors** (Educational Studies-02, History-01, Geography-01, Political Science-01, Economics-01, Hindi-1, Communicative Skill in English-01, Communicative Skills in MIL/Classical languages-01) for Integrated Teacher Education Programme (I.T.E.P.) (B.A. B.Ed. at Secondary Stage) as per the NCTE regulations, 2021 and The Gazette of India (Part III-Sec.4, Page No. 14) are required. The details and justification of the same are attached at **Annexure-I**.

कुलसचिव/Registrar  
हरियाणा केन्द्रीय विश्वविद्यालय  
Central University of Haryana  
प्राप्ति सं./Receipt No. 14002  
दिनांक/Dated 13/05/2026

प्राप्ति सं./ Diary No. 388  
दिनांक/Dated 12/05/26  
कुलपति सचिवालय, ह.के.वि.  
Vice-Chancellor's Secretariat, C.U.H

प्राप्ति सं./ Date 14.05.2026  
स्थापना शाखा / Establishment Branch

## **B. Teaching positions for M.A. Hindu Studies, Department of Tourism & Hotel Management :**

For the newly started M.A. Hindu Studies programme, the following full-time teaching positions are required:

- Professor - 01
- Associate Professor - 02
- Assistant Professor - 04

### **Total Full-Time Teaching Positions Required: 07**

The details and justification of the same are attached at **Annexure-2**.

## **C. Teaching positions for B.Pharma, Department of Pharmaceutical Sciences:**

For the newly started B.Pharma programme, the following full-time teaching positions are required:

- Professor - 02
- Associate Professor - 04
- Assistant Professor - 08

The details of the same are attached at **Annexure-3**.

## **D. Teaching positions in Centre for Distance and Online Education:**

With the approval of the Distance Education Bureau-UGC, Centre for Distance and Online Education; the University has already started, 03 PG programmes i.e. M.A. Hindi, M.Com. and M.A. JMC, in February 2025. To effectively launch and manage these Distance Education Programmes, the following teaching and non-teaching staff are required in Centre for Distance and Online Education, CUH:

<b>Sr. No.</b>	<b>Name of Post (s)</b>	<b>Number of Posts</b>
1	Director (at level of Professor)	01
2	Professor (Full time)	01
3	Associate Professor (Full time)	01
4	Assistant Professor (Full time)	04
5	Deputy Registrar	01
6	Assistant Registrar	01
7	Section Officer	01
8	Assistants	03
9	Computer Operator	02
10	Multi-Tasking Staff	02

The above requirement is in accordance of UGC (Open Distance Learning Programmes and Online Programmes) regulations, 2020.

The details and justification of the same are attached at **Annexure-4**.

**E. Teaching positions for M.Sc. Data Science, Department of Computer Science & Information Technology:**

For the existing M.Sc. Data Science programme, the following full-time teaching positions are required:

- Professor - 01
- Associate Professor - 01
- Assistant Professor - 01

**Total Full-Time Teaching Positions Required: 03**

The details and justification of the same are attached **Annexure-5**.

The meeting ended with vote of thanks to the Chair.

T. Kumar  
10/5/26

(Prof. Tankeshwar Kumar)

dm

(Prof. Pawan Kumar Sharma)

Dinesh

(Prof. Dinesh Chahal)

Vipin

(Prof. Vipin Kumar Parihar)

Singara

(Prof. Singara Singh)

Radhe

(Sh. Radhe Shyam Singh)

To be put up as agenda in EC

T  
12/5/26

Rohit

S Kumar  
13/5/2026

DR (E)

SP (E)

G

14/5/26

18/5/26

UPC

3/3



# हरियाणा केंद्रीय विश्वविद्यालय

**Annexure-XVII**

(संसद के अधिनियम संख्या-25 (2009) के तहत स्थापित)

जांट-पाली, महेंद्रगढ़-123031 (हरियाणा)

## CENTRAL UNIVERSITY OF HARYANA

(Established vide Act No. 25 (2009) of Parliament)

Jant-Pali, Mahendergarh-123031 (Haryana)

No: CUH/2026/Legal/ 442

Date: 24 APR 2026

To.

Adv. Shourya Mehra  
H. No. 912, Dhab Khatikan  
Opp. Hindu College  
Amritsar (Punjab)-143001  
Mobile No. 8567820820  
E-Mail- mehrashourya28@gmail.com

**Subject: Empanelment as CUH's Advocate**

Sir/Madam,

This is with reference to your request for empanelment wherein you have evinced interest for empanelment as an advocate with the CUH. We are pleased to inform that your request has been considered by the Competent Authority favorably. You have been empanelled as University Counsel upto 23 February 2029 or till further order, whichever is earlier. Therefore, you are requested to give your assent for empanelment on following terms and conditions within a period of 15 days from the date of receipt of this letter.

1. You will abide by CUH's terms and conditions as enumerated in the Guidelines for empanelment.
2. Your fees would be strictly governed by the CUH fee schedule for Panel Advocates as amended from time to time and you will not claim any retainer fee.
3. You will not appear in any case against the CUH as detailed in the terms and conditions of the guidelines. You will take necessary steps to protect the interest of the CUH in matters entrusted to you from time to time.
4. Empanelment does not confer any right or claim that you alone should be entrusted with the CUH's work.
5. You will personally deal with the case assigned to you in addition to coordinating and working with designated Senior Advocate, if any, engaged in some matter.
6. On unsatisfactory performance in any assigned matter, CUH may at any time, at its discretion, withdraw from you such proceeding/matter/brief and may discontinue you as CUH's advocate without paying any further fees.
7. You will keep CUH informed about the developments in the matters entrusted to you.
8. Unless a case is specially assigned to you by the CUH, you will not on your own receive Summons / Notices of the CUH's matters and even if you receive, if no Vakalatnama is given to you, you shall not otherwise deal with such cases. However, you will immediately inform CUH in this regard.

9. You shall not use CUH's name or symbol, logo in your letter heads, sign boards name plates etc.
10. In case of any misconduct, the CUH will take appropriate action against you which includes filing complaint with Bar Council and recovery of financial loss caused to the CUH due to your misconduct.
11. In case of initiation of any disciplinary proceedings / criminal proceeding against you, the CUH may remove you from the panel even without waiting for the conclusion of such proceedings.
12. Your performance will be reviewed on yearly basis and if your services are not required / found upto the mark, CUH may remove you from panel and the cases/matters entrusted to you will be taken back from you.
13. You are required to maintain absolute secrecy about the cases of the CUH as required under the Act, relevant rules and regulations and you shall not divulge any details to an outsider or opponent as the case may be without written consent of the CUH.
14. Given the importance of any case of University being represented by you the University may change/replace you in that case any time without assigning any reason to you.
15. You are requested to return the duly signed duplicate copy of this letter indicating your unconditional consent by E-Mail/Post etc.

Soliciting your kind cooperation, please.

Yours faithfully

  
In-Charge (Legal Cell)



# हरियाणा केंद्रीय विश्वविद्यालय

**Annexure-XVIII**

(संसद के अधिनियम संख्या-25 (2009) के तहत स्थापित)

जांट-पाली, महेंद्रगढ़- 123031 (हरियाणा)

## CENTRAL UNIVERSITY OF HARYANA

(Established vide Act No. 25 (2009) of Parliament)

Jant-Pali, Mahendergarh-123031 (Haryana)

No: CUH/2026/Legal/444

Date: 30.04.2026

### अधिसूचना / NOTIFICATION

It is hereby notified that the term of Retainer/Standing Counsel of Mr. Puneet Gupta is extended w.e.f. 20.02.2026 for a period of one year, i.e., up to 19.02.2027.

He shall be paid a retainer fee of ₹10,000/- per month up to 19.03.2026, in terms of Office Order No. CUH/2025/Legal/399 dated 03.06.2025. Thereafter, w.e.f. 20.03.2026, he shall be paid ₹14,400/- per month in terms of OM No. J-12011/6/2025-Judicial/E.158060 dated 05.02.2026, as adopted vide Notification No. CUH/2026/Legal/434 dated 20.03.2026.

This issues with the approval of the Competent Authority.

*Skuman*  
*30/04/2026*  
कुलसचिव / Registrar

सूचनार्थ एवं आवश्यक कार्यार्थ प्रतिलिपि:

Copy of above is forwarded to the following for information and necessary action:

1. Finance Officer, CUH
2. Vice-Chancellor Secretariat, CUH (for kind information of the Hon'ble Vice-Chancellor)
3. Assistant Registrar, Academic and Council Branch (for reporting in the next meeting of the Executive Council of the University).



# हरियाणा केंद्रीय विश्वविद्यालय

(संसद के अधिनियम संख्या-25 (2009) के तहत स्थापित)

जांट-पाली, महेंद्रगढ़- 123031 (हरियाणा)

## CENTRAL UNIVERSITY OF HARYANA

(Established vide Act No. 25 (2009) of Parliament)

Jant-Pali, Mahendergarh-123031 (Haryana)

Annexure-XIX

No: CUH/2026/Legal/445

Date: 06.05.2026

### अधिसूचना / NOTIFICATION

In continuation of Notification No. CUH/2026/Legal/434 dated 20.03.2026, whereby the fee structure and other terms and conditions as prescribed by the Judicial Section, Department of Legal Affairs, Ministry of Law and Justice, Government of India (as amended from time to time) have been adopted by the University for payment of legal fees, the following is hereby notified:

Whereas, in response to the clarification sought by the University from Mr. Puneet Gupta and the matter regarding his status as Senior Panel Counsel has been examined at the competent level for the purpose of payment of his legal fee;

Now, therefore, it is hereby decided that processing and payment of his legal fee in respect of the cases handled on behalf of the University, Mr. Puneet Gupta, Advocate shall be considered as Senior Panel Counsel.

This issues with the approval of the Competent Authority.

*SKumar*  
06/05/2026

कुलसचिव / Registrar

सूचनार्थ एवं आवश्यक कार्यार्थ प्रतिलिपि:

Copy of above is forwarded to the following for information and necessary action:

1. वित्त अधिकारी, हकेंवि / Finance Officer, CUH.
2. सहायक कुलसचिव, कुलपति सचिवालय, (माननीय कुलपति महोदय के सूचनार्थ) हकेंवि/Assistant Registrar, Vice-Chancellor's Secretariat (for kind information of Hon'ble Vice-Chancellor), CUH
3. कुलसचिव कार्यालय, (कुलसचिव महोदय के सूचनार्थ), हकेंवि /Office of the Registrar (for kind information of Registrar), CUH
4. कार्यालय प्रतिलिपि/ Office Copy

प्रभारी (विधि प्रकोष्ठ) / In-Charge (Legal Cell)



# हरियाणा केन्द्रीय विश्वविद्यालय CENTRAL UNIVERSITY OF HARYANA

Annexure-XX

(संसद अधिनियम 25 (2009) के तहत स्थापित)

(Established vide Act No. 25 (2009) of Parliament)

गांव: जांट-पाली, जिला-महेन्द्रगढ़ (हरियाणा) . 123031

Village: Jant-Pali, Distt: Mahendergarh (Haryana)-123031

No: CUH/2026/Estt.Sec./T/377.

Dated: 06/05/2026

## कार्यालय आदेश

स्क्रीनिंग सह मूल्यांकन समिति की सिफारिशों और सक्षम प्राधिकारी के अनुमोदन उपरान्त, डॉ. मनोज कुमार गुप्ता (T-36), सहायक आचार्य, रसायनविज्ञान विभाग को दिनांक 12.02.2020 के स्थान पर दिनांक 12.02.2016 से कैरियर एडवांसमेंट स्कीम (सीएस) के तहत सहायक आचार्य (शैक्षणिक स्तर -10) से सहायक आचार्य (शैक्षणिक स्तर -11) के पद पर पदोन्नत किया जाता है।

On the recommendations of the Screening-cum-Evaluation Committee and with the approval of the Competent Authority, Dr. Manoj Kumar Gupta (T-36), Assistant Professor, Department of Chemistry, is hereby promoted under the Career Advancement Scheme (CAS) from the post of Assistant Professor (Academic Level-10) to Assistant Professor (Academic Level-II), with effect from 12.02.2016 instead of 12.02.2020.

**नोट:** संबंधित शिक्षक से अनुरोध है कि वे अपनी ज्वाइनिंग विभागाध्यक्ष के माध्यम से तुरंत भेजें।

**Note:** The concerned teachers are requested to submit their joining report immediately through the Head of the Department.

*सुनील*  
26/05/2026  
कुलसचिव

**सूचनार्थ एवं आवश्यक कार्यार्थ प्रतिलिपि:**

**Copy of above is forwarded to the following for information and necessary action:**

1. कुलसचिव कार्यालय, हर्केवि /Office of the Registrar, CUH.
2. वित्त अधिकारी, हर्केवि, हर्केवि / Finance Officer, CUH.
3. संबंधित शिक्षक, हर्केवि / Concerned Teacher, CUH.
4. सहायक कुलसचिव, कुलपति सचिवालय, (माननीय कुलपति महोदय के सूचनार्थ) हर्केवि/Assistant Registrar, Vice-Chancellor's Secretariat (for kind information of Hon'ble Vice-Chancellor), CUH.
5. सहायक कुलसचिव, शैक्षणिक एवं परिषद अनुभाग, हर्केवि - कार्यकारी परिषद की अगली बैठक में रिपोर्टिंग के लिए/Assistant Registrar, Academic & Council Branch, CUH - for reporting in the upcoming meeting of Executive Council.

*मनोज कुमार*  
सहायक कुलसचिव (स्थापना)



# हरियाणा केन्द्रीय विश्वविद्यालय

## CENTRAL UNIVERSITY OF HARYANA

(संसद अधिनियम 25 (2009) के तहत स्थापित)

(Established vide Act No. 25 (2009) of Parliament)

गांव: जांट-पाली, जिला-महेन्द्रगढ़ (हरियाणा) . 123031

Village: Jant-Pali, Distt: Mahendergarh (Haryana)-123031

No: CUH/2026/Estt.Sec./T/.3.7.9

Dated: 06 /05/2026

### कार्यालय आदेश

स्क्रीनिंग सह मूल्यांकन समिति की सिफारिशों और सक्षम प्राधिकारी के अनुमोदन उपरान्त, निम्नलिखित शिक्षकों को कैरियर एडवांसमेंट स्कीम (सीएएस) के तहत सहायक आचार्य (शैक्षणिक स्तर -10) से सहायक आचार्य (शैक्षणिक स्तर -11) के पद पर निम्नानुसार पदोन्नत किया जाता है:

On the recommendations of the Screening-cum-Evaluation Committee and with the approval of the Competent Authority, the following teachers are hereby promoted under the Career Advancement Scheme (CAS) from the post of Assistant Professor (Academic Level-10) to Assistant Professor (Academic Level-11), as detailed below:

Sr. No.	Name of the Teacher	Department	w.e.f.
1	Dr. Ravi Kumar (T-116)	Biotechnology	28.01.2020
2	Dr. Tarun Kumar (T-169)	Pharmaceutical Sciences	22.03.2026
3	Dr. Sunil Kumar (T-180)	CS&IT	08.07.2022
4	Dr. Cheetar Mal Meena (T-206)	Geography	05.10.2022
5	Dr. Archana Yadav (T-234)	Teacher Education	05.10.2023
6	Dr. Saran Prasad (T-227)	Teacher Education	30.08.2023
7	Mr. Dilip Kumar Patel (T-231)	Teacher Education	01.09.2023
8	Dr. Rubul Kalita (T-237)	Teacher Education	05.10.2023
9	Dr. Kiran Rani (T-243)	Teacher Education	06.03.2024
10	Dr. Chandvir (T-244)	Teacher Education	30.01.2025
11	Dr. Ram Gopal Nitharwal (T-122)	Biotechnology	31.01.2020

**नोट:** संबंधित शिक्षकों से अनुरोध है कि वे अपनी ज्वाइनिंग विभागाध्यक्ष के माध्यम से तुरंत भेजें।

**Note:** The concerned teachers are requested to submit their joining report immediately through the Head of the Department.

सुनील  
06/05/2026  
कुलसचिव

सूचनार्थ एवं आवश्यक कार्यार्थ प्रतिलिपि:

**Copy of above is forwarded to the following for information and necessary action:**

1. कुलसचिव कार्यालय, हर्केवि /Office of the Registrar, CUH.
2. वित्त अधिकारी, हर्केवि, हर्केवि / Finance Officer, CUH.
3. संबंधित शिक्षक, हर्केवि / Concerned Teacher, CUH.
4. सहायक कुलसचिव, कुलपति सचिवालय, (माननीय कुलपति महोदय के सूचनार्थ) हर्केवि/Assistant Registrar, Vice-Chancellor's Secretariat (for kind information of Hon'ble Vice-Chancellor), CUH.
5. सहायक कुलसचिव, शैक्षणिक एवं परिषद अनुभाग, हर्केवि - कार्यकारी परिषद की अगली बैठक में रिपोर्टिंग के लिए/Assistant Registrar, Academic & Council Branch, CUH - for reporting in the upcoming meeting of Executive Council.

सहायक कुलसचिव (स्थापना)



# हरियाणा केन्द्रीय विश्वविद्यालय CENTRAL UNIVERSITY OF HARYANA

(संसद अधिनियम 25 (2009) के तहत स्थापित)

(Established vide Act No. 25 (2009) of Parliament)

गांव: जांट-पाली, जिला-महेन्द्रगढ़ (हरियाणा) . 123031

Village: Jant-Pali, Distt: Mahendergarh (Haryana)-123031

No: CUH/2026/Estt.Sec./T/.५०५

Dated: 18/05/2026

## कार्यालय आदेश

स्क्रीनिंग सह मूल्यांकन समिति की सिफारिशों और सक्षम प्राधिकारी के अनुमोदन उपरान्त, डॉ. सूरज आर्य (T-181), सहायक आचार्य, कंप्यूटर विज्ञान एवं सूचना प्रौद्योगिकी विभाग को दिनांक 25.11.2023 के स्थान पर दिनांक 08.07.2022 से कैरियर एडवांसमेंट स्कीम (सीएएस) के तहत सहायक आचार्य (शैक्षणिक स्तर -10) से सहायक आचार्य (शैक्षणिक स्तर -11) के पद पर पदोन्नत किया जाता है।

On the recommendations of the Screening-cum-Evaluation Committee and with the approval of the Competent Authority, Dr. Suraj Arya (T-181), Assistant Professor, Department of Computer Science & Information Technology, is hereby promoted under the Career Advancement Scheme (CAS) from the post of Assistant Professor (Academic Level-10) to Assistant Professor (Academic Level-11), with effect from 08.07.2022 instead of 25.11.2023.

**नोट:** संबंधित शिक्षक से अनुरोध है कि वे अपनी ज्वाइनिंग विभागाध्यक्ष के माध्यम से तुरंत भेजें।

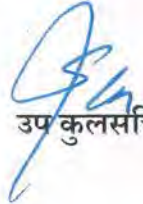
**Note:** The concerned teachers are requested to submit their joining report immediately through the Head of the Department.

सुनी ल  
18/05/2026  
कुलसचिव

सूचनार्थ एवं आवश्यक कार्यार्थ प्रतिलिपि:

**Copy of above is forwarded to the following for information and necessary action:**

1. कुलसचिव कार्यालय, हर्केवि /Office of the Registrar, CUH.
2. वित्त अधिकारी, हर्केवि, हर्केवि / Finance Officer, CUH.
3. संबंधित शिक्षक, हर्केवि / Concerned Teacher, CUH.
4. सहायक कुलसचिव, कुलपति सचिवालय, (माननीय कुलपति महोदय के सूचनार्थ) हर्केवि/Assistant Registrar, Vice-Chancellor's Secretariat (for kind information of Hon'ble Vice-Chancellor), CUH.
5. सहायक कुलसचिव, शैक्षणिक एवं परिषद अनुभाग, हर्केवि - कार्यकारी परिषद की अगली बैठक में रिपोर्टिंग के लिए/Assistant Registrar, Academic & Council Branch, CUH - for reporting in the upcoming meeting of Executive Council.

  
उप कुलसचिव (स्थापना)



# हरियाणा केन्द्रीय विश्वविद्यालय

## CENTRAL UNIVERSITY OF HARYANA

(संसद अधिनियम 25 (2009) के तहत स्थापित)

(Established vide Act No. 25 (2009) of Parliament)

गांव: जांट-पाली, जिला-महेन्द्रगढ़ (हरियाणा) . 123031

Village: Jant-Pali, Distt: Mahendergarh (Haryana)-123031

No: CUH/2026/Estt.Sec./T/..376

Dated: 06/05/2026

### कार्यालय आदेश

स्क्रीनिंग सह मूल्यांकन समिति की सिफारिशों और सक्षम प्राधिकारी के अनुमोदन उपरान्त, डॉ. खेराज (T-142), सहायक आचार्य, भूगोल विभाग को दिनांक 25.02.2025 से कैरियर एडवांसमेंट स्कीम (सीएस) के तहत सहायक आचार्य (शैक्षणिक स्तर -11) से सहायक आचार्य (शैक्षणिक स्तर -12) के पद पर पदोन्नत किया जाता है।

On the recommendations of the Screening-cum-Evaluation Committee and with the approval of the Competent Authority, Dr. Kheraj (T-142), Assistant Professor, Department of Geography, is hereby promoted under the Career Advancement Scheme (CAS) from the post of Assistant Professor (Academic Level-11) to Assistant Professor (Academic Level-12), with effect from 25.02.2025.

**नोट:** संबंधित शिक्षक से अनुरोध है कि वे अपनी ज्वाइनिंग विभागाध्यक्ष के माध्यम से तुरंत भेजें।

**Note:** The concerned teachers are requested to submit their joining report immediately through the Head of the Department.

*कुल ल*  
06/05/2026  
कुलसचिव

**सूचनार्थ एवं आवश्यक कार्यार्थ प्रतिलिपि:**

**Copy of above is forwarded to the following for information and necessary action:**

1. कुलसचिव कार्यालय, हर्केवि /Office of the Registrar, CUH.
2. वित्त अधिकारी, हर्केवि, हर्केवि / Finance Officer, CUH.
3. संबंधित शिक्षक, हर्केवि / Concerned Teacher, CUH.
4. सहायक कुलसचिव, कुलपति सचिवालय, (माननीय कुलपति महोदय के सूचनार्थ) हर्केवि/Assistant Registrar, Vice-Chancellor's Secretariat (for kind information of Hon'ble Vice-Chancellor), CUH.
5. सहायक कुलसचिव, शैक्षणिक एवं परिषद अनुभाग, हर्केवि - कार्यकारी परिषद की अगली बैठक में रिपोर्टिंग के लिए/Assistant Registrar, Academic & Council Branch, CUH - for reporting in the upcoming meeting of Executive Council.

*पुनः कुमार*  
सहायक कुलसचिव (स्थापना)



# हरियाणा केन्द्रीय विश्वविद्यालय

## CENTRAL UNIVERSITY OF HARYANA

(संसद अधिनियम 25 (2009) के तहत स्थापित)

(Established vide Act No. 25 (2009) of Parliament)

गांव: जांट-पाली, जिला-महेन्द्रगढ़ (हरियाणा) . 123031

Village: Jant-Pali, Distt: Mahendergarh (Haryana)-123031

No: CUH/2026/Estt.Sec./T/.~~378~~

Dated: 06 /05/2026

### कार्यालय आदेश

स्क्रीनिंग सह मूल्यांकन समिति की सिफारिशों और सक्षम प्राधिकारी के अनुमोदन उपरान्त, डॉ. मनोज कुमार गुप्ता (T-36), सहायक आचार्य, रसायनविज्ञान विभाग को दिनांक 12.02.2025 के स्थान पर दिनांक 12.02.2021 से कैरियर एडवांसमेंट स्कीम (सीएस) के तहत सहायक आचार्य (शैक्षणिक स्तर -11) से सहायक आचार्य (शैक्षणिक स्तर -12) के पद पर पदोन्नत किया जाता है।

On the recommendations of the Screening-cum-Evaluation Committee and with the approval of the Competent Authority, Dr. Manoj Kumar Gupta (T-36), Assistant Professor, Department of Chemistry, is hereby promoted under the Career Advancement Scheme (CAS) from the post of Assistant Professor (Academic Level-11) to Assistant Professor (Academic Level-12), with effect from 12.02.2021 instead of 12.02.2025.

**नोट:** संबंधित शिक्षक से अनुरोध है कि वे अपनी ज्वाइनिंग विभागाध्यक्ष के माध्यम से तुरंत भेजें।

**Note:** The concerned teachers are requested to submit their joining report immediately through the Head of the Department.

*सुनील*  
06/05/2026  
कुलसचिव

सूचनार्थ एवं आवश्यक कार्यार्थ प्रतिलिपि:

Copy of above is forwarded to the following for information and necessary action:

1. कुलसचिव कार्यालय, हर्केवि /Office of the Registrar, CUH.
2. वित्त अधिकारी, हर्केवि, हर्केवि / Finance Officer, CUH.
3. संबंधित शिक्षक, हर्केवि / Concerned Teacher, CUH.
4. सहायक कुलसचिव, कुलपति सचिवालय, (माननीय कुलपति महोदय के सूचनार्थ) हर्केवि/Assistant Registrar, Vice-Chancellor's Secretariat (for kind information of Hon'ble Vice-Chancellor), CUH.
5. सहायक कुलसचिव, शैक्षणिक एवं परिषद अनुभाग, हर्केवि - कार्यकारी परिषद की अगली बैठक में रिपोर्टिंग के लिए/Assistant Registrar, Academic & Council Branch, CUH - for reporting in the upcoming meeting of Executive Council.

*सुनील*  
सहायक कुलसचिव (स्थापना)



# हरियाणा केन्द्रीय विश्वविद्यालय CENTRAL UNIVERSITY OF HARYANA

(संसद अधिनियम 25 (2009) के तहत स्थापित)

(Established vide Act No. 25 (2009) of Parliament)

गांव: जांट-पाली, जिला-महेन्द्रगढ़ (हरियाणा) . 123031

Village: Jant-Pali, Distt: Mahendergarh (Haryana)-123031

No: CUH/2026/Estt.Sec./T/..406

Dated: 18/05/2026

## कार्यालय आदेश

स्क्रीनिंग सह मूल्यांकन समिति की सिफारिशों और सक्षम प्राधिकारी के अनुमोदन उपरान्त, डॉ. विष्णु नारायण कुचेरिया (T-127), सहायक आचार्य, मनोविज्ञान विभाग को दिनांक 15.05.2026 से कैरियर एडवांसमेंट स्कीम (सीएस) के तहत सहायक आचार्य (शैक्षणिक स्तर -11) से सहायक आचार्य (शैक्षणिक स्तर -12) के पद पर पदोन्नत किया जाता है।

On the recommendations of the Screening-cum-Evaluation Committee and with the approval of the Competent Authority, Dr. Vishnu Narayan Kucheria (T-127), Assistant Professor, Department of Psychology, is hereby promoted under the Career Advancement Scheme (CAS) from the post of Assistant Professor (Academic Level-11) to Assistant Professor (Academic Level-12), with effect from 15.05.2026.

**नोट:** संबंधित शिक्षक से अनुरोध है कि वे अपनी ज्वाइनिंग विभागाध्यक्ष के माध्यम से तुरंत भेजें।

**Note:** The concerned teachers are requested to submit their joining report immediately through the Head of the Department.

*कुलसचिव*  
18/05/2026  
कुलसचिव

**सूचनार्थ एवं आवश्यक कार्यार्थ प्रतिलिपि:**

**Copy of above is forwarded to the following for information and necessary action:**

1. कुलसचिव कार्यालय, हर्केवि /Office of the Registrar, CUH.
2. वित्त अधिकारी, हर्केवि, हर्केवि / Finance Officer, CUH.
3. संबंधित शिक्षक, हर्केवि / Concerned Teacher, CUH.
4. सहायक कुलसचिव, कुलपति सचिवालय, (माननीय कुलपति महोदय के सूचनार्थ) हर्केवि/Assistant Registrar, Vice-Chancellor's Secretariat (for kind information of Hon'ble Vice-Chancellor), CUH.
5. सहायक कुलसचिव, शैक्षणिक एवं परिषद अनुभाग, हर्केवि - कार्यकारी परिषद की अगली बैठक में रिपोर्टिंग के लिए/Assistant Registrar, Academic & Council Branch, CUH - for reporting in the upcoming meeting of Executive Council.

*कुलसचिव*  
उप कुलसचिव (स्थापना)



# हरियाणा केन्द्रीय विश्वविद्यालय CENTRAL UNIVERSITY OF HARYANA

(संसद अधिनियम 25 (2009) के तहत स्थापित)

(Established vide Act No. 25 (2009) of Parliament)

गांव: जांट-पाली, जिला-महेन्द्रगढ़ (हरियाणा) . 123031

Village: Jant-Pali, Distt: Mahendergarh (Haryana)-123031

No: CUH/2026/Estt.Sec./T/...405...

Dated: 18/05/2026

## कार्यालय आदेश

चयन समिति की सिफारिशों और सक्षम प्राधिकारी के अनुमोदन उपरान्त, डॉ. विद्युलता पेद्दिरैड्डी (T-177), सह-आचार्य, पोषण जीवविज्ञान विभाग को दिनांक 14.03.2026 से कैरियर एडवांसमेंट स्कीम (सीएस) के तहत सह-आचार्य (शैक्षणिक स्तर -13A) से आचार्य (शैक्षणिक स्तर - 14) के पद पर पदोन्नत किया जाता है।

On the recommendations of the Selection Committee and with the approval of the Competent Authority, Dr. Vidyullatha Peddireddy (T-177), Associate Professor, Department of Nutrition Biology, is hereby promoted under the Career Advancement Scheme (CAS) from the post of Associate Professor (Academic Level-13A) to Professor (Academic Level-14), with effect from 14.03.2026.

**नोट:** संबंधित शिक्षक से अनुरोध है कि वे अपनी ज्वाइनिंग विभागाध्यक्ष के माध्यम से तुरंत भेजें।

**Note:** The concerned teachers are requested to submit their joining report immediately through the Head of the Department.

कुलसचिव  
18/05/2026

**सूचनार्थ एवं आवश्यक कार्यार्थ प्रतिलिपि:**

**Copy of above is forwarded to the following for information and necessary action:**

1. कुलसचिव कार्यालय, हर्केवि /Office of the Registrar, CUH.
2. वित्त अधिकारी, हर्केवि, हर्केवि / Finance Officer, CUH.
3. संबंधित शिक्षक, हर्केवि / Concerned Teacher, CUH.
4. सहायक कुलसचिव, कुलपति सचिवालय, (माननीय कुलपति महोदय के सूचनार्थ) हर्केवि/Assistant Registrar, Vice-Chancellor's Secretariat (for kind information of Hon'ble Vice-Chancellor), CUH.
5. सहायक कुलसचिव, शैक्षणिक एवं परिषद अनुभाग, हर्केवि - कार्यकारी परिषद की अगली बैठक में रिपोर्टिंग के लिए/Assistant Registrar, Academic & Council Branch, CUH - for reporting in the upcoming meeting of Executive Council.

उप कुलसचिव (स्थापना)



# हरियाणा केन्द्रीय विश्वविद्यालय

## CENTRAL UNIVERSITY OF HARYANA

(संसद अधिनियम 25 (2009) के तहत स्थापित)

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गांव: जांट-पाली, जिला-महेन्द्रगढ़ (हरियाणा). 123031

Village: Jant-Pali, Distt: Mahendergarh (Haryana)-123031

Annexure-XXI

No.CUH/2026/Estt. Sec./T/.386.....

Date: 07/05/2026

### अधिसूचना/ Notification

कार्यकारी परिषद की 66वीं बैठक के एजेंडा मद संख्या 66.54 के अंतर्गत प्रदत्त अनुमोदन के अनुसरण में, विश्वविद्यालय में "पर्यावरण संरक्षण शोध पीठ" का गठन किया जाता है।

In pursuance of the approval accorded under Agenda Item No. 66.54 of the 66th Meeting of the Executive Council, the *Paryavaran Sanrakshan Shodh Peeth* is hereby constituted in the University.

सक्षम प्राधिकारी के अनुमोदन उपरांत, आचार्य मोना शर्मा, पर्यावरण अध्ययन विभाग को "पर्यावरण संरक्षण पीठ" के **Chair Professor** का प्रभार तत्काल प्रभाव से, आगामी आदेशों तक प्रदान किया जाता है।

With the approval of the Competent Authority, Prof. Mona Sharma, Department of Environmental Studies is hereby assigned the charge of the Chair Professor, *Paryavaran Sanrakshan Peeth* with immediate effect, until further order.

यह सक्षम प्राधिकारी की स्वीकृति से जारी किया जाता है।

नोट:- अधिसूचना संख्या CUH/2026/Estt.Sec./T/372 दिनांक 04-05-2026 को एतद् द्वारा निरस्त किया जाता है।

अजीत  
07/05/2026  
कुलसचिव

हरियाणा केन्द्रीय विश्वविद्यालय

उपरोक्त की प्रति सूचना और आवश्यक कारवाई के लिए निम्नलिखित को अग्रेषित की जाती है-

- 1- सहायक कुलसचिव, कुलपति कार्यालय, (माननीय कुलपति महोदय की जानकारी हेतु) हरियाणा केन्द्रीय विश्वविद्यालय, महेन्द्रगढ़।
- 2- कुलसचिव कार्यालय, (कुलसचिव महोदय की जानकारी हेतु) हरियाणा केन्द्रीय विश्वविद्यालय, महेन्द्रगढ़।
- 3- आचार्य मोना शर्मा, पर्यावरण अध्ययन विभाग, हरियाणा केन्द्रीय विश्वविद्यालय, महेन्द्रगढ़।
- 4- वित्त अधिकारी, हरियाणा केन्द्रीय विश्वविद्यालय, महेन्द्रगढ़।
- 5- सभी डीन/विभागाध्यक्ष/टी.आई.सी./समस्त शैक्षणिक/गैर-शैक्षणिक कर्मचारी/शाखा/अनुभाग प्रभारी, हरियाणा केन्द्रीय विश्वविद्यालय, महेन्द्रगढ़।

उप कुलसचिव

हरियाणा केन्द्रीय विश्वविद्यालय



**हरियाणा केन्द्रीय विश्वविद्यालय**

**CENTRAL UNIVERSITY OF HARYANA**

(संसद अधिनियम 25 (2009) के तहत स्थापित)

(Established vide Act No. 25 (2009) of Parliament)

गांव: जांट-पाली, जिला-महेन्द्रगढ़ (हरियाणा) . 123031

Village: Jant-Pali, Distt: Mahendergarh (Haryana)-123031

No : CUH/2026/Estt.Sec./T/.380

Dated: 07/05/2026

**कार्यालय आदेश /OFFICE ORDER**

सक्षम प्राधिकारी की स्वीकृति से, प्रो. संजीव कुमार (कर्मचारी आईडी: T-27), प्रोफेसर, अंग्रेजी एवं विदेशी भाषा विभाग को पत्र संख्या CUH/2026/Estt.Sec./T/371 दिनांक 30.04.2026 के माध्यम से 04.05.2026 से 03.08.2026 तक की अवधि के लिए स्वीकृत तीन माह के सबेटिकल अवकाश (Sabbatical Leave) को संशोधित करते हुए अब 04.05.2026 से 14.07.2026 तक, अर्थात् आगामी शैक्षणिक सत्र के प्रारंभ से पूर्व तक किया जाता है।

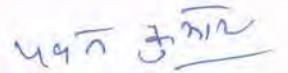
With the approval of the Competent Authority, the Sabbatical Leave for a period of three months granted to **Prof. Sanjiv Kumar** (Employee ID: T-27), Professor, Department of English & Foreign Languages, vide letter No. CUH/2026/Estt.Sec./T/371 dated 30.04.2026, from 04.05.2026 to 03.08.2026, is hereby revised to the period from 04.05.2026 to 14.07.2026, i.e., prior to the commencement of the upcoming Academic Session.

  
उप कुलसचिव (स्थापना)

Deputy Registrar (Establishment)

उपरोक्त की प्रति सूचना और आवश्यक कार्यवाही के लिए निम्नलिखित को अग्रेषित की जाती है।

1. सहायक कुलसचिव, कुलपति सचिवालय (आदरणीय कुलपति महोदय की सूचना हेतु), हरियाणा केन्द्रीय विश्वविद्यालय, महेन्द्रगढ़।
2. कुलसचिव कार्यालय, हरियाणा केन्द्रीय विश्वविद्यालय, महेन्द्रगढ़।
3. वित्त अधिकारी, हरियाणा केन्द्रीय विश्वविद्यालय, महेन्द्रगढ़।
4. डीन/विभागाध्यक्ष, अंग्रेजी और विदेशी भाषाएँ विभाग, हरियाणा केन्द्रीय विश्वविद्यालय, महेन्द्रगढ़।
5. सहायक कुलसचिव, शैक्षणिक एवं परिषद अनुभाग, हरियाणा केन्द्रीय विश्वविद्यालय, महेन्द्रगढ़ – कार्यकारी परिषद को रिपोर्ट करने हेतु।
6. सम्बंधित कर्मचारी, हरियाणा केन्द्रीय विश्वविद्यालय, महेन्द्रगढ़।
7. व्यक्तिगत मिसिला।



सहायक कुलसचिव (स्थापना)

Assistant Registrar (Establishment)

## Annexure-XXIII

To

The Hon'ble Vice-Chancellor

Central University of Haryana

Mahendergarh

कुलसचिव/Registrar  
हरियाणा केन्द्रीय विश्वविद्यालय  
Central University of Haryana  
प्राप्त सं/Receipt No. 13..88.0 (A)  
दिनांक/Dated ....23/04/26

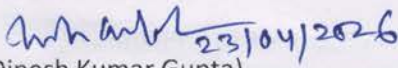
Sub: Three-month notice for resignation from the services

Dear Sir

It is submitted that due to family and personal obligations along with health issues being a person above 60 years, I find that it is an appropriate time to take an exist from the services of the CUH. As such I tender my resignation from the post of (Sr.) Professor in the Dept of Lib. & Inf. Sc. and accordingly this communication may kindly be treated as three months-notice for the same from today itself.

It has always been a matter of great pleasure working under your able leadership and I extend my heartfelt thanks to you for the career growth and for all your support while remaining in the CUH.


With warm regards

  
(Dinesh Kumar Gupta)


Sr. Professor


Department of Library and Information Sc.

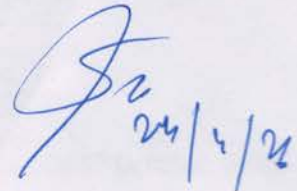
DR (E) for n.9

  
23/4/26



  
23/4/2026

DR (E)  
  
Sr (E)

  
24/4/26



# हरियाणा केन्द्रीय विश्वविद्यालय

## CENTRAL UNIVERSITY OF HARYANA

(संसद अधिनियम 25 (2009) के तहत स्थापित)

(Established vide Act No. 25 (2009) of Parliament)

गांव: जांट-पाली, जिला-महेन्द्रगढ़ (हरियाणा) . 123031

Village: Jant-Pali, Distt: Mahendergarh (Haryana)-123031

No.: CUH/2026/Estt.Sec./T/391

Dated: 08/05/2026

To,

**Prof. Dinesh Kumar Gupta (T-128)**  
Senior Professor  
Department of Library & Information Science  
Central University of Haryana,  
Mahendergarh – 123 031

**Subject: Regarding three-month notice for resignation from the service in respect of Prof. Dinesh Kumar Gupta, Senior Professor, Department of Library & Information Science.**

Sir,

1. With reference to your request dated 23.04.2026, it is informed that your request regarding resignation has been acceded to by the Competent Authority.
2. So, you are requested to submit a No Dues Certificate duly completed in all respects from all concerned sections/branches of the University. This is issued with the approval of the Competent Authority.

*SKumar*  
08/05/2026  
कुलसचिव  
Registrar

**Copy of the above is forwarded to the following for information and necessary action.**

1. Assistant Registrar, Vice-Chancellor's Secretariat (for information of the Hon'ble Vice-Chancellor), Central University of Haryana, Mahendergarh.
2. Office of the Registrar (for information of the Registrar), Central University of Haryana, Mahendergarh.
3. Finance Officer, Central University of Haryana, Mahendergarh.

*[Signature]*  
उप कुलसचिव (स्थापना)  
Deputy Registrar (Estt.)



# हरियाणा केंद्रीय विश्वविद्यालय

**Annexure-XXIV**

(संसद के अधिनियम संख्या-25 (2009) के तहत स्थापित)

जांट-पाली, महेंद्रगढ़- 123031 (हरियाणा)

## CENTRAL UNIVERSITY OF HARYANA

(Established vide Act No. 25 (2009) of Parliament)

Jant-Pali, Mahendergarh-123031 (Haryana)

No: CUH/2026/Estt.Sec./T/383

Date: 07.05.2026

### कार्यालय आदेश / OFFICE ORDER

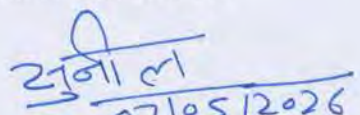
परिवीक्षा अवधि के संतोषजनक रूप से पूर्ण होने के फलस्वरूप, विश्वविद्यालय की कार्यकारी परिषद ने दिनांक 02.02.2026 को आयोजित अपनी 66वीं बैठक में, संकल्प संख्या 66.12 के माध्यम से, विश्वविद्यालय के निम्नलिखित शिक्षकों की सेवाओं को प्रत्येक के नाम के सम्मुख अंकित तिथि से प्रभावी रूप में स्थायी करने की सहर्ष पुष्टि की है:

Consequent upon the satisfactory completion of the probation period the Executive Council of the University in its 66<sup>th</sup> Meeting held on 02.02.2026 vide Resolution No. 66.12 is pleased to confirm the services the following teachers of the University w.e.f. the date mentioned against each:

Sr. No.	Name	Designation	Department	Date of Joining	AN/FN	Date of Confirmation
1.	Prof. Bhaskar Das	Professor	Civil Engineering	23.10.2024	FN	23.10.2025
2.	Prof. Rupesh Deshmukh	Professor	Biotechnology	28.11.2024	FN	28.11.2025
3.	Dr. Anju	Associate Professor	Law	17.12.2024	FN	17.12.2025
4.	Prof. Tanu Gupta	Professor	English and Foreign Languages	29.01.2025	AN	30.01.2026
5.	Dr. Shaweta Nanda	Associate Professor	English and Foreign Languages	31.01.2025	FN	31.01.2026

**Note:**

- The lien held by Prof. Rupesh Deshmukh (Sr. No. 2) on the post of Associate Professor, Department of Biotechnology, CUH is deemed terminated w.e.f. the date of confirmation on the post of Professor.
- The lien held by Dr. Anju (Sr. No. 3) on the post of Assistant Professor, Department of Law, CUH is deemed terminated w.e.f. the date of confirmation on the post of Associate Professor.
- Confirmation of services of Sr. No. 4 and 5 shall be subject to the outcome of CWP-1303 of 2025 titled Dr. Vandana Rajoriya versus CUH & Others.

  
07/05/2026  
कुलसचिव / Registrar

सूचनार्थ एवं आवश्यक कार्यार्थ प्रतिलिपि:

Copy of above is forwarded to the following for information and necessary action:

1. सभी संबंधित संकाय सदस्य, हर्केवि /All Concerned Faculty members, CUH
2. सभी संबंधित अधिष्ठाता/विभागाध्यक्ष/प्रभारी, हर्केवि /All Concerned Dean/HoDs/TIC, CUH
3. सहायक कुलसचिव, शैक्षणिक एवं परिषद शाखा (कार्यकारी परिषद, हर्केवि की अगली बैठक में रिपोर्टिंग के लिए) /Assistant Registrar, Academic & Council Branch (for reporting in the next meeting of the Executive Council, CUH)
4. कुलपति सचिवालय, (माननीय कुलपति महोदय के सूचनार्थ), हर्केवि / Vice-Chancellor's Secretariat (for kind information of Hon'ble Vice-Chancellor), CUH
5. कुलसचिव कार्यालय, (कुलसचिव महोदय के सूचनार्थ), हर्केवि /Office of the Registrar (for kind information of Registrar), CUH
6. कार्यालय प्रतिलिपि/ Office Copy

उप कुलसचिव (स्था.) /Deputy Registrar (Estt.)



# हरियाणा केंद्रीय विश्वविद्यालय

**Annexure-XXV**

(संसद के अधिनियम संख्या-25 (2009) के तहत स्थापित)

जांट-पाली, महेंद्रगढ़- 123031 (हरियाणा)

## CENTRAL UNIVERSITY OF HARYANA

(Established vide Act No. 25 (2009) of Parliament)

Jant-Pali, Mahendergarh-123031 (Haryana)

No: CUH/2026/Estt.Sec./T/383

Date: 07.05.2026

### कार्यालय आदेश / OFFICE ORDER

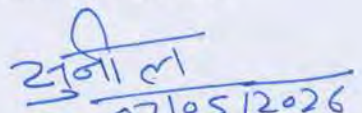
परिवीक्षा अवधि के संतोषजनक रूप से पूर्ण होने के फलस्वरूप, विश्वविद्यालय की कार्यकारी परिषद ने दिनांक 02.02.2026 को आयोजित अपनी 66वीं बैठक में, संकल्प संख्या 66.12 के माध्यम से, विश्वविद्यालय के निम्नलिखित शिक्षकों की सेवाओं को प्रत्येक के नाम के सम्मुख अंकित तिथि से प्रभावी रूप में स्थायी करने की सहर्ष पुष्टि की है:

Consequent upon the satisfactory completion of the probation period the Executive Council of the University in its 66<sup>th</sup> Meeting held on 02.02.2026 vide Resolution No. 66.12 is pleased to confirm the services the following teachers of the University w.e.f. the date mentioned against each:

Sr. No.	Name	Designation	Department	Date of Joining	AN/FN	Date of Confirmation
1.	Prof. Bhaskar Das	Professor	Civil Engineering	23.10.2024	FN	23.10.2025
2.	Prof. Rupesh Deshmukh	Professor	Biotechnology	28.11.2024	FN	28.11.2025
3.	Dr. Anju	Associate Professor	Law	17.12.2024	FN	17.12.2025
4.	Prof. Tanu Gupta	Professor	English and Foreign Languages	29.01.2025	AN	30.01.2026
5.	Dr. Shaweta Nanda	Associate Professor	English and Foreign Languages	31.01.2025	FN	31.01.2026

**Note:**

- The lien held by Prof. Rupesh Deshmukh (Sr. No. 2) on the post of Associate Professor, Department of Biotechnology, CUH is deemed terminated w.e.f. the date of confirmation on the post of Professor.
- The lien held by Dr. Anju (Sr. No. 3) on the post of Assistant Professor, Department of Law, CUH is deemed terminated w.e.f. the date of confirmation on the post of Associate Professor.
- Confirmation of services of Sr. No. 4 and 5 shall be subject to the outcome of CWP-1303 of 2025 titled Dr. Vandana Rajoriya versus CUH & Others.

  
07/05/2026  
कुलसचिव / Registrar

सूचनार्थ एवं आवश्यक कार्यार्थ प्रतिलिपि:

Copy of above is forwarded to the following for information and necessary action:

1. सभी संबंधित संकाय सदस्य, हर्केवि /All Concerned Faculty members, CUH
2. सभी संबंधित अधिष्ठाता/विभागाध्यक्ष/प्रभारी, हर्केवि /All Concerned Dean/HoDs/TIC, CUH
3. सहायक कुलसचिव, शैक्षणिक एवं परिषद शाखा (कार्यकारी परिषद, हर्केवि की अगली बैठक में रिपोर्टिंग के लिए) /Assistant Registrar, Academic & Council Branch (for reporting in the next meeting of the Executive Council, CUH)
4. कुलपति सचिवालय, (माननीय कुलपति महोदय के सूचनार्थ), हर्केवि / Vice-Chancellor's Secretariat (for kind information of Hon'ble Vice-Chancellor), CUH
5. कुलसचिव कार्यालय, (कुलसचिव महोदय के सूचनार्थ), हर्केवि /Office of the Registrar (for kind information of Registrar), CUH
6. कार्यालय प्रतिलिपि/ Office Copy

उप कुलसचिव (स्था.) /Deputy Registrar (Estt.)



# हरियाणा केंद्रीय विश्वविद्यालय

**Annexure-XXVI**

(संसद के अधिनियम संख्या-25 (2009) के तहत स्थापित)

जांट-पाली, महेंद्रगढ़- 123031 (हरियाणा)

## CENTRAL UNIVERSITY OF HARYANA

(Established vide Act No. 25 (2009) of Parliament)  
Jant-Pali, Mahendergarh-123031 (Haryana)

No: CUH/2026/Estt.Sec./T/409

Date: 18.05.2026

### कार्यालय आदेश /OFFICE ORDER

परिवीक्षा अवधि के संतोषजनक रूप से पूर्ण होने के फलस्वरूप, विश्वविद्यालय की कार्यकारी परिषद ने अपनी 68वीं बैठक में, संकल्प संख्या 68.6 के माध्यम से, विश्वविद्यालय के निम्नलिखित शिक्षकों की सेवाओं को—प्रत्येक के नाम के सम्मुख अंकित तिथि से प्रभावी रूप में स्थायी करने की सहर्ष पुष्टि की है:

Consequent upon the satisfactory completion of the probation period the Executive Council of the University in its 66<sup>th</sup> Meeting vide Resolution No. 68.6 is pleased to confirm the services the following teachers of the University w.e.f. the date mentioned against each:

Sr. No.	Name	Designation	Department	Date of Joining	AN/FN	Date of completion of one year probation period	Date of Confirmation
1.	Dr. Vinay Kumar	Associate Professor	Statistics	04.03.2025	FN	03.03.2026	04.03.2026
2.	Dr. Kailash Chand Gurjar	Associate Professor	History and Archaeology	07.03.2025	FN	06.03.2026	07.03.2026
3.	Dr. Sankalp Sharma	Assistant Professor	Teacher Education	12.03.2025	AN	12.03.2026	13.03.2026
4.	Prof. Tirtharaj Bhoi	Professor	History and Archaeology	19.03.2025	FN	18.03.2026	19.03.2026
5.	Dr. Sumit Kumar	Associate Professor	Economics	27.03.2025	FN	26.03.2026	27.03.2026
6.	Dr. T Longkoi Khamniungan	Associate Professor	Sociology	26.03.2025	FN	25.03.2026	26.03.2026
7.	Dr. Anurag Bhadur Singh	Associate Professor	Management Studies	07.04.2025	AN	07.04.2026	08.04.2026
8.	Dr. Joginder	Associate Professor	Statistics	23.04.2025	FN	22.04.2026	23.04.2026

**Note:**

- i. The lien held by Dr. T Longkoi Khamniungan (Sr. No. 6) on the post of Assistant Professor, Department of Sociology, CUH is deemed to be terminated from the date of confirmation on the post of Associate Professor, Department of Sociology, CUH.

*SKumar*  
18/05/2026  
कुलसचिव / Registrar

सूचनार्थ एवं आवश्यक कार्यार्थ प्रतिलिपि:

Copy of above is forwarded to the following for information and necessary action:

1. सभी संबंधित संकाय सदस्य, हर्केवि /All Concerned Faculty members, CUH
2. सभी संबंधित अधिष्ठाता/विभागाध्यक्ष/प्रभारी, हर्केवि /All Concerned Dean/HoDs/TIC, CUH

3. कुलपति सचिवालय, (माननीय कुलपति महोदय के सूचनार्थ), हर्केवि / Vice-Chancellor's Secretariat (for kind information of Hon'ble Vice-Chancellor), CUH
4. कुलसचिव कार्यालय, (कुलसचिव महोदय के सूचनार्थ), हर्केवि / Office of the Registrar (for kind information of Registrar), CUH
5. कार्यालय प्रतिलिपि / व्यक्तिगत फ़ाइल / सेवा पुस्तिका / Office Copy / Personal File / Service Book

  
 उप कुलसचिव (स्था.) / Deputy Registrar (Estt.)

क्र.सं.	नाम	पद	पता	सं.सं.	सं.सं.	सं.सं.	सं.सं.
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**हरियाणा केन्द्रीय विश्वविद्यालय**  
**CENTRAL UNIVERSITY OF HARYANA**

(संसद अधिनियम 25 (2009) के तहत स्थापित)

(Established vide Act No. 25 (2009) of Parliament)

गांव: जांट-पाली, जिला-महेन्द्रगढ़ (हरियाणा) . 123031

Village: Jant-Pali, Distt: Mahendergarh (Haryana)-123031

No: CUH/2026/Estt.Sec./T/...<sup>UoI</sup>

Dated: 14/05/2026

**Dr. Humira Sonah (T-269)**  
Associate Professor  
Department of Biotechnology  
Central University of Haryana  
Mahendergarh – 123 031

**Subject: Regarding withdrawal of term & condition mentioned at Sr. No. 15 of your Offer of Appointment.**

Madam,

In continuation to the Offer of Appointment No. CUH/2025/Estt.Sec./T/1036 dated 22-12-2025 regarding your appointment to the post of Associate Professor (01 UR) (against the Lien vacancy) on a regular basis in the Department of Biotechnology and after the lien termination of the lien holder, you are hereby informed that your appointment is no longer against the lien vacancy.

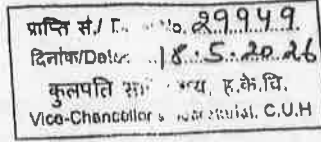
Yours sincerely,

*S. Kumar*  
14/05/2026  
कुलसचिव  
Registrar

**Copy of above is forwarded to the following for information and necessary action:**

1. Assistant Registrar, Vice-Chancellor Secretariat (for kind information of Vice-Chancellor), Central University of Haryana, Mahendergarh.
2. Office of the Registrar, Central University of Haryana, Mahendergarh.
3. A.R, Academic Branch, Central University of Haryana, Mahendergarh- For reporting in the next meeting of the Executive Council.

*[Signature]*  
उप कुलसचिव (स्थापना)  
Deputy Registrar (Estt.)



Date:18.05.2026

To,

The Registrar,  
Central University of Haryana,  
Mahendergarh, Haryana.

**Subject: Relinquishment of claim to join as Professor in the Department of Law, CUH, and request for confirmation of services as Associate Professor in the Department of Law, CUH**

**Reference:**

1. Office Order issued by the Office of the Registrar, CUH vide No. CUH/2026/Estt.Sec./T/398 dated 13.05.2026 regarding extension of the probation period of Dr. Dharam Pal Singh Punia, Associate Professor of Law, CUH.
2. Office Order issued by the Office of the Registrar, CUH vide No. CUH/2026/Estt.Sec./T/195 dated 10.03.2026 declining to consider my joining as Professor in the Department of Law, CUH, in the absence of resignation from the post of Associate Professor, Department of Law, CUH.

**Respected Sir**

With reference to the subject and communications cited above, I respectfully submit the following for your kind consideration:

I was selected and appointed as Associate Professor in the Department of Law, Central University of Haryana (CUH), against Advertisement No. CUH/4/T/R/2019 dated 11.09.2019, and my services were subsequently confirmed vide order dated 06.05.2022. Thereafter, I was promoted to the post of Professor under the Career Advancement Scheme (CAS) vide order dated 07.06.2024 with effect from 31.12.2022.

Subsequently, the Executive Council of CUH, vide its minutes/order dated 02.05.2025, followed by notification dated 07.05.2025, declared my selection invalid and discontinued my services after five years of appointment, confirmation of my appointment and subsequent promotion.

Aggrieved by the said action, I approached the Hon'ble High Court of Punjab & Haryana by filing CWP-31270-2025 (O&M). The Hon'ble Court, vide judgment/order dated 05.12.2025, was pleased to allow the writ petition and quash the impugned minutes/order dated 02.05.2025 of the 62nd meeting of the Executive Council, CUH, along with the consequential notification dated 07.05.2025. The Hon'ble Court further directed the University to reinstate me with continuity of service and all consequential benefits, including promotion and arrears, along with interest @ 6% per annum, within a period of two months from the date of receipt of the certified copy of the order.

In compliance with the aforesaid judgment and directions, I formally reported for duty on 15.01.2026 and submitted my joining report in person to the Registrar, CUH, requesting acceptance of my joining as Professor in the Department of Law.

However, the office of Registrar vide above referred letter dated 10.03.2026 instructed me to resign from the post of Associate Professor, Department of Law along with my joining. I was also informed that my joining as Professor in the Department of Law shall be subject to the final decision of the LPA No. 458 of 2026.

Accordingly, vide my representation dated 18.03.2026, I requested the Office of the Registrar to grant me time to submit my joining as Professor in view of the pendency of LPA No. 458 of 2026.

Sir, I have already suffered immensely—monetarily, professionally, academically, and emotionally—due to the discontinuance of my services since July 2024, and the matter still remains sub judice. I now sincerely wish to bring an end to all litigation so that I may devote my full attention to teaching, research, academic responsibilities, and my family obligations.

In view of the facts and circumstances stated above, I have decided to voluntarily relinquish my claim for continuity of service as Professor in the Department of Law against Advertisement No. CUH/4/T/R/2019 dated 11.09.2019. I further undertake not to raise any claim regarding salary, arrears, or other consequential monetary benefits for the period of discontinuity of my service as Professor in the Department of Law, CUH.

I wish to continue in service as Associate Professor in the Department of Law, CUH, against Advertisement No. CUH/02/R/T/2024 dated 23.12.2024, pursuant to which I was duly appointed on 23.05.2025.

Through this representation, I humbly request your good office to kindly confirm my services as Associate Professor in the Department of Law, CUH, as upon relinquishment of my claim to the post of Professor, no legal or administrative impediment remains in the matter.

I shall be grateful for your kind and sympathetic consideration.

With regards,

Yours sincerely,

*DP Singh 18/5/2026*  
(Dr. Dharam Pal Singh Punia)

Associate Professor

Department of Law Central University of Haryana

*Registrar to put up to EC after taking Regd opinion.*

*DK 18/5/26*

*SKumar 18/5/2026*

*DR(E)*

The following facts and observations were placed on record for consideration in the present matter concerning the experience certificates and eligibility of Dr. Dharam Pal Singh Punia for appointment to the post of Associate Professor (2019 and again 2025):

1. Rayat College of Law issued an experience certificate dated 07.09.2012 certifying that Dr. Dharam Pal Singh Punia joined the institution on 01.09.2009 on an ad-hoc basis.
2. At the relevant time of joining i.e. 01.09.2009, Dr. Dharam Pal Singh Punia was not in possession of a Ph.D degree, which was awarded to him subsequently on 03.11.2010. He was also not qualified through NET on the said date. Accordingly, he was not eligible for appointment as Assistant Professor under the applicable UGC norms on the date of his alleged initial appointment.
3. Subsequently, another certificate dated 20.11.2019 was issued by the same officiating Principal of Rayat College of Law stating that Dr. Dharam Pal Singh Punia had worked in the institution from 01.09.2009 to 20.07.2011.
4. The appointment of respondent Nos. 6 and 7, including Dr. Dharam Pal Singh Punia, was stayed by the Hon'ble Punjab and Haryana High Court vide order dated 29.07.2024. The Hon'ble Court directed as under:

“In the meantime, the appointment of respondent Nos. 6 and 7 as an Associate Professor vide Annexures P-18 and P-19 shall remain stayed and they shall not be paid any emoluments or pay on the basis of Annexures P-18 and P-19 till further orders. All the excess amount already paid to respondent Nos. 6 and 7 shall be subject to the outcome of this petition.”

- 5 Despite the aforesaid order of the Hon'ble High Court, Rayat College of Law issued yet another certificate dated 09.12.2024 stating that Dr. Dharam Pal Singh Punia was appointed on 03.11.2010, i.e., the very date on which he was awarded the Ph.D degree.
- 6 It has been observed that no material has been produced to establish that any appointment was made on 03.11.2010 in accordance with law. In particular, no approval from Panjab University, to which the college is affiliated, has been produced. Further, no advertisement, proceedings of a duly constituted Selection Committee, appointment letter, joining report, or approval by the competent authority has been placed on record in support of such alleged appointment after 03.11.2010.
- 7 As per the information available with the University, the appointment of Dr. Dharam Pal Singh Punia at Rayat College of Law was not approved by Panjab University, Chandigarh. Consequently, the appointment, if any, was not in consonance with the provisions of the Panjab University Act and the applicable University Grants Commission Regulations.
- 8 The experience claimed by Dr. Dharam Pal Singh Punia was therefore required to be examined in light of Clause 10(f) of the UGC Regulations, 2018. On such examination, the experience claimed through the certificates issued by Rayat College of Law does not satisfy the mandatory requirements for counting the same towards eligibility for the post of Associate Professor.
- 9 The contradictory and inconsistent certificates issued in the years 2012, 2019 and 2024 do not conclusively establish legally valid teaching experience for the relevant period. Consequently, the said experience cannot be relied upon for determining eligibility for appointment as Associate Professor in the year 2019.
- 10 The Central University of Haryana made efforts to obtain complete records and information from Rayat College of Law regarding the selection process and approval of appointment; however, the requisite records and information have not been supplied till date. Neither

*TK*  
19/5/26

*S Kumar*  
19/05/2026

*Jar*  
19/5/26

Rayat College of Law nor Panjab University, Chandigarh provided the relevant records sought by the University.

11. In view of the above circumstances, the experience certificate issued by Rayat College of Law submitted by Dr. Dharam Pal Singh Punia could not be treated as valid for counting the experience required for appointment as Associate Professor in the selection process conducted in 2019.
12. It is, however, noted that for the subsequent appointment process of 2025, the experience acquired by Dr. Dharam Pal Singh Punia at Panjab University, Chandigarh together with the benefit of lien position, renders him eligible under the applicable norms.

TK  
19/5/26

Prof. Tankeshwar Kumar  
Vice-Chancellor

SKumar  
19/05/2026

Prof. Suneel Kumar  
Registrar

Sh 19/5/26

Sh Radhey Shyam Singh  
Deputy Registrar

To be placed in EC  
along with letter from D. D. P. S. Punia

TK  
19/5/26

**PUNEET GUPTA**  
B.A. (Hons.), LL.M,  
ADVOCATE

Office-Cum-Resi. :  
H. No. 859, Sector 8-B, Chandigarh  
Mobile : 98724-08659  
E-mail : puneetgupta659@yahoo.com

Dated .....

To:

19.05.2026

The Vice Chancellor,  
Central University of Haryana,  
Mahendergarh.

Subject: Legal Opinion with reference to letter dated  
18.05.2026 submitted by Dr. Dharam Pal Singh  
Punia, Department of Law.

Sir,

I have gone through the letter dated 18.05.2026 submitted by Dr. Dharam Pal Singh Punia relinquishing his claim to join as a Professor and seeking confirmation of his services as an Associate Professor, upon his selection as such and appointment on 23.05.2025 in pursuance to the Advertisement No.CUH/2/T/R/2024 dated 23.12.2024.

A perusal of the contents of the subject cited reference reveal that Dr. Punia has given up his claim to continue as an Associate Professor and consequent promotion as a Professor consequent to his selection in pursuance to the Advertisement No.CUH/4/T/R/2019 dated 11.09.2019. He has specifically stated that he shall not seek any claim regarding salary,

**PUNEET GUPTA**

B.A. (Hons.), LL.M.  
ADVOCATE

Office-Cum-Resi. :  
H. No. 659, Sector 8-B, Chandigarh  
Mobile : 98724-08659  
E-mail : puneetgupta659@yahoo.com

Dated .....

arrears of pay and stated that he voluntarily relinquishes his claim for continuity in service as a Professor.

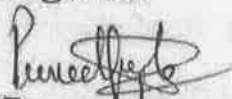
That being so, then he has no claim surviving in the CWP No.31270 of 2025 filed by him which was allowed by the Learned Single Judge.

In my opinion the University ought to accept the same as it brings an end to the litigation, subject to Dr.Punia withdrawing his claim by making a specific statement in the Court that he does not press the writ petition.

The issue of his confirmation as an Associate Professor is an independent issue to be assessed by the Competent Authority as per the rules, as the earlier issue of the termination of his services has nothing to do with the issue of confirmation of his present services.

Opined accordingly.

Regards.



(Puneet Gupta)

Advocate

(M) 9872408659



---

**Confirmation of Services of Teachers of the University-regarding**

---

Dr. Amita <dramita@cuh.ac.in>

Fri, May 8, 2026 at 3:07 PM

To: Establishment CUH Teaching <establishmentteaching@cuh.ac.in>

Cc: drestb@cuh.ac.in

Dear Sir,

I would like to inform you that, currently I am not willing to confirm the services in the University and I require an extension of 6 months for the confirmation.

Regards

Dr. Amita

[Quoted text hidden]

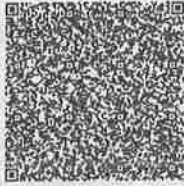


सत्यमेव जयते

## INDIA NON JUDICIAL

**Government of National Capital Territory of Delhi****e-Stamp**

**Certificate No.** : IN-DL97490149546493Y  
**Certificate Issued Date** : 22-Apr-2026 03:01 PM  
**Account Reference** : IMPACC (IV)/ dl1012303/ DELHI/ DL-SWD  
**Unique Doc. Reference** : SUBIN-DL101230311485314462209Y  
**Purchased by** : NATIONAL INSTITUTE OF SOCIAL DEFENCE  
**Description of Document** : Article 5 General Agreement  
**Property Description** : Not Applicable  
**Consideration Price (Rs.)** : 0  
 (Zero)  
**First Party** : NATIONAL INSTITUTE OF SOCIAL DEFENCE  
**Second Party** : HARYANA CENTRAL UNIVERSITY  
**Stamp Duty Paid By** : NATIONAL INSTITUTE OF SOCIAL DEFENCE  
**Stamp Duty Amount(Rs.)** : 100  
 (One Hundred only)



Please write or type below this line

**MEMORANDUM OF UNDERSTANDING**

**BETWEEN NATIONAL INSTITUTE OF SOCIAL DEFENCE (NISD) MINISTRY OF SOCIAL JUSTICE & EMPOWERMENT, GOVERNMENT OF INDIA AND CENTRAL UNIVERSITY OF HARYANA**

This Memorandum of Understanding (MoU) is made on this day of 24<sup>th</sup> April 2026,

by and between:

*National Institute of Social Defence (NISD), an autonomous body under the Ministry of Social Justice & Empowerment, Government of India,*



कुलसचिव/Registrar  
 हरियाणा केन्द्रीय विश्वविद्यालय  
 Central University of Haryana  
 महेन्द्रगढ़, हरियाणा- 123029  
 Mahendergarh, Haryana - 123029

Statutory Alert

The authenticity of the Stamp Certificate should be verified by scanning the QR code or using e-Stamp Mobile App. Any discrepancy in the details on this Certificate and as available on the website / Mobile App renders it invalid. The seals & stamping the legitimacy is on the part of the certificate.

located at Plot G-2, Sector-10, Dwarka, New Delhi -110075, hereinafter referred to as "NISD";

AND

Central University of Haryana, having its office at Jant-Pali, Mahendergarh, Haryana-123031, hereinafter referred to as "the Training Partner".

NISD and the Central University of Haryana are hereinafter collectively referred to as "the Parties" and individually as "a Party".

1. The objective of this MoU is to establish a collaborative framework between NISD and the Central University of Haryana to design, organize, and implement training programs on social defence themes including substance/drug abuse prevention, rehabilitation of transgender persons and persons engaged in begging, and welfare of senior citizens, as per NISD's mandate.

2. **DEFINITIONS:** For the purposes of this Memorandum of Understanding (MoU), unless the context otherwise requires, the following terms shall have the meanings respectively ascribed to them:

2.1. "MoU" shall mean this Memorandum of Understanding executed between the Parties, including any amendments or modifications thereto.

2.2. "Party" shall mean either the National Institute of Social Defence (NISD) or the Central University of Haryana (CUH), individually; and "Parties" shall mean both collectively.

2.3. "Training Program(s)" shall mean any educational or skill-building activity conducted pursuant to this MoU on themes relating to social defence interventions.

2.4. "Program Coordinator" shall mean the official designated by each Party to coordinate the planning, execution, supervision, and reporting of the Training Programs contemplated under this MoU.

2.5. "Resource Material(s)" shall include training modules, manuals, presentations, case studies, evaluation tools, or any other instructional material developed or used in connection with the Training Programs.

2.6. "Confidential Information" shall mean all non-public, proprietary or sensitive information disclosed by one Party to the other, whether oral, written, or digital, including participant data, correspondence, reports, and instructional content.

### 3. ROLES AND RESPONSIBILITIES



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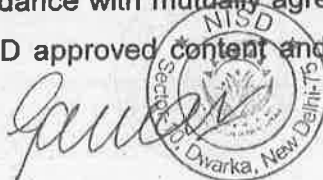
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कुलसचिव/Registrar  
हरियाणा, केन्द्रीय विश्वविद्यालय  
Central University of Haryana  
महेन्द्रगढ़, हरियाणा-123029  
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### 3.1 Scope of activities (Areas for collaboration):-

- i) **Capacity Building through training & long/short term**
- ii) **Sensitization / awareness Generation:** Spreading knowledge about the dangers of substance abuse, welfare of Elderly care and Transgender and beggary prevention
- iii) **Training of Trainers (ToTs):** Developing a network of trainers to amplify impact.
- iv) **Evaluation:** Overseeing the effectiveness of programs.
- v) **Research (action research, surveys, fieldwork, joint projects)**
- vi) **Development of Course curriculum & other documentation**

3.2. **Obligations of NISD:** NISD shall undertake the following responsibilities: (a) To conceptualize, design, and develop comprehensive training modules and curricula based on the themes and policy areas under its statutory mandate. (b) To identify target audiences, beneficiaries, and stakeholders for the Training Programs, and determine learning objectives. (c) To appoint and nominate subject matter experts, faculty, and resource persons to deliver content during the Training Programs. (d) To furnish relevant printed or digital Resource Materials to the Training Partner prior to the commencement of each program. (e) To oversee, monitor, and evaluate the implementation of the programs in accordance with its quality assurance mechanisms. (f) To issue certificates of participation to eligible candidates upon successful completion of the Training Programs. (g) To act as the Hub institution, with Training Partners functioning as Spokes, as may be elaborated through subsequent guidelines.

3.3. **Obligations of the Training Partner:** The Training Partner shall undertake the following responsibilities: (a) To designate a qualified and responsible Program Coordinator to liaise with NISD and oversee local implementation. (b) To organize and host the Training Programs at its premises or any other location mutually agreed upon in writing by both Parties. (c) To identify eligible participants and forward their details, including biodata and contact information, to NISD in advance of the program schedule. (d) To ensure the availability of necessary infrastructure and logistics such as classrooms, seating, internet access, audio-visual equipment, sanitation facilities, and refreshments. (e) To maintain and submit accurate documentation of attendance, participant feedback, training photographs, and reports to NISD post-completion of each Training Program. (f) To provide hospitality to resource persons in accordance with mutually agreed protocols, where applicable. (g) To use only NISD approved content and curriculum for the training. (h) To



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finalize training calendars and venues in consultation with NISD; liaise with local authorities and State Governments; arrange faculty/resource persons as per eligibility criteria prescribed by NISD; ensure selection of participants as per approved criteria; and undertake conduct of training, evaluation, certification support, documentation, and maintenance of accounts in accordance with applicable guidelines.

4. **MODALITIES:** Each Party shall designate a Program Coordinator within seven (7) days from the date of execution of this MoU. The Program Coordinators shall be responsible for:(a) Facilitating all communications, documentation, and approvals necessary for conducting the Training Programs;(b) Addressing logistical or operational challenges arising during the course of implementation;(c) Convening coordination meetings, either physically or virtually, to review progress and resolve pending issues. Any change in the designated Program Coordinator by either Party shall be communicated to the other Party in writing at the earliest.

#### 5. **FINANCIAL ARRANGEMENTS**

5.1. The honorarium payable to the engaged faculty/resource persons shall be disbursed in accordance with the extant financial norms, policies, and instructions issued by the Government of India and/or NISD.

5.2. No reimbursement, cost, or expenditure shall be incurred by either Party unless specifically provided for under this MoU or otherwise approved in writing by both Parties.



5.3. The Training Partner shall not be entitled to make any claim for additional or unapproved expenses incurred during the conduct of the Training Programs.

5.4. Any deviation from the approved financial plan shall require the prior written consent of NISD, which shall not be unreasonably withheld.

#### 6. **INTELLECTUAL PROPERTY RIGHTS**

6.1. All instructional content, training modules, manuals, presentations, and reports developed jointly under this MoU shall be deemed to be the joint intellectual property of the Parties, and neither Party shall use or disseminate the same without obtaining prior written consent from the other.

6.2. Where content is developed solely and independently by one Party and shared for the purposes of the MoU, the originating Party shall retain full ownership of such material, while granting the other Party a non-exclusive, royalty-free license to use the same for the limited purpose of implementing this MoU.

  
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6.3. The Parties agree to respect each other's logos, trademarks, and proprietary materials and shall not use the same in any public communication or third-party engagement without express written approval.

## 7. CONFIDENTIALITY

7.1. Each Party agrees to maintain strict confidentiality in relation to all Confidential Information received from the other Party and shall use such information solely for the purpose of discharging obligations under this MoU.

7.2. The confidentiality obligation shall survive the termination or expiration of this MoU and remain in force for a period of five (5) years thereafter.

7.3. Confidential Information may only be disclosed to third parties with the express prior written consent of the disclosing Party, except where disclosure is required by law or court order.

## 8. ASSIGNMENT AND RESTRICTION ON WITHDRAWAL

8.1. Neither Party shall assign, delegate, or otherwise transfer its rights or obligations under this MoU, in whole or in part, to any third party without the prior written consent of the other Party.

8.2. No Party shall unilaterally withdraw from an ongoing Training Program once it has commenced, except for exigent circumstances and with the written concurrence of the other Party.

9. This MoU records the formal understanding between the Parties to collaborate on educational and training programs and shall be legally binding only to the extent of the respective roles, responsibilities, and financial obligations expressly stated herein. Nothing contained in this MoU shall be deemed to constitute a partnership, joint venture, agency, employer-employee, or legal association between the Parties. Each Party shall remain solely responsible and liable for its own personnel, actions, and obligations undertaken pursuant to this MoU.

## 10. NON PERFORMANCE:

10.1. Neither Party shall be held liable for non-performance or delay in performance of any obligation under this MoU where such failure is caused by a Force Majeure event including but not limited to natural disasters, acts of God, pandemics, war, terrorism, civil unrest, government restrictions, or any other circumstances beyond the reasonable control of the affected Party.

10.2. The affected Party shall notify the other Party in writing within seven (7) days of the occurrence of the Force Majeure event, and both Parties shall,



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Mahendergarh, Haryana - 123029

thereafter, mutually determine a revised implementation schedule or alternate modes of execution.\

## 11. COMMUNICATION AND NOTICE

11.1. All communications, notices, requests, demands, or approvals required or permitted under this MoU shall be in writing and shall be deemed to have been duly given if delivered:

11.1.1. In person, by hand;

11.1.2. By registered post with acknowledgment due;

11.1.3. By email to the officially designated email addresses of the respective Program Coordinators.

11.2. Notices shall be deemed received: Upon delivery, if delivered in person; Upon expiry of seventy-two (72) hours from the time of posting, if sent by registered post;

11.2.1. Upon confirmation of transmission, if sent by email.

## 12. DISPUTE RESOLUTION

12.1. In the event of any dispute, controversy, or claim arising out of or in connection with this MoU, the Parties shall endeavor to resolve the same amicably through mutual consultation and dialogue between the respective Program Coordinators.

12.2. If such resolution is not achieved within fifteen (15) days of the dispute arising, the matter shall be referred to the Director, NISD and the Head/Director of the Training Partner for final and binding resolution.

12.3. This clause shall survive the termination of this MoU.

13. **AMENDMENT AND MODIFICATION:** This MoU may only be amended, supplemented, or modified by an instrument in writing duly executed and signed by the authorized representatives of both Parties. No oral modifications or waiver of any provision shall be deemed valid or enforceable.

## 14. TERM AND TERMINATION


14.1. This MoU shall be valid for a period of five (5) years from the date of execution, unless terminated earlier in accordance with this clause.

14.2. Either Party may terminate this MoU for any reason by providing at least thirty (30) calendar days' prior written notice to the other Party.

14.3. Termination shall not affect any obligations or liabilities accrued prior to the date of termination.

14.4. This MoU may be renewed or extended upon mutual consent of the Parties, expressed in writing prior to its expiry.



  
कुलसचिव, Registrar  
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Mahendergarh, Haryana - 123029

15. **EXECUTION AND COUNTERPARTS:** This MoU shall be executed in two (2) original counterparts, each of which shall be deemed an original and both of which together shall constitute one and the same instrument. Each Party shall retain one duly signed original for its official records.

**IN WITNESS WHEREOF, the Parties hereto have executed this MoU as of the day and year first above written:**

**For Central University of Haryana:**

Signature: 

कुलसचिव, Registrar  
हरियाणा केन्द्रीय विश्वविद्यालय  
Central University of Haryana  
महेंद्रगढ़, हरियाणा - 123029

Name: **Prof. (Dr.) Suneel Kumar**  
Designation: Registrar

Seal:

**For National Institute of Social  
Defence (NISD)**

Signature: 

Name: **Sh. Gaurav Singh Rajawat**  
Designation: Director

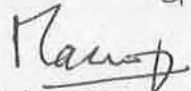
Seal:

निदेशक / Director  
National Institute of Social Defence  
राष्ट्रीय समाज रक्षा संस्थान  
Ministry of Social Justice & Empowerment  
सामाजिक न्याय और अधिकारिता मंत्रालय  
Government of India/ भारत सरकार  
Plot No. G/2 Sector-10, Dwarka  
प्लॉट नं. जी-2 सेक्टर-10, द्वारका  
New Delhi-110075/नई दिल्ली-110075

**Witness (Name & Signature)**



Name: **Dr. Reema Gill**,  
Designation: Associate Professor  
Central University of Haryana

Name:   
Designation: **(MANOJ HATOTJ)**  
**SENIOR CONSULTANT**  
**NISD-(NCDAP)**  
**Ministry of SJE**